# Reporting guide 

Version française disponible

The sale categories requested in this questionnaire have been established to accord with the 1997 North American Industrial Classification System (N.A.I.C.S.).

Please complete the section/sections applicable to your system. The data requested form part of an integrated statistical program and therefore should, in total, be the same as data reported under direct sales or utility sales of the Natural Gas Distribution Monthly Report.
The following relates to the various services listed on the questionnaire:

## Line 1.0 Electric power generation

Include all sales to establishments primarily engaged in the generation of bulk electric power, by hydroelectric power, fossil fuel, nuclear or other processes. NAICS code 22111. Exclude establishments primarily engaged in transmitting and/or distributing electric power which should be reported on line 4.10 "Commercial and other institutional".

## Line 1.1 Agriculture, hunting and trapping industries

Include all sales to establishments with land holdings primarily engaged in agricultural, hunting and trapping activities and also establishments primarily engaged in providing support activities. Included are activities such as mushroom growers, greenhouses, nurseries and floriculture production, aquaculture, harvesting of wild animals, game retreats and hunting preserves. NAICS codes 111, 112, 1142, 1151 and 1152.

## Line 2.1 Iron ore mining

Include all sales to establishments primarily engaged in mining, beneficiating or otherwise preparing iron ores. NAICS code 21221.

## Line 2.2 Oil and gas extraction

Include all sales to establishments primarily engaged in the exploration for and/or production of crude oil and natural gas, whether by conventional or non conventional methods. NAICS code 211.

## Line 2.3 Oil and gas extraction and support activities

Include establishments primarily engaged in contract drilling operations for crude oil and natural gas as well as services incidental to oil and gas extraction. NAICS codes 213111, and 213118.

## Line 2.4 Other mining and support activities

Include all sales to establishments primarily engaged in mining activities other than iron mines, crude oil and natural gas extraction and crude oil and natural gas support activities. This category includes metal mines, non metal mines, stone quarries and sand and gravel pits. NAICS codes 212, 213117 and 213119 (excl. 21221).
$\begin{array}{ll}\text { Statistics } & \text { Statistique } \\ \text { Canada } & \text { Canada }\end{array}$
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## Line 2.5 Forestry, logging and support activities

Include all sales to establishments primarily engaged in growing and harvesting timber including those performing particular support activities related to logging and forestry. NAICS codes 113 and 1153.

## Line 2.6 Construction

Include all sales to establishments primarily engaged in the construction of buildings, highways, dams etc., and those providing services to the construction industry. Also include special trade contractors primarily engaged in construction work in such specialties as plumbing, carpentry, painting, roofing, etc.. NAICS code 23. Exclude any offsite transportation fuel use, which should be included in road transportation.

## Line 2.7 Food manufacturing

Include all sales to establishments primarily engaged in producing food for human or animal consumption. NAICS code 311. (Exclude establishments primarily engaged in manufacturing beverages and tobacco NAICS code 312.)

## Line 2.8 Textile, clothing, leather, plastics and rubber manufacturing

Include all sales to establishments primarily engaged in manufacturing activities in textile mills, textile product mills, clothing manufacturers, leather and allied product manufacturers and plastics and rubber products manufacturers. NAICS codes 313 to 316 and 326 .

## Line 3.1 Paper manufacturing

Include all sales to establishments primarily engaged in manufacturing pulp, paper and paper products. NAICS code 322.

## Line 3.2 Wood and furniture products manufacturing

Include all sales to establishments primarily engaged in wood product manufacturing, and furniture and related product manufacturing. NAICS codes 3212,3219 and 337.

Line 3.3 Iron and steel mills and ferro-alloy manufacturing, cold-rolled steel shape manufacturing and steel foundries
Include all sales to establishments primarily engaged in operating blast furnaces used in smelting iron ore and steel scrap, casting mills, rolling mills or coke oven operated in association with blast furnaces including steel foundries for the production of ferro-alloys. NAICS codes 33111,331221 and 331514.

## Line 3.4 Alumina and aluminum production and non-ferrous metal smelting and refining

Include all sales to establishments primarily engaged in extracting alumina from bauxite ore, producing aluminum from alumina, refining aluminum by any process and establishments primarily engaged in other non-ferrous metal smelting and refining. NAICS codes 331313 and 331410.

Line 3.5: Fabricated metal product, machinery, computer and electronic product, electrical equipment, appliance, component and transportation equipment manufacturing
Include all sales to establishments primarily engaged in forging, stamping, forming, turning and joining processes to produce ferrous and non-ferrous metal products. Also includes establishments primarily engaged in manufacturing industrial and commercial machinery, computers, computer peripheral equipment, communications equipment and similar electronic products, electrical equipment, appliance and component, and transportation equipment. NAICS codes 332 to 336.

## Line 3.6 Cement manufacturing

Include all sales to establishments primarily engaged in the manufacturing of cement. This category covers code 32731 Include all sales to establishments primarily engaged in the manufacturing of cement (hydraulic, masonry and Portland cements), NAICS code 32731. Do not include ready mix concrete operations which should be reported in "other manufacturing" (line 3.9).

## Line 3.7 Petroleum and coal products manufacturing

Include all sales to establishments primarily engaged in the transforming of crude petroleum and coal into intermediate and end products including fuels, blended oils and greases. The dominant process is petroleum refining, which separates crude petroleum into components or fractions through such techniques as cracking and distillation. NAICS code 324.

