

Survey of Colleges and Institutes - 2003-04, 2004-05 data request

Please find attached:

- 1- The template for the submission of the "Colleges and Institutes Survey (CIS)"
- 2- Updated definitions document – we have clarified what is included and what is excluded in college enrolment.
- 3- Technical Information on File Format for the Institutions List
- 4- Latest version of the CIS contact list.

We have made modifications to the template as a result of the mini-questionnaire and discussions with many of you over the past few months. The major changes have been outlined below:

- a) Enrolment by program of study, age group, and type of program were dropped and replaced with a total headcount (full-time and part-time)
- b) Graduates by age group were dropped and replaced with a total headcount
- c) Enrolment by Aboriginal or visible minority status were dropped
- d) Enrolment by immigration status and country of citizenship were dropped
- e) Educator counts were dropped

Please pay particular attention to the definitions document, as we have made modifications that will have an impact on what is included and what is excluded in the college and institute template. It is also important to note that we have combined the college and institute templates together.

Please do not change the format of the template, since we are developing standardized processes for the CIS data.

The data from this survey will be used for statistical purposes and will be used for updating the annual *Organisation for Economic Co-operation and Development (OECD)* data request and the *Pan-Canadian Education Indicators Program (PCEIP)*. The list of colleges will be used for confirming which institutions are covered in the survey and will also be used for updating Statistics Canada's *Register of Postsecondary and Adult Education Institutions*.

Your submission would be appreciated by May 8th, 2007.

Should you have any questions, please do not hesitate to contact us using the general e-mail address for post-secondary data (CTCES-Postsec@statcan.ca).

Thank you