

# 2025 Annual Wholesale Trade Survey

**CONFIDENTIAL once completed.**

Selon nos dossiers votre langue de préférence est l'anglais, si vous préférez recevoir ce document en français, veuillez nous appeler au numéro sans frais suivant : 1-877-949-9492 ou ATS 1-800-363-7629

This information is collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S-19.  
**COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THIS ACT.**

## Introduction

### Survey purpose

The survey will collect information on the financial and operating data needed to develop national and regional economic policies and programs.

The information you provide may also be used by Statistics Canada for other statistical and research purposes.

### Security of emails and faxes

Statistics Canada advises you that there could be a risk of disclosure during facsimile or email. However upon receipt, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*.

**Note:** Our online questionnaires are secure, there is no risk of data interception when responding to Statistics Canada online surveys.

### Confidentiality

The *Statistics Act* protects the confidentiality of information collected by Statistics Canada.

### Data-sharing agreements

To reduce response burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes.

Information on confidentiality, data-sharing agreements and record linkages can be found on the last page of this questionnaire.

**Please return the questionnaire within 21 days.**

**Please mail the completed questionnaire in the enclosed envelope or fax it to Statistics Canada at 1-514-496-4879.**

If you are unable to complete within 21 days **OR** if you need help, call us at **1-877-949-9492** or **TTY 1-800-363-7629**.

Statistics Canada  
Operations and Integration Division  
150 Tunney's Pasture Driveway  
Ottawa, Ontario K1A 0T6

Visit our website, [www.statcan.gc.ca](http://www.statcan.gc.ca)

## Reporting instructions

- Please print in ink.
- Report dollar amounts **in thousands of Canadian dollars**.
- **Exclude** sales tax.
- Percentages should be rounded to whole numbers.
- When precise figures are not available, provide your best estimates.
- Consult the reporting guide at [www.statcan.gc.ca/guides-e](http://www.statcan.gc.ca/guides-e) for further information.

## Business or organization and contact information

1. **Verify or provide** the business or organization's **legal and operating name** and correct where needed.

**Note:** Legal name modifications should only be done to correct a spelling error or typo.

Legal name

Operating name (if applicable)

2. **Verify or provide the contact information** of the designated business or organization **contact person** for this questionnaire and correct where needed.

**Note:** The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

First name

Last name

Title

Preferred language of communication

English

French

Mailing address (number and street)

City

Province, territory or state

Postal code or ZIP code

Example: A9A 9A9 or 12345-1234

Country

Email address

Example: user@example.gov.ca

Telephone number (including area code)

Example: 123-123-1234

Extension number  
(if applicable)

Fax number (including area code)

Example: 123-123-1234

3. **Verify or provide the current operational status** of the business or organization identified by the legal and operating name above.

B00323

1  Operational → **Go to question 4**

2  Not currently operational

e.g., temporarily or permanently closed, change of ownership

Why is this business or organization not currently operational?

B00309

2  Seasonal operations → **Go to question 3a**

3  Ceased operations → **Go to question 3b**

4  Sold operations → **Go to question 3c**

5  Amalgamated with other businesses or organizations → **Go to question 3d**

6  Temporarily inactive but will re-open → **Go to question 3e**

7  No longer operating due to other reasons → **Go to question 3f**

### 3a. Seasonal operations

When did this business or organization close for the season?

Date B00217

When does this business or organization expect to resume operations?

Date B00218             → **Go to question 4**

### 3b. Ceased operations

When did this business or organization cease operations?

Date B00211

Why did this business or organization cease operations?

B00311

1  Bankruptcy

2  Liquidation

Dissolution

Other

Specify the other reasons why the operations ceased

B00312

} → **Go to question 4**

3c. Sold operations

When was this business or organization sold?

YYYY MM DD  
B00212  
Date

What is the legal name of the buyer?

B00406

→ Go to question 4

3d. Amalgamated with other businesses or organizations

When did this business or organization amalgamate?

YYYY MM DD  
B00213  
Date

What is the legal name of the resulting or continuing business or organization?

B00407

What are the legal names of the other amalgamated businesses or organizations?

B00408

→ Go to question 4

3e. Temporarily inactive but will re-open

When did this business or organization become temporarily inactive?

YYYY MM DD  
B00214  
Date

When does this business or organization expect to resume operations?

