

## 2018 Annual Civil Aviation Survey - Level II

**CONFIDENTIAL once completed.**

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si vous préférez recevoir ce document en français,  
veuillez nous appeler au numéro sans frais suivant :  
1-877-949-9492 ou ATS 1-800-363-7629

This information is collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S-19.  
**COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THIS ACT.**

### Introduction

#### Survey purpose

This survey collects financial data from the Canadian Level II air carriers needed to measure the growth, the performance and the long-term financial position of the airline industry. The information is also used by Statistics Canada as input to the Canadian System of National Accounts and by individual carriers for measuring company performance relative to groups of competitors.

Your information may also be used by Statistics Canada for other statistical and research purposes.

#### Security of emails and faxes

Statistics Canada advises you that there could be a risk of disclosure during the transmission by facsimile or email. However upon receipt, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*.

**Note:** Our online questionnaires are secure, there is no risk of data interception when responding to Statistics Canada online surveys.

#### Confidentiality

The *Statistics Act* protects the confidentiality of information collected by Statistics Canada.

#### Data-sharing agreements

Information on confidentiality, data-sharing agreements and record linkages can be found on the last page of this questionnaire.

**Please return the questionnaire the day that is 90 days after the last day of the reporting period.**

**Please mail the completed questionnaire in the enclosed envelope or fax it to Statistics Canada at 1-888-883-7999.**

If you are unable to complete within 90 days **OR** if you need help,  
call us at **1-877-949-9492** or **TTY 1-800-363-7629**.

Statistics Canada  
Operations and Integration Division  
150 Tunney's Pasture Driveway  
Ottawa, Ontario K1A 0T6

**Visit our website, [www.statcan.gc.ca](http://www.statcan.gc.ca)**

## Reporting instructions

- Please print in ink.
- Report dollar amounts **in thousands of Canadian dollars**.
- **Exclude** sales tax.
- Report all volume items according to the metric system. Conversion factors are provided in the reporting guide at [www.statcan.gc.ca/guides-e](http://www.statcan.gc.ca/guides-e).
- When precise figures are not available, provide your best estimates.

## Business or organization and contact information

1. **Verify or provide** the business or organization's **legal and operating name** and correct where needed.

**Note:** Legal name modifications should only be done to correct a spelling error or typo.

Legal name

Operating name (if applicable)

2. **Verify or provide the contact information** of the designated business or organization **contact person** for this questionnaire and correct where needed.

**Note:** The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

First name

Last name

Title

Preferred language of communication

☐

English

☐

French

Mailing address (number and street)

City

Province, territory or state

Postal code or ZIP code

Example: A9A 9A9 or 12345-1234

Country

Email address

Example: user@example.gov.ca

Telephone number (including area code)

Example: 123-123-1234

Extension number

(if applicable)

Fax number (including area code)

Example: 123-123-1234

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3. **Verify or provide the current operational status** of the business or organization identified by the legal and operating name above.

B00323

1 ☐ Operational → **Go to question 4**

2 ☐ Not currently operational

e.g., temporarily or permanently closed, change of ownership

Why is this business or organization not currently operational?

B00309

2 ☐ Seasonal operations → **Go to question 3a**

3 ☐ Ceased operations → **Go to question 3b**

4 ☐ Sold operations → **Go to question 3c**

5 ☐ Amalgamated with other businesses or organizations → **Go to question 3d**

6 ☐ Temporarily inactive but will re-open → **Go to question 3e**

7 ☐ No longer operating due to other reasons → **Go to question 3f**

3a. Seasonal operations

When did this business or organization close for the season?

Date B00217

YYYY	MM	DD
<input type="text"/>	<input type="text"/>	<input type="text"/>

When does this business or organization expect to resume operations?

Date B00218

YYYY	MM	DD
<input type="text"/>	<input type="text"/>	<input type="text"/>

 → **Go to question 4**

3b. Ceased operations

When did this business or organization cease operations?

Date B00211

YYYY	MM	DD
<input type="text"/>	<input type="text"/>	<input type="text"/>

Why did this business or organization cease operations?

B00311

1 ☐ Bankruptcy

2 ☐ Liquidation

3 ☐ Dissolution

4 ☐ Other  
Specify the other reasons why the operations ceased

B00312

→ **Go to question 4**

### 3c. Sold operations

When was this business or organization sold?

B00212  
Date YYYY MM DD

What is the legal name of the buyer?

B00406

→ Go to question 4

### 3d. Amalgamated with other businesses or organizations

When did this business or organization amalgamate?

