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Form No. 1

## Job Vacancy and Wage Survey, 2021



Statistics Canada  
Statistique Canada

Canada

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Job Vacancy and Wage Survey (JVWS)  
2021 / Job Vacancy and Wage Survey / EQGS

JVWS

**Job Vacancies (JVW)**

JVW\_BEG

External Variables required:

JVW\_Q10A

Verify or provide the business or organization's legal name and correct where needed.

ON-SCREEN HELP: Note: Legal name modifications should only be done to correct a spelling error or typo.

Note: Press the help button (?) for additional information.

(50 spaces)

(Don't know, Refusal not allowed)

JVW\_Q10B

Verify or provide the business or organization's operating name and correct where needed.

ON-SCREEN HELP: Note: Legal name modifications should only be done to correct a spelling error or typo.

Note: Press the help button (?) for additional information.

(50 spaces)

(Don't know, Refusal not allowed)

JVW\_Q20A

Verify or provide the contact information of the designated business or organization contact person for this questionnaire and correct where needed.

First Name:

ON-SCREEN HELP: Note: The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

(50 spaces)

(Don't know, Refusal not allowed)

JVW\_Q20B

Verify or provide the contact information of the designated business or organization contact person for this questionnaire and correct where needed.

Last Name:

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ON-SCREEN HELP: Note: The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

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(50 spaces)

(Don't know, Refusal not allowed)

JVW\_Q20C

Verify or provide the contact information of the designated business or organization contact person for this questionnaire and correct where needed.

Title:

ON-SCREEN HELP: Note: The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

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(50 spaces)

(Don't know, Refusal not allowed)

JVW\_Q20D

Verify or provide the contact information of the designated business or organization contact person for this questionnaire and correct where needed.

Email address

ON-SCREEN HELP: Note: The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

Example: user@example.gov.ca

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(50 spaces)

(Don't know, Refusal not allowed)

JVW\_Q20E

Verify or provide the contact information of the designated business or organization contact person for this questionnaire and correct where needed.

Mailing address (number and street) :

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ON-SCREEN HELP: Note: The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

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(50 spaces)

(Don't know, Refusal not allowed)

JVW\_Q20F

Verify or provide the contact information of the designated business or organization contact person for this questionnaire and correct where needed.

City:

ON-SCREEN HELP: Note: The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

---

(50 spaces)

(Don't know, Refusal not allowed)

JVW\_Q20G

Verify or provide the contact information of the designated business or organization contact person for this questionnaire and correct where needed.

Province, territory or state :

ON-SCREEN HELP: Note: The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

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(50 spaces)

(Don't know, Refusal not allowed)

JVW\_Q20H

Verify or provide the contact information of the designated business or organization contact person for this questionnaire and correct where needed.

Postal code or ZIP code :

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**ON-SCREEN HELP:** Note: The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

Example: A9A 9A9 or 12345-1234

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(50 spaces)

(Don't know, Refusal not allowed)

JVW\_Q20I

Verify or provide the contact information of the designated business or organization contact person for this questionnaire and correct where needed.

Country:

**ON-SCREEN HELP:** Note: The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

---

(50 spaces)

(Don't know, Refusal not allowed)

JVW\_Q20J

Verify or provide the contact information of the designated business or organization contact person for this questionnaire and correct where needed.

Telephone number (including area code) :

**ON-SCREEN HELP:** Note: The designated contact person is the person who should receive this questionnaire. The designated contact person may not always be the one who actually completes the questionnaire.

Example: 123-1234 1234

|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|

(MIN: 1)

(MAX: 9,999,999,999)

Integer

(Don't know, Refusal not allowed)

JVW\_Q20K

Verify or provide the contact information of the designated business or organization contact person for this questionnaire and correct where needed.

Extension number (if applicable) :





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**ON-SCREEN HELP:** Note: Press the help button (?) for additional information.

1 Yes  
2 No, we must combine [operating address] with other locations  
(Don't know, Refusal not allowed)

JVW\_Q80 How many locations other than [operating address] must be combined?  
Number of locations

**ON-SCREEN HELP:** Please combine as few locations as possible.

|\_|\_|\_|\_|\_|\_|\_|\_|\_|  
(MIN: 0)  
(MAX: 99,999)  
Integer  
(Don't know, Refusal not allowed)

JVW\_Q91A Please complete the information for the locations other than [commercial address] in [city].