YYYY MM DD  
B00215  
Date

Why is this business or organization temporarily inactive?

B00313

→ Go to question 4

3f. No longer operating due to other reasons

When did this business or organization cease operations?

YYYY MM DD  
B00216  
Date

Why did this business or organization cease operations?

B00314

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4. **Verify or provide the current main activity** of the business or organization identified by the legal and operating name.

**Note:** The described activity was assigned using the North American Industry Classification System (NAICS).

[Empty text box for current main activity]

B05002

1  This is the current main activity → **Go to question 7**

2  This is **not** the current main activity  
Provide a **brief but precise description** of this business or organization's **main activity**  
e.g., breakfast cereal manufacturing, shoe store, software development

B05003

[Empty text box for main activity description]

5. Was this business or organization's main activity ever classified as:

[Empty text box for classification details]

B05111

1  Yes

2  No → **Go to question 7**

6. When did the main activity change?

Date  YYYY  MM  DD

B00219

7. Are there any **other activities that contribute significantly (at least 10%) to this business or organization's revenue?**

B05024

1  **Yes**, there are other activities

2  **No**, that is the only significant activity → **Go to next section**

8. Provide a **brief but precise description** of this business or organization's **secondary activity**.

e.g., breakfast cereal manufacturing, shoe store, software development

B05005

[Empty text box for secondary activity description]

9. Approximately what **percentage of the business or organization's revenue** is generated by each of the following activities?

When precise figures are not available, provide your best estimates.

**Percentage of revenue**

a. Main activity .....

B05004

%

b. Secondary activity .....

B05006

%

c. All other activities .....

B05008

%

B05000

**Total percentage** .....

%



## Revenue

- Notes:**
- A detailed breakdown may be requested in other sections.
  - These questions are asked of many different industries. Some questions may not apply to this business.
  - Refer to the reporting guide for detailed instructions.
  - Please report all amounts **in thousands of Canadian dollars**.

What was this business's revenue from each of the following sources?

	<b>CAN\$ '000</b>
1. Sales of goods and services <b>Exclude</b> GST/HST, PST and QST. ....	F43008 \$ <input type="text"/> ,000
2. Rental and leasing .....	F45801 \$ <input type="text"/> ,000
3. Commissions .....	F45701 \$ <input type="text"/> ,000
4. Subsidies <b>Include</b> grants, donations and fundraising. ....	F47101 \$ <input type="text"/> ,000
5. Royalties, rights, licensing and franchise fees .....	F47201 \$ <input type="text"/> ,000
6. Dividends .....	F51101 \$ <input type="text"/> ,000
7. Interest .....	F51201 \$ <input type="text"/> ,000
8. Other revenue — please specify: <b>Include</b> intracompany transfers.	
<small>F51302</small> <input type="text"/>	<small>F51301</small> \$ <input type="text"/> ,000
9. <b>Total revenue</b> (sum of questions 1 to 8) .....	<small>F40000</small> \$ <input type="text"/> ,000

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## Expenses

- Notes:**
- A detailed breakdown may be requested in other sections.
  - These questions are asked of many different industries. Some questions may not apply to this business.
  - Refer to the reporting guide for detailed instructions.
  - Please report all amounts in **thousands of Canadian dollars**.

What were this business's expenses for the following items?

1. Cost of goods sold

CAN\$ '000

- a. opening inventories ..... \$  ,000
- b. purchases  
**Include** raw materials, goods purchased.  
 for resale and non-returnable containers  
**Exclude** change in inventories. .... \$  ,000
- c. closing inventories ..... \$  ,000

CAN\$ '000

- d. cost of goods sold  
 (opening inventories **plus** purchases **minus** closing inventories) ..... \$  ,000

2. Employment costs and expenses

- Include** all employees who were issued a T4.  
**Exclude** commissions paid to non-employees (report at question 3)

- a. salaries, wages and commissions ..... \$  ,000
- b. employee benefits  
 (please refer to the reporting guide for the list of inclusions and exclusions) ..... \$  ,000

3. Subcontracts

- Include** commissions paid to non-employees.  
**Exclude** research and development

- ..... \$  ,000

4. Research and development fees

- Exclude:** in-house research and development

- ..... \$  ,000

5. Professional and business fees

- (e.g., legal, accounting, consulting, scientific fees)

- ..... \$  ,000

6. Utilities

- (e.g., electricity, water and gas)

