



## RESIDENTIAL CARE FACILITIES SURVEY – 2008-2009

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# Guide Instructions and Definitions

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## REPORTING INSTRUCTIONS

**Read carefully all instructions and definitions in this booklet and on the questionnaire.**

1. All dollar amounts should be reported in CANADIAN DOLLARS (**\$CDN**) and **should be rounded** to the nearest dollar (e.g. \$5,400.40 should be rounded to \$5,400).
2. Unaudited financial data are acceptable.
3. Your best estimates are acceptable when precise figures are not available.
4. To report items not specified on the questionnaire, use lines designated as “Other” and provide supplementary information.

## REPORTING ARRANGEMENTS

1. **Please keep a copy of the completed questionnaire for your own records.**
2. Statistics Canada survey staff would be pleased to discuss alternatives that would make completing this survey easier for you. Such alternatives could include:
  - a) providing Statistics Canada with a spreadsheet on disk rather than completing the paper questionnaire;
  - b) completing the survey over the telephone with the assistance of Statistics Canada staff;
  - c) providing financial statements rather than completing the RCF Survey financial questions.
3. If you have prepared a report of statistical and financial data for regional boards or provincial government ministries, with equivalent information, you may send a copy of the report instead of completing the same items on the RCF Survey questionnaire. Please complete the cover page of the RCF Survey and return it with the report to Statistics Canada.
4. If this facility is administered by a central agency or is a multiple facility set-up, please indicate the reporting arrangements and the name, address and number of beds of each facility involved in the administrative entity. This will enable Statistics Canada to modify the mail-out for the next year and thereby eliminate duplicate reporting and additional respondent burden.

# Cover Page

## Label

1. Please correct the business name, contact name and telephone number shown on the pre-printed label, using the corresponding boxes on the right.
2. The pre-printed label on the cover page contains codes corresponding to the information currently held in the Statistics Canada inventory on the number of beds, the principal characteristic of facility residents, the predominant type of care offered, ownership and program coverage. The table below shows some of the codes and their definitions. Your responses on this questionnaire will be used to update the information.

LABEL TEXT:	PR. CH.	T. C.	OWN
DESCRIPTION:	Principal Characteristic of Facility Residents	Type of Care (Predominant)	Ownership
<b>CODES:</b>	14 – Alcohol/drug addiction 15 – Aged 16 – Emotionally-disturbed children 18 – Developmentally delayed 22 – Physically disabled 24 – Psychiatrically-disabled adults 25 – Delinquents 27 – Transients 28 – Other	1 – Room & Board only 2 – Room & Board with Guidance/Counselling 3 – Room & Board with custodial care 4 – Type I care 5 – Type II care 6 – Type III care 7 – Higher Type care  Appendix 1 contains the provincial equivalents	01 – Lay 02 – Religious 03 – Other 04 – Municipal 05 – Provincial 06 – Veterans' Affairs Canada 07 – Department of National Defence 08 – Health Canada 09 – Crown 10 – Territorial Government 11 – Proprietary 12 – Federal Other 14 – Regional Health Authority, Board, District, Corporation

## Legal name

If the legal name and business name (the name on the questionnaire label) is the same, place a check mark in the circle. If they are different, please print the legal name of your facility in the space provided.

## Type of organization

Place a check mark in the circle beside the option that best describes the legal organization of this business.

**Sole proprietorship** – An unincorporated business wholly owned by one person. In most cases, this person manages the business and consequently is the owner manager.

**Partnership** – A form of business organization in which two or more persons are co-owners without becoming incorporated. They agree to contribute assets or other resources to the business, and to share its profits, losses and debts.

**Incorporated company** – A business legally constituted with share capital that, after registering with the proper authorities, constitutes a body corporate legally distinct from the partners or stockholders.

**Co-operative** – A group of persons who share certain assets and operations to enable access, at a lower cost,, to the means of production, distribution, credit or other activity for the mutual benefit and risk of its members. Each member has equal rights and accountability according to the principal of “one member, one vote”.

**Joint venture** – A business organization where two or more persons or entities form an association to jointly carry out an industrial or commercial activity, or decide to share resources and control these jointly, for the purposes of a specific project rather than as an ongoing business. The expectation is that the persons or entities involved share in the costs and benefits.

**Government business entity** – A business corporation in which the state holds controlling interest, and is operating in the commercial market. This does not include Crown corporations.