Location 1  
Operating name:

**ON-SCREEN HELP:** Note: Press the help button (?) for additional information.

---

(64 spaces)  
(Don't know, Refusal not allowed)

JVW\_Q91B Please complete the information for the locations other than [commercial address] in [city].

Location 1  
Address (number and street):

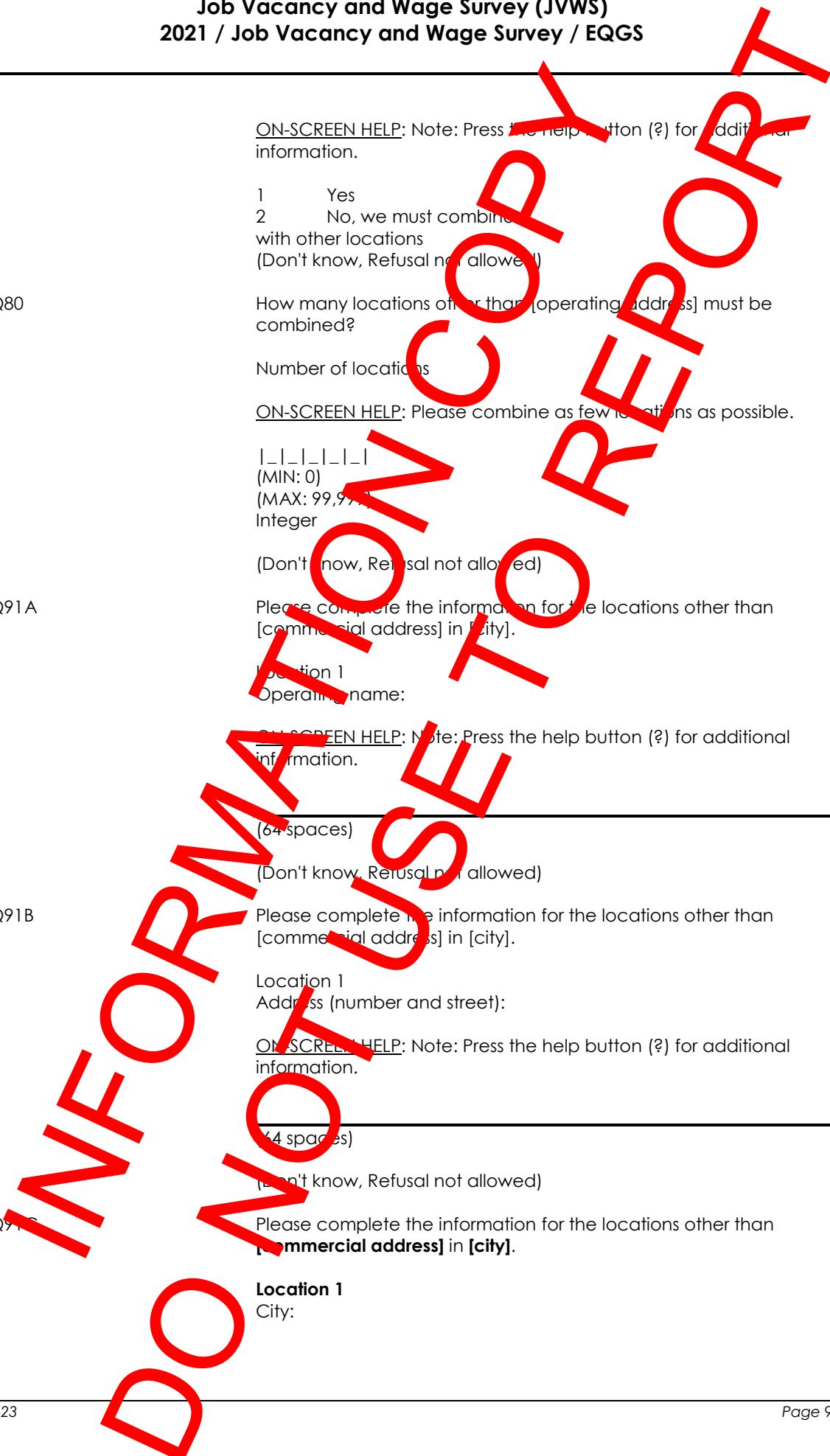
**ON-SCREEN HELP:** Note: Press the help button (?) for additional information.

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(64 spaces)  
(Don't know, Refusal not allowed)

JVW\_Q91C Please complete the information for the locations other than [commercial address] in [city].

**Location 1**  
City:



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ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(32 spaces)

(Don't know, Refusal not allowed)

JVW\_Q91D

Please complete the information for the location other than [commercial address] in [city].