- ..... \$  ,000

7. Office and computer related expenses

- (e.g., office supplies, postage, computer upgrades)

- ..... \$  ,000

8. Telephone, internet and other telecommunication

- ..... \$  ,000

9. Business taxes, licenses and permits

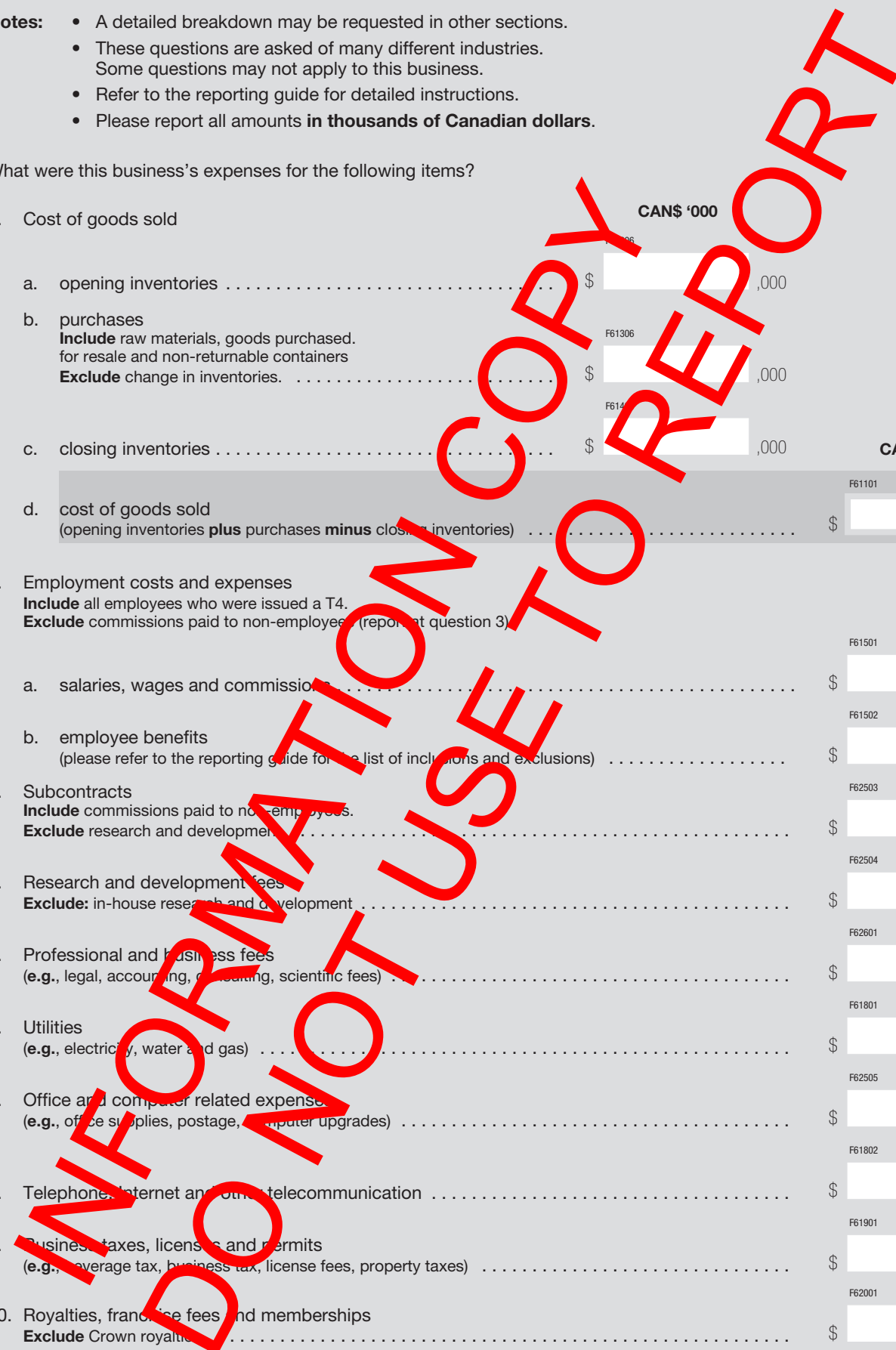
- (e.g., coverage tax, business tax, license fees, property taxes)