B00213  
Date YYYY MM DD

What is the legal name of the resulting or continuing business or organization?

B00407

What are the legal names of the other amalgamated businesses or organizations?

B00408

→ Go to question 4

### 3e. Temporarily inactive but will re-open

When did this business or organization become temporarily inactive?

B00214  
Date YYYY MM DD

When does this business or organization expect to resume operations?

B00215  
Date YYYY MM DD

Why is this business or organization temporarily inactive?

B00313

→ Go to question 4

### 3f. No longer operating due to other reasons

When did this business or organization cease operations?

B00216  
Date YYYY MM DD

Why did this business or organization cease operations?

B00314

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4. **Verify or provide the current main activity** of the business or organization identified by the legal and operating name.

**Note:** The described activity was assigned using the North American Industry Classification System (NAICS).

B05002

1 ☐ This is the current main activity → **Go to next section**

2 ☐ This **is not** the current main activity

Provide a **brief but precise description** of this business or organization's **main activity**

e.g., breakfast cereal manufacturing, shoe store, software development

B05003



5. Was this business or organization's main activity ever classified as:

B05111

1 ☐ Yes

2 ☐ No → **Go to next section**

6. When did the main activity change?

Date

	YYYY	MM	DD
B00219	<input type="text"/>	<input type="text"/>	<input type="text"/>

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## Reporting period information

1. What are the start and end dates of this business's or organization's most recently completed fiscal year?

**Note:** For this survey, the **End date** should fall between April 1, 2018 and March 31, 2019. Refer to the reporting guide at [www.statcan.gc.ca/guides-e](http://www.statcan.gc.ca/guides-e) for examples of reporting periods.

	YYYY	MM	DD		YYYY	MM	DD
Fiscal Year Start date	<input type="text"/>	<input type="text"/>	<input type="text"/>	Fiscal Year- End date	<input type="text"/>	<input type="text"/>	<input type="text"/>

2. If the reporting period **does not cover a full year**, please check the reason(s) below (mark all that apply):

B00301\_r1

☐ Seasonal operations

B00301\_r2

☐ New business

B00301\_r3

☐ Change of ownership

B00301\_r6

☐ Temporarily inactive

B00301\_r4

☐ Change of fiscal year

B00301\_r5

☐ Ceased operations

B00301\_r7

☐ Other reason — specify:

B00301\_r8

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## Balance Sheet, Annual - Statement 20 (II, III)

1. For the reporting period specified in the Reporting period information section, what were this business's **assets and liabilities**?

Report all amounts in **thousands of Canadian dollars**.

### Financial assets

CAN\$ '000

- a. Current assets ..... \$ ..... ,000
- b. All other financial assets ..... \$ ..... ,000
- Include** investments and special funds. .... \$ ..... ,000

### Property and equipment

- a. Operating - property and equipment ..... \$ ..... ,000
- Include** capital leases. .... \$ ..... ,000
- b. Less accumulated depreciation and amortization ..... \$ ..... ,000
- c. Non-operating property and equipment ..... \$ ..... ,000
- Include** capital leases. .... \$ ..... ,000
- d. Less accumulated depreciation and amortization ..... \$ ..... ,000
- e. All other assets ..... \$ ..... ,000

**Total assets** ..... \$ ..... ,000

### Liabilities and capital

- a. Current liabilities ..... \$ ..... ,000
- b. Advances from associated companies and/or shareholders ..... \$ ..... ,000
- c. Long-term debt and other non-current liabilities ..... \$ ..... ,000
- Include** capital leases. .... \$ ..... ,000
- d. Deferred income taxes ..... \$ ..... ,000
- e. All other liabilities ..... \$ ..... ,000

### Shareholders' equity

- a. Capital stock ..... \$ ..... ,000
- b. Retained earnings ..... \$ ..... ,000
- c. All other items ..... \$ ..... ,000

**Total liabilities and capital** ..... \$ ..... ,000

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## Statement of Revenues and Expenses, Annual - Statement 21 (I, II)

1. For the reporting period specified in the Reporting period information section, what were the details of this business's **operating revenue**?

Report all amounts in thousands of Canadian dollars.