Location 1  
Province, territory:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

10 Newfoundland and Labrador

11 Prince Edward Island

12 Nova Scotia

13 New Brunswick

24 Quebec

35 Ontario

41 Manitoba

7 Saskatchewan

48 Alberta

59 British Columbia

60 Yukon

61 Northwest Territories

62 Nunavut

Don't know, Refusal

JVW\_Q91E

Please complete the information for the locations other than [commercial address] in [city].

Location 1  
Postal code:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(6 spaces)

(Don't know, Refusal not allowed)

JVW\_Q92A

Please complete the information for the locations other than [commercial address] in [city].

Location 2  
Operating name:

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ON-SCREEN HELP: Note: Press the help button (?) for additional information.

---

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q92B

Please complete the information for the location other than [commercial address] in [city].

Location 2

Address (number and street):

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

---

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q92C

Please complete the information for the locations other than [commercial address] in [city].

Location 2

City:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

---

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q92D

Please complete the information for the locations other than [commercial address] in [city].

Location 2

Province, territory:

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ON-SCREEN HELP: Note: Press the help button (?) for additional information.

- 10 Newfoundland and Labrador
- 11 Prince Edward Island
- 12 Nova Scotia
- 13 New Brunswick
- 24 Quebec
- 35 Ontario
- 46 Manitoba
- 47 Saskatchewan
- 48 Alberta
- 59 British Columbia
- 60 Yukon
- 61 Northwest Territories
- 62 Nunavut
- Don't know, Refusal

JVW\_Q92E

Please complete the information for the locations other than [commercial address] in [city].

Location 2  
Postal code:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

---

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q93A

Please complete the information for the locations other than [commercial address] in [city].

Location 3  
Operating name:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

---

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q93B

Please complete the information for the locations other than [commercial address] in [city].

Location 3  
Address (number and street):

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ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q93C

Please complete the information for the location other than [commercial address] in [city].

Location 3  
City:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(32 spaces)

(Don't know, Refusal not allowed)

JVW\_Q93D

Please complete the information for the locations other than [commercial address] in [city].

Location 3  
Province, territory:

- 10 Newfoundland and Labrador
- 11 Prince Edward Island
- 12 Nova Scotia
- 13 New Brunswick
- 14 Quebec
- 35 Ontario
- 46 Manitoba
- 47 Saskatchewan
- 48 Alberta
- 59 British Columbia
- 60 Yukon
- 61 Northwest Territories
- 62 Nunavut
- Don't know, Refusal

JVW\_Q93E

Please complete the information for the locations other than [commercial address] in [city].

Location 3  
Postal code:

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ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q94A

Please complete the information for the location other than [commercial address] in [city].

Location 4  
Operating name:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q94B

Please complete the information for the locations other than [commercial address] in [city].

Location 4  
Address (number and street):

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q94C

Please complete the information for the locations other than [commercial address] in [city].

Location 4  
City:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q94D

Please complete the information for the locations other than [commercial address] in [city].

Location 4  
Province, territory:

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ON-SCREEN HELP: Note: Press the help button (?) for additional information.

- 10 Newfoundland and Labrador
- 11 Prince Edward Island
- 12 Nova Scotia
- 13 New Brunswick
- 24 Quebec
- 35 Ontario
- 46 Manitoba
- 47 Saskatchewan
- 48 Alberta
- 59 British Columbia
- 60 Yukon
- 61 Northwest Territories
- 62 Nunavut
- Don't know, Refusal

JVW\_Q94E

Please complete the information for the locations other than [commercial address] in [city].

Location 4  
Postal code:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

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(57 spaces)

(Don't know, Refusal not allowed)

JVW\_Q95A

Please complete the information for the locations other than [commercial address] in [city].

Location 5  
Operating name:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

---

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q95B

Please complete the information for the locations other than [commercial address] in [city].

Location 5  
Address (number and street):

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ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(50 spaces)

(Don't know, Refusal not allowed)

JVW\_Q95C

Please complete the information for the location other than [commercial address] in [city].

Location 5  
City:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(32 spaces)

(Don't know, Refusal not allowed)

JVW\_Q95D

Please complete the information for the locations other than [commercial address] in [city].

Location 5  
Province, territory:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

- 10 Newfoundland and Labrador
- 11 Prince Edward Island
- 12 Nova Scotia
- 13 New Brunswick
- 24 Quebec
- 35 Ontario
- 46 Manitoba
- 47 Saskatchewan
- 48 Alberta
- 59 British Columbia
- 60 Yukon
- 61 Northwest Territories
- 62 Nunavut
- Don't know, Refusal

JVW\_Q95E

Please complete the information for the locations other than [commercial address] in [city].