- ..... \$  ,000

10. Royalties, franchise fees and memberships

- Exclude** Crown royalties

- ..... \$  ,000



CAN\$ '000

11. Crown charges (for logging, mining and energy industries only) .....	F62506 \$ [ ] ,000
12. Rental and leasing <b>Include:</b> land, buildings, equipment and vehicles .....	F62101 \$ [ ] ,000
13. Repair and maintenance <b>Include:</b> buildings, equipment and vehicles .....	F62201 \$ [ ] ,000
14. Amortization and depreciation .....	F61601 \$ [ ] ,000
15. Insurance .....	F62301 \$ [ ] ,000
16. Advertising, marketing, promotion, meals and entertainment .....	F62507 \$ [ ] ,000
17. Travel, meetings and conventions .....	F62508 \$ [ ] ,000
18. Financial services (e.g., bank charges and transaction fees) .....	F62401 \$ [ ] ,000
19. Interest expense .....	F69101 \$ [ ] ,000
20. Other non-production-related costs and expenses <b>Include:</b> bad debt, loan losses, donations, political contributions and inventory write-down .....	F62509 \$ [ ] ,000
21. All other costs and expenses — please specify: <b>Include:</b> intracompany expenses F62512 [ ]	F62511 \$ [ ] ,000
22. <b>Total expenses</b> (sum of questions 1 to 21) .....	F60000 \$ [ ] ,000

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## Industry characteristics

The goal of the following question is to understand the supply chain for your products.

1. Of the total cost of goods sold, what was the percentage breakdown by origin (i.e., province, territory or country outside of Canada)?

**Note:** The **origin** is the physical location where the products were originally produced/manufactured. The location of your supplier is an acceptable substitute.

Refer to the reporting guide for detailed instructions.

### % Purchased from origin

#### Canada

Newfoundland and Labrador ..... F61307\_g1     %

Prince Edward Island ..... F61307\_g2     %

Nova Scotia ..... F61307\_g3     %

New Brunswick ..... F61307\_g4     %

Quebec ..... F61307\_g5     %

Ontario ..... F61307\_g6     %

Manitoba ..... F61307\_g7     %

Saskatchewan ..... F61307\_g8     %

Alberta ..... F61307\_g9     %

British Columbia ..... F61307\_g10     %

Yukon ..... F61307\_g11     %

Northwest Territories ..... F61307\_g12     %

Nunavut ..... F61307\_g13     %

#### Outside Canada

United States ..... F61307\_g14     %

China ..... F61307\_g15     %

Other ..... F61307\_g16     %

**Total**

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## Industry characteristics

### Selected sales information

2. What were this business's sales and revenue for each of the following products and services?  
Please report all amounts in thousands of Canadian dollars.

a. All products purchased for resale

Report sales **net** of returns, discounts and rebates.

**Include:** parts used in generating repair and maintenance revenue

**Exclude:** labour revenue from repair and maintenance (reported at question 1c.) ..... \$  ,000

CAN\$ '000

F43002

b. Products manufactured as a secondary activity by this wholesaling business unit ..... \$  ,000

F45902

c. Repair and maintenance services

**Exclude:** sales of parts as reported in question 1a. .... \$  ,000

F45804

d. Rental and leasing of real estate ..... \$  ,000

F45802

e. Rental and leasing of products and equipment

**Exclude:** sales of parts as reported in question 1a. .... \$  ,000

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## Industry characteristics

The goal of the following question is to understand the supply chain for your products.

3. Of the total sales reported at question 2a and 2b of the industry characteristics section, what was the percentage breakdown of sales by destination (i.e., province, territory or country outside of Canada)?

**Note:** The **destination** is where the products will ultimately be used.

Refer to the reporting guide for detailed instructions.

### % Sold to destination

#### Canada

Newfoundland and Labrador ..... F43174\_g1     %

Prince Edward Island ..... F43174\_g2     %

Nova Scotia ..... F43174\_g3     %

New Brunswick ..... F43174\_g4     %

Quebec ..... F43174\_g5     %

Ontario ..... F43174\_g6     %

Manitoba ..... F43174\_g7     %

Saskatchewan ..... F43174\_g8     %

Alberta ..... F43174\_g9     %

British Columbia ..... F43174\_g10     %

Yukon ..... F43174\_g11     %

Northwest Territories ..... F43174\_g12     %

Nunavut ..... F43174\_g13     %

#### Outside Canada

United States ..... F43174\_g14     %

China ..... F43174\_g15     %

Other ..... F43174\_g16     %

**Total**

Industry characteristics

Other

4. What was the value of products where commissions and fees were earned by this business acting as an agent or broker?

Please report all amounts in thousands of Canadian dollars. . . . . \$ [ ] ,000

F43172

5. Did this business purchase goods (raw materials, semi-finished, or finished goods) "off the shelf" outside of Canada and sell them "as-is" in foreign markets (including the U.S.) without altering the goods, and without the goods entering Canada before the sale?