**Government** – A not-for-profit entity financed and controlled by a ministry, department, agency, autonomous organization, board, commission or fund of the federal, provincial, territorial or local government and not operated in the commercial market.

**Non-profit organization** – Organization usually formed for social, economic, educational, religious, philanthropic or health purposes in which there is normally no transferable ownership interest and which does not carry on business with a view to distribution or use of any profits for the pecuniary gain of its members or grantors.

## GST number

Please provide the first nine (9) digits of this facility's GST Registered Account Number (also known as the Business Number). The GST Registered Account Number will be used to verify the information about this facility currently held on Statistics Canada's Business Register.

## INSTRUCTIONS FOR PAGE 2

### Fiscal period

For the purpose of this survey, please report information for your 12-month fiscal period for which the final day occurred on or **between April 1, 2008 and March 31, 2009**. For example, if your fiscal period ended December 31, 2008, please report for the period January 1, 2008 to December 31, 2008.

### A. Ownership

Refers to the person, group of persons, agency or corporate body who is the registered owner according to the deed or statute.

**Proprietary** – applies to a facility owned by an individual or group. These are private organizations and/or corporations operating for a profit.

**Religious** – applies to a facility owned and operated by a religious organization on a non-profit basis.

**Lay** – applies to a facility owned and operated by a voluntary lay body on a non-profit basis. This category excludes facilities maintained by industrial or commercial corporations (see proprietary).

**Municipal** – applies to a facility owned and operated by a city, county, municipality or other municipal government, or by another body which is empowered to levy taxes or to otherwise operate after the fashion of a municipality.

**Provincial or territorial** – applies to a facility owned by a branch, division, agency or department of a provincial or territorial government.

**Federal** – applies to a facility operated by a department or agency of the Government of Canada, e.g. Veterans' Affairs, Health Canada or National Defence.

**Regional Health Authority, Board, District, Corporation** – applies to those facilities owned and operated by a regional governance structure responsible for the continuum of health services for defined geographic regions.

### B. Beds

**Licensed or approved** – the number of beds licensed or approved by provincial or municipal authorities. Report all beds, even if some are not in use at the present time. This includes licensed respite beds

**Staffed and in operation** – report only the number of beds available for use. Include those occupied and any vacant beds to which you could have admitted residents at the end of the fiscal year reported. This amount does not have to agree with the approved complement. This includes licensed respite beds.

### C. Total days of care during reporting period by responsibility for payment

A day of care is the period of service to a resident between the census taking hours on two successive days. The total days of care are the number of days of care in the reporting period or year. A facility of four beds and 100 percent occupancy would report total days of care as (4 x 365) 1,460. A facility of four beds in which one bed was not occupied for 31 days during the year would report total days of care as 1,429. This could be calculated as (4 x 365) - 31 or counting each day that each bed was occupied (1 x 365) + (1 x 365) + (1 x 365) + (1 x 334). If unable to provide a breakdown, please estimate, or if unable to estimate then report days under major funding agency.

Line 1. Days charged to a Provincial or Territorial Government Health Program or Department.

Line 2. Days charged to any Provincial or Territorial Government Social Service Program or Department.

Line 3. Days charged to any other Provincial or Territorial Department other than Health or Social Services, e.g. crown agencies such as Alcohol and Drug Commissions.

Line 4. Days charged to a municipality, regional or district administration.

Line 5. All days not reported above, including residents who pay for their own care directly or through private insurance and those paid for by Workers' Compensation Board, Department of Veterans' Affairs, etc.

### D. Movement of residents

Line 1. **In facility on the first day of the fiscal period** – the count of all the residents who were assigned a bed at 00:01 hours, the first day of the fiscal period. Include any resident who was temporarily absent from the facility on this date, e.g., visiting relatives or residents transferred to other institutions such as hospitals, but who had not been formally discharged.

Line 2. **Admissions** – the total number of new residents accepted into the facility during the fiscal year reported. This involves the allocation of a bed to a resident. An admission is registered each time a person is formally admitted.

Line 3. **Total under care** – the total of those in the facility (on the books) at the beginning of the fiscal period, plus all admissions during the year.

Line 4. **Discharge** – the total of all residents who were discharged from the facility during the fiscal year.

Line 5. **Death** – the cessation of life of a resident during the fiscal year.

Line 6. **Total separations** – the total of discharges and deaths.