Location 5  
Postal code:



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ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(6 spaces)

(Don't know, Refusal not allowed)

JVW\_Q96A

Please complete the information for the location other than [commercial address] in [city].

Location 6  
Operating name:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q96B

Please complete the information for the locations other than [commercial address] in [city].

Location 6  
Address (number and street):

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(64 spaces)

(Don't know, Refusal not allowed)

JVW\_Q96C

Please complete the information for the locations other than [commercial address] in [city].

Location 6  
City:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

(62 spaces)

(Don't know, Refusal not allowed)

JVW\_Q96D

Please complete the information for the locations other than [commercial address] in [city].

Location 6  
Province, territory:

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ON-SCREEN HELP: Note: Press the help button (?) for additional information.

- 10 Newfoundland and Labrador
- 11 Prince Edward Island
- 12 Nova Scotia
- 13 New Brunswick
- 24 Quebec
- 35 Ontario
- 46 Manitoba
- 47 Saskatchewan
- 48 Alberta
- 59 British Columbia
- 60 Yukon
- 61 Northwest Territories
- 62 Nunavut
- Don't know, Refusal

JVW\_Q96E

Please complete the information for the locations other than [commercial address] in [city].

Location of  
Postal code:

ON-SCREEN HELP: Note: Press the help button (?) for additional information.

---

(6 spaces)

(Don't know, Refusal not allowed)

Go to JVW\_Q10

JVW\_Q30

On [reference month] 1st, how many paid employees were working [for/at the location] [your reported combined locations/commercial address] [city]?

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ON-SCREEN HELP: Include:

- full-time, part-time, permanent, temporary, casual and seasonal employees
- employees who work on site, off-site, or who are on paid leave
- employees for whom this organization will complete a T4 and who are active on the payroll
- working owners and co-owners for incorporated businesses.

Exclude:

- self-employed, sub-contractors, external consultants or other workers who are not considered to be employees
- employees on unpaid leave, such as those on extended sick leave who are receiving insurance benefits
- employees on parental leave (maternity and paternity) who are receiving a top-up to their received benefits.

|\_|\_|\_|\_| Number of paid employees  
(MIN: 0)  
(MAX: 99 999)  
Integer

(Don't know, Refusal not allowed)

JVW\_Q40

Why does this location have no paid employees?

- 1 Recently opened location
  - 2 Seasonal operation
  - 3 Temporarily inactive but will re-open
  - 4 Operations ceased
  - 5 Other
- (Don't know, Refusal not allowed)

Go to JVW\_Q41

JVW\_Q41

Specify other reason

- 1 Holding company
  - 2 Agent/broker
  - 3 Contractor
  - 4 Trust Fund
  - 5 Owner/sole proprietor
  - 6 No operations in Canada
- (Don't know, Refusal not allowed)

DO NOT USE THIS INFORMATION

**Job Vacancy and Wage Survey (JVWS)  
2021 / Job Vacancy and Wage Survey / EQGS**

JVW\_Q50

The following questions ask about job vacancies. A job is vacant if it meets all of the following conditions:

- on [reference month] 1, you were actively seeking a worker outside the organization to fill the job.
- there are tasks to be carried out but no one to do them at some point during [reference month]; the earliest start date for the job in question is before the end of the month.
- whoever is hired to fill the job will become a paid employee at this location.

On [reference month] 1st, were there any job vacancies [at the location/for] [operating address] in [city] for which you were actively recruiting externally?

ON-SCREEN HELP: Include:

- both replacement and new hires
- full-time, part-time, permanent, temporary, casual and seasonal job vacancies
- vacancies for off-site jobs that report to this location.

Exclude:

- jobs reserved for subcontractors, external consultants or other workers who are not considered to be employees
- job vacancies at any location other than this location.

Note: Press the help button (?) for additional information.

- 1 Yes
- 2 No, there are no job vacancies during the month of [reference month] (Don't know, Refusal not allowed)

JVW\_Q130A

To obtain a more detailed picture of the labour needs of Canadian employers, the following section classifies vacancies by job titles and collects other characteristics, including offered wage or salary, minimum level of education and work experience required.

A job is vacant if it meets all of the following conditions:

- on [reference month] 1, you were actively seeking a worker outside the organization to fill the job.
- there are tasks to be carried out but no one to do them at some point during [reference month]; the earliest start date for the job in question is before the end of the month.
- whoever is hired to fill the job will become a paid employee at this location.