B05192

- 1 Yes
2 No
3 Don't know

Provide comments if desired.

B05193

Four empty text boxes for comments.

6. On the last day of the fiscal year, did this business hold inventories abroad, including inventories in transit to Canada?

Include: raw materials, work in process, and finished goods recorded in this business's accounting books, but physically located outside of Canada. Also include goods purchased abroad for resale "as-is" in foreign markets.

B05194

- 1 Yes
2 No
3 Don't know

Provide comments if desired.

B05195

Four empty text boxes for comments.

CAN\$ '000

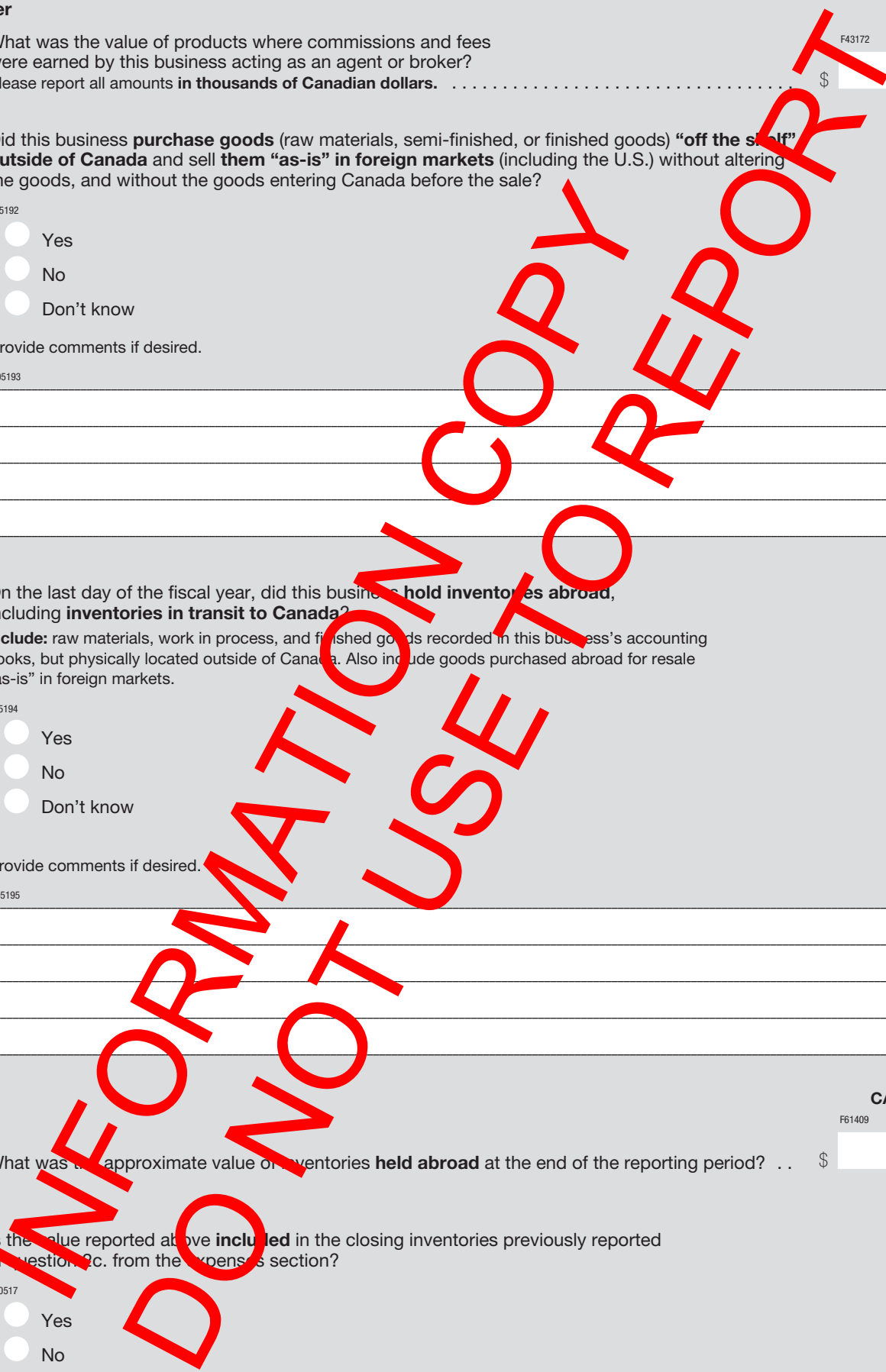
F61409

7. What was the approximate value of inventories held abroad at the end of the reporting period? . . . \$ [ ] ,000

8. Is the value reported above included in the closing inventories previously reported in question 2c. from the expenses section?

B00517

- 1 Yes
2 No



## Detail on purchased services

1. For the reporting period, this business reported expenses for the following items.

Please provide the requested details related to these expenses.

Please report all amounts in thousands of Canadian dollars.

### Professional and business fees

CAN\$ '000

a. Legal services	F62402	\$		,000
b. Accounting, tax preparation, bookkeeping and payroll services	F62403	\$		,000
c. Management, scientific and technical consulting services <b>Include:</b> training	F62404	\$		,000
d. Office administrative services	F62405	\$		,000
e. Freight transportation arrangements and customs brokering services	F62406	\$		,000
f. Brokerage and other insurance related services	F62407	\$		,000
g. Security brokerage and securities dealing services	F62408	\$		,000
h. Other purchased professional services	F62409	\$		,000
<b>Total expenses for professional and business fees</b> Should be equal to or less than the amount from question 1e, as reported in the expenses section.	F62400	\$		,000

### Office and computer related expenses

CAN\$ '000

a. Data processing, hosting and related services	F61308	\$		,000
b. Business support services <b>Include:</b> reproductions, call centres and debt collection	F61309	\$		,000
c. Other office and computer related purchased services	F61311	\$		,000
