



## **Instructions and Definitions**

### **GENERAL INSTRUCTIONS**

1. Please keep a work sheet for your own reference purposes in the event that Statistics Canada contacts you for clarification of information given. Return the completed copy with the pre-printed label no later than **May 19, 2006**.

**If your facility has two or more separate residences under the same name or address, please complete a separate questionnaire for each (a photocopy of the blank form can be used or call the contact person listed for a copy to be faxed or mailed to you).**

**If you are operating second-stage housing, please complete only one questionnaire for this service; DO NOT complete one questionnaire per second-stage residence. For example, if you are operating more than one second-stage apartment, complete only one survey and provide information on residents of all apartments.**

2. Please avoid leaving spaces blank. Enter "0" where specified or "N/A" if the question is not applicable to your facility.
3. Should you have any problems completing this survey, please contact Mélanie Payer at 1-888-659-8229.



## **PURPOSE OF THE YOUTH SHELTER PILOT SURVEY**

The purpose of the Youth Shelter Pilot Survey is to collect data on residential services for **abused and at-risk youth (aged 16 to 29)** during the previous 12 months of operation, as well as to provide a one-day “snapshot” of the clientele being served on a specific date. While participation in this survey is voluntary, your co-operation is important to ensure that the information collected in this survey is as accurate and as comprehensive as possible. The information collected by this pilot survey of youth shelters will help determine the feasibility of conducting a national survey of youth shelters. Information collected through a national survey will be used by service providers, non-profit organizations and governments to develop programs, policies and services for youth.

## **SECTION 1 - FACILITY PROFILE AS OF APRIL 19, 2006**

### **Question 1**

Check only one. As indicated in the General Instructions above, if your facility has two or more separate residences under the same name or address, please complete a separate survey for each.

Please indicate the type of facility that **best defines your purpose**, referring to the definitions provided below. For this survey only, one of the primary factors in determining the category under which your facility is classified should be the average length of time of the accommodation. Considering provincial differences in definitions, for the purpose of comparison, the following generic categories have been defined:

- **Transition Home/Shelter:** Short or moderate term (1 day to 11 weeks) secure housing for youth.
- **Second Stage Housing:** Long-term (3-12 months) secure housing for youth.
- **Safe Home Network:** Subsidiary very short term (1-3 days) housing for youth in private homes.
- **Home for Pregnant Teens & Teen Mothers:** Short or longer term housing for pregnant teens and/or for teenage mothers with their babies with or without support services.

- **Drug & Alcohol Recovery/Rehabilitation Centres:** Supportive living with specialized services to address drug and/or alcohol recovery and rehabilitation.
- **Emergency Shelter:** Short-term (1-3 days) respite (temporary relief) for a wide population range, not exclusively youth. This type of facility may accommodate residents who are without a home due to an emergency situation (e.g., eviction, family breakdown, or other crisis). Other than residential (room and board) services, these shelters offer few additional client services.
- **Supportive Housing for ‘at-risk’ Youth:** Residential facilities with support services for youth in need of support or protection. May include facilities for clients of Children Aid Societies.
- **Group Home for Troubled Youth:** Supervised group living that may include homes for youth offenders, youth on probation, or with legal problems.
- **Other:** Includes all other residential facilities offering services to youth. These services may not be exclusive to youth. Includes mental health shelters.

## Question 2

The purpose of this question is to try and establish what is the “normal capacity” of the facility and therefore emergency beds are excluded. Count each bed, child’s bed, and crib. Do not count emergency beds (e.g. cots, sofas or sleeping bags) unless funded or licensed.

## Question 4

Indicate the main area(s) you serve, not the area in which your clients were residing before coming to your facility.

**Urban/Suburban** areas have minimum population concentrations of 1,000 and a population density of at least 400 people per square kilometre.

**Rural** areas include small towns, villages and other populated places with less than 1,000 population.

**Reserve** - tract of land set aside by the federal government for the use and benefit of a First Nations Band which is governed by the department of Indian and Northern Affairs Canada.

## Question 7

A **non-resident** is someone who has never resided at your facility and is receiving services.

An **ex-resident** is someone who has resided at your facility before and is receiving follow-up services.

**Individual short-term counselling** is counselling that takes place while the person is a resident at the facility.

**Individual long-term counselling** is counselling that takes place beyond the person's residency at the facility.

**Family group counselling** is counselling that includes the youth, the youth's mother, and/or father or step-parent, and possibly any siblings.

**Aboriginal youth** include Inuit, Métis, non-status and status Indian.

**Culturally sensitive services for Aboriginal youth** do not have to be services specifically targeted toward Aboriginal youth, but can be components of other services offered to youth. Culturally appropriate services and programs can be defined as program areas that accommodate and recognize diverse needs of Aboriginal youth. For example, recognition of traditional healing methods, use of spiritual elders and teachers, accessibility to language interpreters who have skills or training in the area of family violence, resource material available such as brochures or books in Aboriginal language(s); recognition and understanding of Aboriginal cultural norms and beliefs.

**Ethno-cultural and visible minority youth** include people who identify their origin as non-British, non-French or non-Aboriginal.