Please list all job titles and the number of job vacancies [at the location/for] [operating address] in [city]?

Job title

Job Vacancy and Wage Survey (JVWS)  
2021 / Job Vacancy and Wage Survey / EQGS

ON-SCREEN HELP: Number of job vacancies

**Include:**

- both replacement and new hires
- full-time, part-time, permanent, temporary, casual and seasonal job vacancies
- vacancies for off-site jobs that report to this location.

**Exclude:**

- jobs reserved for subcontractors, external consultants or other workers who are not considered to be employees
- job vacancies at any location other than this location.

**Job titles**

Jobs with similar titles and characteristics should be grouped together (offered wage or salary, hours of work, level of education and experience required).

**Note:** Press the help button (?) for additional information.

(0 spaces)

(Don't know, Refusal not allowed)

JVW\_Q130B

Please list all job titles and the number of job vacancies [at the location/for] [operating address, in [city]]?

Number of Vacancies

ON-SCREEN HELP: Number of job vacancies

**Include:**

- both replacement and new hires
- full-time, part-time, permanent, temporary, casual and seasonal job vacancies
- vacancies for off-site jobs that report to this location.

**Exclude:**

- jobs reserved for subcontractors, external consultants or other workers who are not considered to be employees
- job vacancies at any location other than this location.

**Job titles**

Jobs with similar titles and characteristics should be grouped together (offered wage or salary, hours of work, level of education and experience required).

**Note:** Press the help button (?) for additional information.

|\_|\_|\_|

(MAX: 0)

(MAX: 999)

Integer

Don't know, Refusal

JVW\_Q131B

Value auto-calculated by application

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|\_|\_|\_|\_|  
(MIN: 0)  
(MAX: 9,999)  
Integer

(Don't know, Refusal not allowed)

JVW\_END

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Job Vacancies Roster (JVO)

JVO_BEG	External Variables required:
JVO_Q295A	<p>Do you use the same recruitment methods to fill all of the reported job vacancies?</p> <p><u>ON-SCREEN HELP:</u> Examples of recruiting methods: online job boards, company web site, personal contacts, head-hunters or job fairs.</p> <p>1 Yes 2 No, the recruitment methods vary by job agency (Don't know, Refusal not allowed)</p>
JVO_Q295	<p>Do you use the same recruitment methods to fill all of the reported job vacancies?</p> <p><u>ON-SCREEN HELP:</u> Examples of recruiting methods: online job boards, company web site, personal contacts, head-hunters or job fairs.</p> <p>01 Personal contacts, referrals, informal networks 02 Posting a 'help-wanted' sign on the storefront of the location 03 Company website 04 Online job boards 05 Social media 06 Job or recruitment fairs at schools, colleges or universities 07 Government employment centre or website 08 Professional networking, head-hunters or employment agency 09 Newspaper ads 10 Other (Don't know, Refusal not allowed)</p>
JVO_Q10	<p>Provide the most important activities or duties associated with the job vacancy[ies] for the [occupation name].</p> <p>Most important activities or duties</p> <p><u>ON-SCREEN HELP:</u> A short description is sufficient. e.g., pouring concrete, waiting tables, selling goods to consumers, computing and analyzing financial information</p> <p>(0 spaces)</p> <p>(Don't know, Refusal not allowed)</p>

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Job Vacancy and Wage Survey (JVWS)  
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JVO\_Q30A

For the [job title], please report the number of job vacancies, offered wage or salary and the number of hours worked per week.

Number of job vacancies (full-time)

ON-SCREEN HELP: Exclude overtime, tips, commissions and bonuses.

Enter a numeric value in dollars and cents (e.g., \$12.75). If there is a pay range, provide the lowest value.

If all the work is paid based on, for example, the number of parts produced, mileage or the number of times a task is performed, report the expected minimum salary.

|\_|\_|\_|\_|  
(MIN: 0)  
(MAX: 9,999)  
Integer

(Don't know, Refusal not allowed)

JVO\_Q110

For the [job title], please report the number of job vacancies, offered wage or salary and the number of hours worked per week.

Offered wage or salary amount (full-time)

ON-SCREEN HELP: Exclude overtime, tips, commissions and bonuses.

Enter a numeric value in dollars and cents (e.g., \$12.75). If there is a pay range, provide the lowest value.