<b>Total expenses for office and computer related expenses</b> Should be equal to or less than the amount from question 1g, as reported in the expenses section.	F61310	\$		,000

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**Royalties, franchise fees and membership**

CAN\$ '000

a. Rights to non-financial intangible assets .....	F62002	\$	<input type="text"/>	,000
b. Membership fees or services .....	F62603	\$	<input type="text"/>	,000
c. Other royalties, franchise fees and memberships .....	F62003	\$	<input type="text"/>	,000
<b>Total expenses for royalties, franchise fees and memberships</b> Should be equal to or less than the amount from question 1j, as reported in the expenses section. . . .	F62000	\$	<input type="text"/>	,000

**Rental and leasing services**

CAN\$ '000

a. Non-residential real estate rental .....	F62411	\$	<input type="text"/>	,000
b. Motor vehicle rental and leasing .....	F62412	\$	<input type="text"/>	,000
c. Computer equipment rental and leasing .....	F62413	\$	<input type="text"/>	,000
d. Office machinery and equipment rental and leasing services <b>Exclude:</b> computer equipment .....	F62414	\$	<input type="text"/>	,000
e. Commercial and industrial machinery and equipment renting and leasing services, without operator <b>Exclude:</b> office equipment .....	F62415	\$	<input type="text"/>	,000
f. Other rental services .....	F62416	\$	<input type="text"/>	,000
<b>Total expenses for rental and leasing</b> Should be equal to or less than the amount from question 1l, as reported in the expenses section. . . .	F62410	\$	<input type="text"/>	,000

**Repair and maintenance services**

CAN\$ '000

a. Security services and investigation .....	F62417	\$	<input type="text"/>	,000
b. Waste management and remediation services .....	F62418	\$	<input type="text"/>	,000
c. Motor vehicle repair and maintenance services .....	F62419	\$	<input type="text"/>	,000
d. Other repair and maintenance services .....	F62421	\$	<input type="text"/>	,000
<b>Total expenses for repair and maintenance</b> Should be equal to or less than the amount from question 1m, as reported in the expenses section. . . .	F62420	\$	<input type="text"/>	,000

INFORMATION NOT TO BE USED TO REPORT

## Sales by type of client

What was this business's breakdown of sales by the following types of clients?