**Culturally sensitive services for ethno-cultural and visible minority youth** do not have to be services specifically targeted toward ethno-cultural youth and visible minority youth, but can be components of other services offered to youth. Culturally appropriate services and programs can be defined as program areas that accommodate and recognize diverse needs of ethno-cultural and visible minority youth. Examples include accessibility to language interpreters who have skills or training in the area of family violence; resource material available such as brochures or books in various languages; counsellors who are familiar with immigration issues and parenting styles in different cultures.

**Dependent children/ Children:** For the purpose of this survey, dependent children or children are defined as being accompanied by a parent or legal guardian; they are individuals under the age of 18 years for whom the youth has primary parental responsibilities or legal guardianship.

**Partner** can include both male and female partners.

**Outreach programs:** Examples of outreach work include supplying information, accompaniment to court, meeting women to discuss possibilities/options, and participating in drop-in centres.

**Help with pet accommodation** refers to having space in your facility for accommodating pets or a network of people where the pets can be accommodated. Pets include cats, dogs, hamsters, horses, etc.

### **Question 9**

The list of languages provided are the most common languages (mother tongue) as indicated by the 2001 Census of Population.

## **SECTION 2 - RESIDENT PROFILE AS OF NOON ON APRIL 19, 2006**

If, in questions that ask for information to be reported separately for male residents and female residents, such a breakdown is unavailable, then please use the section labelled 'Total Youth' to provide answers for all youth. Please remember to enter '0' or 'n/a' in the unused sections.

### **Question 15**

Counting as many as apply for each **male and female youth residing in your facility as of noon on April 19, 2006**, please indicate the number of male and female youth who came to your facility for each of the reasons listed.

**Count all the reasons that apply.**

For example, a male youth coming to stay in a shelter may be suffering from:

1. physical abuse,
2. emotional abuse,
3. threats, and
4. mental health problems.

This male youth would be counted once in each of the 4 corresponding categories.

**Please ensure that only the male and female youth are counted. Do not count the dependent children of youth in this question.**

If a breakdown of the number youth by male and female is not available, please provide counts for all youth in the column entitled 'Number Total Youth'.

### Question 16, 17 and 18

**Number of residents (male youth and female youth, and their dependent children) on April 19, 2006.**

In the table associated with these questions, there are 2 total columns—“Total Youth” and “Total Youth & Children”:

**Total Youth** = # of male youth + # of female youth.

**Total Youth & Children** = # of Male Youth + # of Female Youth + # of Dependent Children.

If a breakdown of the number youth by male and female is not available, please provide counts for all youth in the column entitled ‘Total Youth’.

**Questions 21 to 23 apply only to people who are residing in your facility as of noon on April 19, 2006 and came primarily because they were the victims of abuse (those counted in Question 16).**

### Question 21 C

‘**Admitted without their dependent children**’ refers to youth who have children but the children have not been admitted into the shelter with their parent. However, whether or not youth admitted without their children had custody of those children at the time of admittance may be unknown.

Youth **who have no children or parenting responsibilities** refers to youth who **do not have any children**.

**Question 24 applies only to people who are residing in your facility as of noon April 19, 2006 and came primarily because they were perpetrators of abuse.**

### Question 24

In cases where the youth has been accused of abusing more than one person, identify the relationship between him or her and the person he or she is primarily accused of abusing. For example, if it was known that the youth had been abusive towards his or her sibling, but that he or she had actually left home because he or she was abusive towards his or her parents, then that youth would be counted once in the “Father or mother” category.

**Count each youth only once.**

## SECTION 3 - DEPARTURES AND TURN-AWAYS

### Question 25

**Departure** refers to a youth who is leaving the residence to go elsewhere to live.

## SECTION 4 - SERVICES FOR NON-RESIDENTS AND EX-RESIDENTS

### Question 29

Examples of **housing related contacts** include:

- Crisis – needed housing because of abuse
- Seeking second-stage housing because of abuse
- Seeking interim housing because of abuse
- Housing problem (non-abuse)

Examples of **other** (non-housing) related contacts include:

- Crisis – needed medical or police help
- Crisis – needed information
- General information
- Agency call for client
- Emotional support
- Seeking other residential services
- Accompaniment to court, medical appointments

### Question 30

**Outreach work** includes supplying information, accompanying victims to court, meeting with clients to discuss possibilities/options, and participating in drop-in centres.



## SECTION 5 - ANNUAL INFORMATION

### Question 31

**Admissions** refer to the official acceptance of a resident into the facility with the allocation of a bed, child's bed, crib, bedroom or bedroom unit, or apartment. A youth with one dependent child would count as a total of two admissions. An admission is registered each time a person is formally admitted, even if it is a repeat visit.

### Questions 36 and 37

The purpose of these questions is to gather information on the impending need for physical repairs and improvements that facilities will likely face within the next five years.

## SECTION 6 - REVENUES AND EXPENDITURES

### Questions 38 and 39

Revenue and expenditure figures can be estimated or audited. Figures should be rounded to the nearest dollar, for example, \$526 rather than \$526.49 and \$527 rather than \$526.50.

## SECTION 7 - ISSUES AND CHALLENGES

Examples of issues and challenges **facing the facility** might include:

- Lack of funding; increased reliance on fundraising
- Lack of training opportunities for staff
- Shelter frequently at maximum occupancy

Examples of issues and challenges **facing facility residents** might include:

- Lack of affordable and appropriate long-term housing upon departure
- Lack of/ waiting lists for needed services
- Need for follow-up services/ transitional support once they have left the shelters