### Operating revenue

CAN\$ '000

- a. Scheduled services - passenger revenue

F47032\_m1\_sc4\_tp1

**Include** revenue from fees such as baggage, fuel, seat selection, etc. . . . . \$ ,000

F47033\_m1\_sc4\_tp1

- b. Scheduled services - goods revenue . . . . . \$ ,000

F47032\_m2\_sc4\_tp1

- c. Charter services - passenger revenue . . . . . \$ ,000

F47033\_m2\_sc4\_tp1

- d. Charter services - goods revenue . . . . . \$ ,000

- e. All other flight - related revenue

F47035\_tp1

**Include** revenue from flying services such as flying training, recreational flying, etc. . . . . \$ ,000

- f. All other revenue

F47005\_tp1

**Include** subsidies and revenue earned from all other sources. . . . . \$ ,000

F47001\_tp1

**Total operating revenue** . . . . . \$ ,000

2. For the reporting period specified in the Reporting period information section, what were the details of this business's **operating expenses**?

Report all amounts in thousands of Canadian dollars.

### Operating expenses - Ground property and equipment maintenance

CAN\$ '000

- a. Employee wages, salaries and benefits . . . . .

F61065\_sc6\_y8\_tp1

\$ ,000

- b. All other maintenance - ground property and equipment expenses . . . . .

F61065\_sc6\_y5\_tp1

\$ ,000

F61065\_sc6\_y6\_tp1

**Total maintenance - ground property and equipment expenses** . . . . . \$ ,000



## Statement of Revenues and Expenses, Annual - Statement 21 (I, II)

### Operating expenses - Aircraft operations

CAN\$ '000

	F61065_sc7_y21_tp1	
a. Flight crew wages, salaries and benefits	\$	,000
	F61065_sc7_y9_tp1	
b. Aircraft fuel and oil	\$	,000
	F61065_sc7_y10_tp1	
c. Landing fees	\$	,000
	F61065_sc7_y11_tp1	
d. Navigation fees	\$	,000
	F61065_sc7_y12_tp1	
e. Aircraft insurance	\$	,000
	F61065_sc7_y13_tp1	
f. Aircraft rental	\$	,000
	F61065_sc7_y5_tp1	
g. All other aircraft operations expenses	\$	,000
	F61065_sc7_y6_tp1	
<b>Total aircraft operations expenses</b>	\$	,000

### Operating expenses - Flight equipment maintenance

	F61065_sc8_y8_tp1	
a. Employee wages, salaries and benefits	\$	,000
	F61065_sc8_y14_tp1	
b. Materials and supplies	\$	,000
	F61065_sc8_y15_tp1	
c. Purchased repair services	\$	,000
	F61065_sc8_y5_tp1	
d. All other maintenance - flight equipment expenses	\$	,000
	F61065_sc8_y6_tp1	
<b>Total maintenance - flight equipment expenses</b>	\$	,000

### Operating expenses - In-flight service

	F61065_sc12_y8_tp1	
a. Employee wages, salaries and benefits	\$	,000
	F61065_sc12_y16_tp1	
b. Passenger food and supplies	\$	,000
	F61065_sc12_y17_tp1	
c. Passenger liability insurance	\$	,000
	F61065_sc12_y5_tp1	
d. All other in-flight service expenses	\$	,000
<b>Include</b> expenses incurred due to interrupted flights such as hotels, meals, etc.	\$	,000
	F61065_sc12_y6_tp1	
<b>Total in-flight service expenses</b>	\$	,000

## Statement of Revenues and Expenses, Annual - Statement 21 (I, II)

### Operating expenses - Aircraft and traffic servicing

CAN\$ '000

F61065\_sc13\_y8\_tp1

a. Employee wages, salaries and benefits ..... \$ ,000

F61065\_sc13\_y18\_tp1

b. Purchased services ..... \$ ,000

F61065\_sc13\_y5\_tp1

c. All other aircraft and traffic servicing expenses ..... \$ ,000

F61065\_sc13\_y6\_tp1

**Total aircraft and traffic servicing expenses** ..... \$ ,000

### Operating expenses - Promotion and sales

F61065\_sc14\_y8\_tp1

a. Employee wages, salaries and benefits ..... \$ ,000

F61065\_sc14\_y5\_tp1

b. All other promotion and sales expenses ..... \$ ,000

F61065\_sc14\_y6\_tp1

**Total promotion and sales expenses** ..... \$ ,000

### Operating expenses - Depreciation

F61065\_sc10\_y19\_tp1

a. Depreciation - flight equipment ..... \$ ,000

F61065\_sc10\_y5\_tp1

b. All other depreciation  
**Include** provisions for the depreciation of airport, flight ground and property equipment, etc. .... \$ ,000