### 1. Clients in Canada

- a. individuals and households .....
- b. businesses .....
- c. governments, not-for-profit organizations and public institutions  
(e.g., hospitals and schools) .....

#### Percentage

F43008\_c1

%

F43008\_c2

%

F43008\_c3

%

F43008\_c4

%

### 2. Clients outside Canada .....

100%

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## Province/country of origin and destination of products sold

The goal of this section is to understand the supply chain for your products. We will ask for the percentage breakdown for each product sold according to the origin of the products purchased and the destination of products sold (see the grids on the next page).

**Please note that your best estimates are acceptable.**

**Origin:** to the best of your knowledge, where the products were originally produced or manufactured (i.e., which province, territory or country outside Canada). If the origin of the products is unknown, an acceptable substitute is the location of this business's supplier.

**Note:** exclude intermediate shipping points from your supplier to you.

The total for the origin should be equal to 100%.

**Destination:** to the best of your knowledge, the location where the products will ultimately be used (i.e., which province, territory or country outside Canada).

Acceptable substitutes:

- shipping destinations
- location of your retail customers
- location of your warehouses.

The percentages should sum to 100%.

If you have additional information, please use the blank origin and destination tables located at the end of the section.

### **Cost of goods sold and Sales of goods**

Please report the cost of goods sold and the sales of goods in thousands of Canadian dollars. When precise figures are not available, please provide your best estimate.

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## Details on this business's locations

1. Complete for all business locations operating during this reporting period.
2. If necessary, add all locations not listed on this questionnaire on the page "details on this business's additional locations".
3. Report dollar amounts **in thousands of Canadian dollars**.

Please verify the location address and correct where needed.

Operating name

B00102\_I

Address (number and street)

B00119\_I

Province, territory

B00120\_I

City

B00121\_I

Postal code

B00123\_I

Total operating revenue

F47001\_I  
\$  ,000

For the reporting period, what was the average number of people employed at this location?

Number Of Employees

Average number of employees

Was this business location operational for the full year?

B00305\_b\_I

Yes → **Go to next location**

No

What was the reason(s) for part year operation (mark all that apply)?

B00301\_r1\_I1

seasonal operation

B00301\_r2\_I1

new store

B00301\_r3\_I1

change of fiscal year

B00301\_r4\_I1

change of ownership

B00301\_r5\_I1

ceased operations

B00301\_r6\_I1

temporarily closed

B00301\_r7\_I1

moved

B00301\_r8\_I1

other reason — please specify.

B00301\_r9\_I1

What were this location's operational start and end dates?

B00201\_I

Start date

YY MM DD

End date

B00202\_I

YYYY MM DD

Statistics Canada reviews all feedback. We invite your comments pertaining to this business location.

B00001\_I

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## Details on this business's additional locations

1. Complete for all business locations operating during this reporting period.
2. Add all locations not listed.
3. Report dollar amounts **in thousands of Canadian dollars**.

Please provide the business location address.

Operating name

B00129\_I

Address (number and street)

B00125\_I

Province, territory

B00127\_I

City

B00126\_I

Postal code

B00128\_I

Total operating revenue

F47004\_I

\$  ,000

For the reporting period, what was the average number of people employed at this location?

Number Of Employees

Average number of employees

Was this business location operational for the full year?

B00306\_b\_I

Yes **Go to next location**

No

What was the reason(s) for part year operation? (mark all that apply)

B00307\_r1\_I1

seasonal operation

B00307\_r2\_I1

new store

B00307\_r3\_I1

change of fiscal year

B00307\_r4\_I1

change of ownership

B00307\_r5\_I1

ceased operations

B00307\_r6\_I1

temporarily closed

B00307\_r7\_I1

moved

B00307\_r8\_I1

other reason — please specify

B00307\_r9\_I1

What were this location's operational start and end dates?

YYYY

MM

DD

B00208\_I

Start date

YYYY

MM

DD

B00209\_I

End date

Statistics Canada reviews all feedback.

We invite your comments pertaining to this business location.