## Line 3.8 Chemical, pesticide and fertilizer manufacturing

Include all sales to establishments primarily engaged in manufacturing chemicals and chemical preparations, from organic and inorganic raw materials. Also included are establishments primarily engaged in the manufacturing of agricultural chemicals, including nitrogenous and phosphoric fertilizer materials; mixed fertilizers; and agricultural and household pest control chemicals. NAICS codes 3251 and 3253.

## Line 3.9 Other manufacturing

Include all sales to manufacturing establishments not covered above. This category comprises establishments which are primarily engaged in the following manufacturing activities:

## NAICS codes

Beverage and tobacco product manufacturing . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 312
Sawmills and wood preservation . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 3211
Printing and related support activities . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 323
Resin, synthetic rubber and artificial and synthetic fibers and filaments manufacturing . . . . . . . . . . . . . 3252
Pharmaceutical and medicine manufacturing. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 3254
Paint, coating and adhesive manufacturing . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 3255
Soap, cleansing compound and toilet preparation mfg.. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 3256
Other chemical product manufacturing . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 3259
Non-metallic mineral product manufacturing - (excluding cement manufacturing - 32731) . . . . . . . . . . . 327
Miscellaneous manufacturing . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 339
Exclude any offsite transportation fuel use, which should be included in road transportation.

## Line 4.1 Water transportation

Include all sales made to establishments primarily engaged in the water transportation of passengers and goods, using equipment designed for those purposes and provided by ships. Commercial fishing is also included. NAICS codes 1141, 483, 4872 and 4883. Fuels used for heating and cooling buildings and offices should be reported on line 4.10 - "Commercial and other institutional".

## Line 4.2 Road transportation

Include all sales to establishments primarily engaged in the truck transportation of goods, transit and ground passenger transportation (urban transit systems, interurban and rural bus transportation, taxi and limousine services, school and employee bus transportation, charter bus industry, limousine service to airports and stations, shuttle services and special needs transportation), scenic and sightseeing transportation, and support activities for road transportation. Include those establishments primarily providing specialized services to this category, such as freight forwarders, marine shipping agents and customs brokers. NAICS codes 484, 485, 4871, 4879, 4884-4889. Fuels used for heating and cooling buildings and offices should be reported on line 4.10-"Commercial and other institutional".

## Line 4.3 Gasoline stations

Include all sales to establishments engaged in retailing motor fuels to the general public by means of retail pumps (including marinas), irrespective of the type of ownership or operation. Establishments that operate gasoline stations on behalf of their owners and receive a commission on the sale of fuels are also included. NAICS code 447. Fuels used for heating and cooling buildings and offices should be reported on line 4.10 "Commercial and other institutional".

## Line 4.4 Pipeline transportation and natural gas distribution

Include all sales to establishments primarily engaged in operating pipelines for the transport of natural gas, crude oil and other products. Also included are establishments engaged in the distribution of natural gas through a system of mains. This category covers codes 486 and 2212. . Fuels used for heating and cooling buildings and offices should be reported on line 4.10-"Commercial and other institutional".

## Line 4.5 Warehousing and storage

Include all sales to establishments primarily engaged in operating general merchandise, refrigerated and other warehousing and storage facilities. NAICS code 493.

## Line 4.6 Wholesale and retail trade

The wholesale sector comprises establishments primarily engaged in wholesaling merchandise and providing related logistics, marketing and support services. The retail sector comprises establishments primarily engaged in retailing merchandise, generally without transformation, and rendering services incidental to the sale of merchandise. NAICS codes 41, 44 and 45.

## Line 4.7 Public administration

Include all sales to establishments of federal, provincial and municipal governments primarily engaged in activities associated with public administration. This includes such establishments as the Federal Public Service, the Department of National Defence, Royal Canadian Mounted Police and provincial and local administrations. This category covers NAICS code 91.

## Line 4.8 Education, health care and social assistance

Educational services comprises all sales to establishments primarily engaged in providing instruction and training in a wide variety of subjects. The health care and social assistance sector comprises all sales to establishments primarily engaged in providing health care by diagnosis and treatment, providing residential care for medical and social reasons and providing social assistance. NAICS codes 61 and 62.

## Line 4.9 Accommodation and food services

Include all sales to establishments primarily engaged in operating accommodation facilities, restaurants, take-out food and catering services, taverns, night clubs and bars. NAICS code 72.

Line 4.10 Commercial and other institutional
Include all sales to establishments which are primarily engaged in other activities not previously specified.
NAICS codes
Water, Sewage and Other Systems . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 2213
Postal Service . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 491
Couriers and Messengers . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 492
Information and Cultural Industries. . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 51
Finance and Insurance . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 52
Real Estate and Rental and Leasing . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 53
Professional, Scientific and Technical Services . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 54
Management of Companies and Enterprises . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 55
Administrative and Support, Waste Management and Remediation Services . . . . . . . . . . . . . . . . . . . . . . 56
Arts, Entertainment and Recreation . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 71
Other Services (except Public Administration) . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . . 81
Exclude any offsite transportation fuel use, which should be included in road transport.

## Line 7.0 Single residential meter service

Include all sales destined to be used in a single residential meter service. (i.e. single family dwelling)

## Line 7.1 Bulk residential metering service

Include all sales destined to be used in a bulk residential metering service. (i.e. apartments, condominiums, etc.)