F61065\_sc10\_y6\_tp1

**Total depreciation** ..... \$ ,000

### Operating expenses - All other expenses

**Include** general administration.

F61065\_sc11\_y8\_tp1

a. Employee wages, salaries and benefits ..... \$ ,000

F61065\_sc11\_y5\_tp1

b. All other expenses  
**Include** all operating expenses and general administration expenses not reported elsewhere, expenses such as incidental air transport-related expenses, expenses for general financial accounting activities, supplementary labour income, property taxes, etc. .... \$ ,000

F61065\_sc11\_y6\_tp1

**Total other expenses** ..... \$ ,000

F61001\_tp1

**Total operating expenses** ..... \$ ,000

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## Statement of Revenues and Expenses, Annual - Statement 21 (I, II)

3. For the reporting period specified in the Reporting period information section, what were the details of this business's **operating and non-operating income**?

Report all amounts in **thousands of Canadian dollars**.

### Operating income

CAN\$ '000

- a. Net operating income (a loss should be a negative number)

Calculated from the previous questions as total operating revenue **less** total operating expenses. . . . . \$ ,000

F72019\_tp1

### Non-operating income/expenses

- a. Interest and discount income . . . . . \$ ,000

F72021\_y3\_tp1

- b. Interest expenses . . . . . \$ ,000

F72021\_y4\_tp1

- c. All other net non-operating income (enter a negative number for a loss) . . . . . \$ ,000

F72021\_y5\_tp1

**Net non-operating income (a loss should be a negative number)** . . . . . \$ ,000

F72021\_y6\_tp1

- d. Provision for income taxes . . . . . \$ ,000

F72021\_y7\_tp1

**Net income (a loss should be a negative number)** . . . . . \$ ,000

F72002\_tp1

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## Statement of Revenues and Expenses, Annual - Statement 21 (I, II)

4. For the reporting period specified in the Reporting period information section, please provide the details of this business's **fuel consumption**.

<b>Fuel and oil consumed</b>	<b>Quantity - Litres (L)</b>	<b>Expenses CAN\$ '000</b>
	B13006_p1_tp1	F61064_p1_tp1
a. Turbo fuel consumed (litres) <b>Include</b> fuel used in both turboprop and jet aircraft. ....		\$ ,000
	B13006_p5_tp1	F61064_p5_tp1
b. All other fuel and oil consumed (litres) .....		\$ ,000
	B13006_p4_tp1	F61064_p4_tp1
<b>Total fuel and oil consumed (litres) .....</b>		\$ ,000

5. For the reporting period specified in the Reporting period information section, please provide the details of this business's **employment**.

<b>Employment</b>	<b>Average number of employees</b>	<b>Wages and salaries expenses CAN\$ '000</b>
	B20064_sr20_tp1	F61065_y20_sr20_tp1
a. Pilots and co-pilots .....		\$ ,000
	B20064_sr21_tp1	F61065_y20_sr21_tp1
b. Other flight personnel <b>Include</b> flight engineers, navigators, flight attendants, etc. ....		\$ ,000
	B20064_sr22_tp1	F61065_y20_sr22_tp1
c. General management and administration employees .....		\$ ,000
	B20064_sr23_tp1	F61065_y20_sr23_tp1
d. Maintenance personnel .....		\$ ,000
	B20064_sr24_tp1	F61065_y20_sr24_tp1
e. Aircraft and traffic servicing personnel <b>Include</b> flight dispatch personnel, flight planning staff, aircraft fuelers, etc. ....		\$ ,000
	B20064_sr25_tp1	F61065_y20_sr25_tp1
f. All other employees <b>Include</b> air ambulance attendants, accountants, purchasing personnel, etc. ....		\$ ,000
	B20064_sr26_tp1	F61065_y20_sr26_tp1
<b>Total employees .....</b>		\$ ,000

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## Statement of Revenues and Expenses, Annual - Statement 21 (I, II)

6. For the reporting period specified in the Reporting period information section, please provide the distribution of this business's **revenue and expenses** by area of operation.