B00015\_I

INFORMATION NOT TO BE USED TO REPORT

## Notification of intent to extract web data

1. Does this business have a website?

B00024

1

Yes

Specify the business website address 1  
e.g., [www.example.ca](http://www.example.ca)

B00025

Specify the business website address 2  
e.g., [www.example.ca](http://www.example.ca)

B00030

Specify the business website address 3  
e.g., [www.example.ca](http://www.example.ca)

B00031

2

No



Statistics Canada engages in web-data extraction, also known as web scraping, which is a process by which information is gathered and copied from the Web using automated scripts or robots, for retrieval and analysis. As a result, we may visit the website for this organization to search for and compile additional information. The use of web scraping is part of a broader effort to reduce the response burden on organizations, as well as produce additional statistical indicators to ensure that our data remain accurate and relevant.

We will strive to ensure that the data collection does not interfere with the functionality of the website. Any data collected will be used by Statistics Canada for statistical and research purposes only, in accordance with the agency's privacy and confidentiality mandate. All information collected by Statistics Canada is strictly protected.

For more information regarding Statistics Canada's web scraping initiative, please visit <http://www.statcan.gc.ca/eng/our-data/when/web-scraping>.

To learn more about Statistics Canada's transparency and accountability, please visit <http://www.statcan.gc.ca/eng/transparency/accountability>.

If you have any questions or concerns, please contact **Statistics Canada Client Services**, toll-free at 1-877-949-9488 (TTY: 1-800-363-6629) or by email at [infostats@statcan.gc.ca](mailto:infostats@statcan.gc.ca). Additional information about this survey can be found at the following link: <http://www.statcan.gc.ca/eng/survey/business/2445>.

INFORMATION SET TO REPORT  
DO NOT

## Changes or events

1. Indicate any changes or events that affected the reported values for this business or organization compared with the last reporting period.

Mark all that apply.

B00302\_11

Strike or lock-out

B00302\_12

Exchange rate impact

B00302\_13

Price changes in goods or services sold

B00302\_14

Contracting out

B00302\_15

Organizational change

B00302\_16

Price changes in labour or raw materials

B00302\_17

Natural disaster

B00302\_18

Recession

B00302\_19

Change in product line

B00302\_110

Sold business or business units

B00302\_111

Expansion

B00302\_112

New or lost contract

B00302\_113

Plant closures

B00302\_114

Acquisition of business or business units

B00302\_115

Other changes or events — specify:

B00302\_116

**OR**

B00302\_117

No changes or events

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## Contact person

1. Statistics Canada may need to contact the person who completed this questionnaire for further information.

If the contact person is the same as on cover page, please check  → Go to "Feedback"

Otherwise, who is the **best person to contact** about this questionnaire?

First name

Last name

Title

Email address (Example: user@example.gov.ca)

Telephone number (including area code)  
Example: 123-123-1234

Extension number  
(if applicable)

Fax number (including area code)  
Example: 123-123-1234

## Feedback

2. How long did it take to complete this questionnaire?

**Include** the time spent gathering the necessary information .....

Hours

Minutes

3. We invite your comments about this questionnaire

B00002

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## General information

### Confidentiality

#### Your answers are confidential.

By law, Statistics Canada is prohibited from releasing any information it collects that could identify any person, business, or organization, unless consent has been given by the respondent, or as permitted by the *Statistics Act*. Statistics Canada will use the information from this survey for statistical purposes only.

### Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

**Section 11** of the *Statistics Act* provides for the sharing of information with provincial and territorial statistical agencies that meet certain conditions. These agencies must have the legislative authority to collect the same information, on a mandatory basis, and the legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information, as the *Statistics Act*. Because these agencies have the legal authority to compel businesses to provide the same information, consent is not requested and businesses may not object to the sharing of the data.

For this survey, there are **Section 11** agreements with the provincial and territorial statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Québec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia and the Yukon.

The shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

**Section 12** of the *Statistics Act* provides for the sharing of information with federal, provincial or territorial government organizations. Under **Section 12**, you may refuse to share your information with any of these organizations by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. Please specify the organizations with which you do not want to share your data.

For this survey, there are **Section 12** agreements with the statistical agencies of Prince Edward Island, the Northwest Territories and Nunavut, as well as with the British Columbia Ministry of Agriculture and Food.

For agreements with provincial and territorial government organizations, the shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

### Record linkages

To enhance the data from this survey and to reduce the reporting burden, Statistics Canada may combine the acquired data with information from other surveys or from administrative sources.

Thank you for completing this questionnaire.

Please retain a copy for your records.

Visit our website, [www.statcan.gc.ca](http://www.statcan.gc.ca)