If all the work is paid based on, for example, the number of parts produced, mileage or the number of times a task is performed, report the expected minimum salary.

If possible, report an hourly wage.

|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|  
(MIN: 0)  
(MAX: 999,999.999)  
Integer

(Don't know, Refusal not allowed)

JVO\_Q120

For the [job title], please report the number of job vacancies, offered wage or salary and the number of hours worked per week.

Offered wage or salary type (full-time)

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ON-SCREEN HELP: Exclude overtime, tips, commissions and bonuses.

Enter a numeric value in dollars and cents (e.g., \$12.75). If there is a pay range, provide the lowest value.

If all the work is paid based on, for example, the number of parts produced, mileage or the number of times a task is performed, report the expected minimum salary.

If possible, report an hourly wage.

- 1 per hour
- 2 per year
- 3 per week
- 4 per month
- 5 per two weeks
- 6 twice per month

(Don't know, Refusal not allowed)

JVO\_Q130

For the [job title], please report the number of job vacancies, offered wage or salary and the number of hours worked per week.

Number of hours worked per week (full-time)

ON-SCREEN HELP: Exclude overtime, tips, commissions and bonuses.

Enter a numeric value in dollars and cents (e.g., \$12.75). If there is a pay range, provide the lowest value.

If all the work is paid based on, for example, the number of parts produced, mileage or the number of times a task is performed, report the expected minimum salary.

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.  
(MIN: 0)  
(MAX: 1,000)  
Integer

(Don't know, Refusal not allowed)

JVO\_Q30B

For the [job title], please report the number of job vacancies, offered wage or salary and the number of hours worked per week.

Number of job vacancies (part-time)

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ON-SCREEN HELP: Exclude overtime, tips, commissions and bonuses.

Enter a numeric value in dollars and cents (e.g., \$12.75). If there is a pay range, provide the lowest value.

If all the work is paid based on, for example, the number of parts produced, mileage or the number of times a task is performed, report the expected minimum salary.

|\_|\_|\_|\_|  
(MIN: 0)  
(MAX: 9,999)  
Integer

(Don't know, Refusal not allowed)

JVO\_Q160

For the [job title], please report the number of job vacancies, offered wage or salary and the number of hours worked per week.

Offered wage or salary amount (part-time)

ON-SCREEN HELP: Exclude overtime, tips, commissions and bonuses.

Enter a numeric value in dollars and cents (e.g., \$12.75). If there is a pay range, provide the lowest value.

If all the work is paid based on, for example, the number of parts produced, mileage or the number of times a task is performed, report the expected minimum salary.

If possible, report an hourly wage.

|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|\_|  
(MIN: 0)  
(MAX: 999,999,999)  
Integer

(Don't know, Refusal not allowed)

JVO\_Q170

For the [job title], please report the number of job vacancies, offered wage or salary and the number of hours worked per week.

Offered wage or salary type (part-time)



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ON-SCREEN HELP: Exclude overtime, tips, commissions and bonuses.

Enter a numeric value in dollars and cents (e.g., \$12.75). If there is a pay range, provide the lowest value.

If all the work is paid based on, for example, the number of parts produced, mileage or the number of times a task is performed, report the expected minimum salary.

If possible, report an hourly wage.

- 1 per hour
- 2 per year
- 3 per week
- 4 per month
- 5 per two weeks
- 6 twice per month

(Don't know, Refusal not allowed)

JVO\_Q180

For the job title, please report the number of job vacancies, offered wage or salary and the number of hours worked per week.

Number of hours worked per week (part-time)

ON-SCREEN HELP: Exclude overtime, tips, commissions and bonuses.

Enter a numeric value in dollars and cents (e.g., \$12.75). If there is a pay range, provide the lowest value.

If all the work is paid based on, for example, the number of parts produced, mileage or the number of times a task is performed, report the expected minimum salary.

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.  
(MIN: 0)  
(MAX: 1,000)  
Integer

(Don't know, Refusal not allowed)

JVO\_Q230A

Of the [number of job vacancies reported] [job title] job vacancies, how many positions are permanent and how many are temporary?

Number of vacancies (Permanent positions)

ON-SCREEN HELP: i.e., with no set termination date

\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.\_\_\_\_\_.  
(MIN: 0)  
(MAX: 9,999)  
Integer

(Don't know, Refusal not allowed)

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JVO\_Q230B

Of the [number of job vacancies reported] [job title] job vacancies, how many positions are permanent and how many are temporary?