Area of operation	Passenger revenue CAN\$ '000	Goods revenue CAN\$ '000	Employee wages and salaries CAN\$ '000
	F47032_m3_g1_tp1	F47033_m3_g1_tp1	F61065_y20_g1_tp1
a. Newfoundland and Labrador . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g2_tp1	F47033_m3_g2_tp1	F61065_y20_g2_tp1
b. Prince Edward Island . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g3_tp1	F47033_m3_g3_tp1	F61065_y20_g3_tp1
c. Nova Scotia . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g4_tp1	F47033_m3_g4_tp1	F61065_y20_g4_tp1
d. New Brunswick . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g5_tp1	F47033_m3_g5_tp1	F61065_y20_g5_tp1
e. Quebec . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g6_tp1	F47033_m3_g6_tp1	F61065_y20_g6_tp1
f. Ontario . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g7_tp1	F47033_m3_g7_tp1	F61065_y20_g7_tp1
g. Manitoba . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g8_tp1	F47033_m3_g8_tp1	F61065_y20_g8_tp1
h. Saskatchewan . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g9_tp1	F47033_m3_g9_tp1	F61065_y20_g9_tp1
i. Alberta . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g10_tp1	F47033_m3_g10_tp1	F61065_y20_g10_tp1
j. British Columbia . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g11_tp1	F47033_m3_g11_tp1	F61065_y20_g11_tp1
k. Yukon . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g12_tp1	F47033_m3_g12_tp1	F61065_y20_g12_tp1
l. Northwest Territories . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g13_tp1	F47033_m3_g13_tp1	F61065_y20_g13_tp1
m. Nunavut . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g14_tp1	F47033_m3_g14_tp1	F61065_y20_g14_tp1
n. Outside Canada . . . . .	\$ ,000	\$ ,000	\$ ,000
	F47032_m3_g15_tp1	F47033_m3_g15_tp1	F61065_y20_g15_tp1
<b>Total . . . . .</b>	\$ ,000	\$ ,000	\$ ,000

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## Changes or events

1. Indicate any changes or events that affected the reported values for this business or organization compared with the last reporting period.

Mark all that apply.

B00302\_t1

☐ Strike or lock-out

B00302\_t2

☐ Exchange rate impact

B00302\_t3

☐ Price changes in goods or services sold

B00302\_t4

☐ Contracting out

B00302\_t5

☐ Organizational change

B00302\_t6

☐ Price changes in labour or raw materials

B00302\_t7

☐ Natural disaster

B00302\_t8

☐ Recession

B00302\_t9

☐ Change in product line

B00302\_t10

☐ Sold business or business units

B00302\_t11

☐ Expansion

B00302\_t12

☐ New or lost contract

B00302\_t13

☐ Plant closures

B00302\_t14

☐ Acquisition of business or business units

B00302\_t15

☐ Other changes or events - specify:

B00302\_t16

**OR**

B00302\_t17

☐ No changes or events

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## Contact person

1. Statistics Canada may need to contact the person who completed this questionnaire for further information.

If the contact person is the same as on cover page, please check ☐ → **Go to "Feedback"**

Otherwise, who is the **best person to contact** about this questionnaire?

First name

Last name

Title

Email address (Example: user@example.gov.ca)

YPR

Telephone number (including area code)  
Example: 123-123-1234

Extension number  
(if applicable)

Fax number (including area code)  
 Example: 123-123-1234

REF

## Feedback

1. How long did it take to complete this questionnaire?

**Include** the time spent gathering the necessary information. ....

Hours

Minutes

2. We invite your comments about this questionnaire.

B00002

A sheet of white paper with horizontal grey lines. In the top left corner, there is a red stamp that reads "INFO DO NOT" in a bold, sans-serif font. The stamp is oriented diagonally, with "INFO" on the top line and "DO NOT" on the line below it. The rest of the page is blank with horizontal lines.

## General information

### Confidentiality

#### Your answers are confidential.

By law, Statistics Canada is prohibited from releasing any information it collects that could identify any person, business, or organization, unless consent has been given by the respondent, or as permitted by the *Statistics Act*. Statistics Canada will use the information from this survey for statistical purposes only.

### Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements under **Section 12** of the *Statistics Act* with Transport Canada and the Canadian Transportation Agency. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

Under **Section 12** of the *Statistics Act*, respondents can object to the sharing of information with other organizations. However, respondents do not have the right of refusal with respect to sharing the data with Transport Canada. Transport Canada has the legislative authority to collect and use this information pursuant to the *Canada Transportation Act* (CTA) and the *Transportation Information Regulations*.

Respondents may refuse to share their information with the Canadian Transportation Agency by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. The Canadian Transportation Agency has agreed to keep the data confidential and use them only for statistical purposes.

### Record linkages

To enhance the data from this survey and to reduce the reporting burden, Statistics Canada may combine the acquired data with information from other surveys or from administrative sources.

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**Thank you for completing this questionnaire.**

**Please retain a copy for your records.**

**Visit our website, [www.statcan.gc.ca](http://www.statcan.gc.ca)**