Number of vacancies (temporary positions)

ON-SCREEN HELP: i.e., with a set termination date or an agreement covering the period of employment

|\_|\_|\_|\_|  
(MIN: 0)  
(MAX: 9,999)  
Integer

(Don't know, Refusal not allowed)

JVO\_Q235

Of the (number of job vacancies) for [job title], how many positions are permanent and how many are temporary?

Number of vacancies (total vacancies)

Value auto-calculated by application

|\_|\_|\_|\_|  
(MIN: 0)  
(MAX: 9,999)  
Integer

(Don't know, Refusal not allowed)

JVO\_Q190

Is this (Job Title) job vacancy a permanent or temporary position?

ON-SCREEN HELP: Permanent positions i.e., with no set termination date

Temporary positions i.e., with a set termination date or an agreement covering the period of employment

1 Permanent Position  
2 Temporary position  
(Don't know, Refusal not allowed)

JVO\_Q240

Of the [JVO\_Q230B] temporary job vacancies, how many are seasonal?

Number of seasonal job vacancies

ON-SCREEN HELP: Some temporary jobs are seasonal when they are linked to a recurring event (e.g., public holidays) or time of the year (e.g., summertime).

|\_|\_|\_|  
(MIN: 0)  
(MAX: 999)  
Integer

(Don't know, Refusal not allowed)

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JVO\_Q200

Is this job vacancy seasonal?

ON-SCREEN HELP: Some temporary jobs are seasonal when they are linked to a recurring event (e.g., public holidays) or time of the year (e.g., summertime).

- 1 Yes
  - 2 No
- (Don't know, Refusal not allowed)

JVO\_Q210

As of [reference month] 1st, how long had you been trying to fill the [job title] job vacancy[ies]?

ON-SCREEN HELP: If multiple answers are possible, please report for the vacancy with the longest duration.

- 1 Less than 5 days
  - 2 15 to 29 days
  - 3 30 to 59 days
  - 4 60 to 89 days
  - 5 90 to 119 days
  - 6 120 days or more
- (Don't know, Refusal not allowed)

JVO\_Q215

Are you constantly recruiting for the [job title] position?

ON-SCREEN HELP: If you plan to stop recruiting once all these vacancies are filled, select No.

- 1 Yes, recruitment will continue even if the current vacancies are filled
  - 2 No
- (Don't know, Refusal not allowed)

JVO\_Q220

What is the minimum level of education required for the job vacancy for the [job title]?

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ON-SCREEN HELP: If multiple answers are possible, please report the lowest education level required.

- 1 No minimum level of education required
  - 2 High school diploma or equivalent
  - 3 Trade certificate or diploma, or apprenticeship certificate
  - 4 College, CEGEP and other non-university certificate or diploma
  - 5 University certificate or diploma below bachelor's level
  - 6 Bachelor's degree
  - 7 University certificate, diploma or degree above the bachelor's level
- (Don't know, Refusal not allowed)

JVO\_Q280A

What is the minimum level of experience required for the job vacancy for the [job title].

Number of years

ON-SCREEN HELP: If multiple answers are possible, please report the lowest experience level required.

1-1-1-1-1  
(MIN: 0)  
(MAX: 100)  
Integer

(Don't know, Refusal not allowed)

JVO\_Q280B

What is the minimum level of experience required for the job vacancy for the [job title]?

ON-SCREEN HELP: If multiple answers are possible, please report the lowest experience level required.

- 1 No work experience needed
- (Don't know, Refusal not allowed)

JVO\_Q290

What recruiting methods are you using to fill the reported job vacancies?

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ON-SCREEN HELP: Select all that apply.

- 01 Personal contacts, referrals, informal networks
- 02 Posting a 'help-wanted' sign on the storefront of the location
- 03 Company website
- 04 Online job boards
- 05 Social media
- 06 Job or recruitment fairs at schools, colleges or universities
- 07 Government employment centre or website
- 08 Professional networking, head-hunters or employment agency
- 09 Newspaper ads
- 10 Other (Don't know, Refusal not allowed)

JVO\_END

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Job Vacancies End (JVE)

JVE\_BEG

External Variables required:

JVE\_Q10

Verify or provide the current main activity of the business or organization identified by the legal and operating name above.

ON-SCREEN HELP: Note: The described activity was assigned using the North American Industry Classification System (NAICS).

Note: Press the help button (?) for additional information, including a detailed description of this activity complete with example activities and any applicable exclusions.

- 1 Yes, this is the main activity.
- 2 No, this is not applicable.  
(Don't know, Refusal not allowed)

JVE\_Q15C

Provide a brief but precise description of this business or organization's main activity.

e.g. breakfast cereal manufacturing, shoe store, software development

(50 spaces)

(Don't know, Refusal not allowed)

Go to JVE\_Q15A

JVE\_Q15A

You indicated that [NAICS classification] is not the current main activity.

Was this business or organization's main activity ever classified as: [NAICS classification]?

- 1 Yes
- 2 No  
(Don't know, Refusal not allowed)

JVE\_Q15B

When did the main activity change?

Date

ON-SCREEN HELP: Example: YYYY-MM-DD

(50 spaces)

(Don't know, Refusal not allowed)



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JVE\_Q20A

Search and select the industry classification code that best corresponds to this business or organization's main activity.  
How to search:  
if desired, you can filter the search results by first selecting this business or organization's activity sector  
enter keywords or a brief description that best describes this business or organization main activity  
press the Search button to search the database for an activity that best matches the keywords or description you provided  
then select an activity from the list.

ON-SCREEN HELP: select the business or organization's activity sector (optional)

- 01 Farming or logging operation
- 02 Construction company or general contractor
- 03 Manufacturer
- 04 Wholesaler
- 05 Retailer
- 06 Provider of passenger or freight transportation
- 07 Provider of investment, savings or insurance products
- 08 Real estate agency, real estate brokerage or leasing company
- 09 Provider of professional, scientific or technical services
- 10 Provider of health care or social services
- 11 Restaurant, bar, hotel, motel or other lodging establishment
- 12 Other sector  
(Don't know, Refusal not allowed)

JVE\_Q20B

Search and select the industry classification code that best corresponds to this business or organization's main activity.

How to search:  
if desired, you can filter the search results by first selecting this business or organization's activity sector  
enter keywords or a brief description that best describes this business or organization main activity  
press the Search button to search the database for an activity that best matches the keywords or description you provided  
then select an activity from the list.

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ON-SCREEN HELP: Enter keywords or a brief description, then press the Search button

(50 spaces)

(Don't know, Refusal not allowed)

JVE\_Q30A

Statistics Canada may need to contact the person who completed this questionnaire for further information.

Is (contact person) the best person to contact?

1 Yes

2 No

(Don't know, Refusal not allowed)

JVE\_Q30B

Who is the best person to contact about this questionnaire?

First name

(50 spaces)

(Don't know, Refusal not allowed)

JVE\_Q30C

Who is the best person to contact about this questionnaire?

Last name

(50 spaces)

(Don't know, Refusal not allowed)

JVE\_Q30D

Who is the best person to contact about this questionnaire?

Title

ON-SCREEN HELP: Q.18 ALT\_TITLE

(50 spaces)

(Don't know, Refusal not allowed)

JVE\_Q30E

Who is the best person to contact about this questionnaire?

Email address

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	<u>ON-SCREEN HELP:</u> Example: us@example.gov.ca
	(50 spaces)
	(Don't know, Refusal not allowed)
JVE_Q30F	Telephone number (including area code)
	<u>ON-SCREEN HELP:</u> Example: 123-123-1234
	_ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _  (MIN: 0) (MAX: 9,999,999,999) Integer
	(Don't know, Refusal not allowed)
JVE_Q30G	Telephone number (including area code)
	<u>ON-SCREEN HELP:</u> Extension number (if applicable)
	_ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _  (MIN: 0) (MAX: 9,999,999,999) Integer
	(Don't know, Refusal not allowed)
JVE_Q30H	Telephone number (including area code)
	_ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _  (MIN: 0) (MAX: 9,999,999,999) Integer
	(Don't know, Refusal not allowed)
JVE_Q40A	How long did it take to complete this questionnaire?
	<u>ON-SCREEN HELP:</u> Include the time spent gathering the necessary information.
	Hours
	_ _ _ _ _ _ _ _ _ _ _ _ _ _ _ _  (MIN: 0) (MAX: 9,999) Integer
	(Don't know, Refusal not allowed)
JVE_Q40B	How long did it take to complete this questionnaire?

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ON-SCREEN HELP: Include the time spent gathering the necessary information.

Minutes

|\_|\_|\_|\_|\_|\_|\_|  
(MIN: 0)  
(MAX: 99,999)  
Integer

(Don't know, Refusal not allowed)

JVE\_Q50B

Do you have any comments about this questionnaire?

ON-SCREEN HELP: Enter your comments

---

(200 spaces)

(Don't know, Refusal not allowed)

JVE\_END

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