Line 7. **In facility on the last day of the fiscal period** – the count of all residents registered in the facility at 24:00 hours, the last day of the fiscal period. Includes residents temporarily out of the facility who had not been formally discharged.

## INSTRUCTIONS FOR PAGE 3

### Characteristics of residents

The purpose of page 3 (Sections E, F, & G) is to obtain data on residents on the last day of the fiscal period.

This includes all residents temporarily absent on this date but who were registered in your facility and for whom a bed was assigned.

### E. Age and sex of residents

Count each resident once only, and assign them to the appropriate columns according to their age and sex grouping.

### F. Types of care

Counting each resident once only, please assign all residents in your facility to one of the types of care. This should be based on the type of care the resident was receiving on the last day of the fiscal period.

For temporarily absent residents, indicate the type of care these residents usually receive in this facility.

Line 1. **Room and board** – for those residents paying only for the use of a room. No services or type of care are received.

Line 2. **Room and board with guidance/counselling** – this is the minimum amount of care possible in a facility. Usually includes basic counselling and assistance with social problems. Most residents of facilities for emotionally-disturbed children and for alcohol and drug will be in this category.

Line 3. **Room and board with custodial care** – minor supervision required.

Line 4. **Type I Care** – that required by a person who is ambulatory and/or independently mobile, who has decreased physical and/or mental faculties, and who requires primarily supervision and/or some assistance with activities of daily living and provision for meeting psycho-social needs through social and recreational services. The period of time during which care is required is indeterminate and related to the individual condition but is less than 90 minutes in a 24 hour day. Many facilities for the developmentally delayed will have most of their residents in this category.

Line 5. **Type II Care** – that required by a person with a relatively stabilised (physical or mental) chronic disease or functional disability. They have reached the apparent limit of recovery, and are not likely to change in the near future. They have relatively little need for the diagnostic and therapeutic services of a hospital, but require personal care for a total of 1 ½ - 2 ½ hours in a 24 hour day, with medical and professional nursing supervision and provision for meeting psychosocial needs.

Line 6. **Type III Care** – that required by a person who is chronically ill and/or has a functional disability (physical or mental), whose acute phase of illness is over, whose vital processes may or may not be stable, whose potential for rehabilitation may be limited. These residents require a range of therapeutic services, medical management and skilled nursing care plus provision for meeting psychosocial needs. A minimum of 2½ hours of individual therapeutic and/or medical care is required in a 24-hour day.

Line 7. **Higher type care** – report here those persons who need substantially more nursing and/or medical care than described above. It is assumed that there would be very few residents who would be receiving care of this type. Care above TYPE III is usually provided in a hospital setting.

Refer to Appendix 1 for the list of provincial equivalencies of type of care.

## G. Principal characteristics

Counting each resident once only, please group them according to the most appropriate principal characteristic.

- Line 1. **Aged** – Residents are in the facility mainly because of old age (65+). They may have some other related disabilities associated with ageing, but for the purpose of this survey, consider the principal characteristic as aged.
- Line 2. **Physically challenged/disabled** – Residents are in a facility primarily because of bodily dysfunctions (e.g. blind, deaf, loss of limbs, etc.)
- Line 3. **Developmentally delayed** – Residents are slow or limited in intellectual or emotional development or academic progress.
- Line 4. **Psychiatrically-disabled adults** – Includes ex-psychiatric patients, individuals with a chronic mental illness or those convalescing from a mental illness.
- Line 5. **Emotionally-disturbed children** – Children with behaviour disorders that require specialised treatment.

Line 6. **Alcohol/Drug** – Residents require treatment for problems with alcohol or drug addiction.

Line 7. **Delinquent** – A young person whose conduct is out of accord with the accepted behaviour under the law. The emphasis is placed on social maladjustment rather than criminal intent. Do not include youth who are staying in the facility as part of a court-imposed sentence.

Line 8. **Transients** – Persons requiring short-term respite who are without a home due to an emergency or a continuing situation.

Line 9. **Other** – Includes residents who do not fit in any of the other categories, e.g. unmarried mothers, children requiring shelter who do not fit in any of the other categories, etc.

**Note** – Only hostels providing at least a counselling level of care fall into scope for the RCF survey. Hostels providing only hotel or room and board should not be included. If your facility falls into the latter category, please state this on the cover page and return this survey.

## INSTRUCTIONS FOR PAGE 4

### Personnel

Personnel employed – Persons on the payroll of the facility on the last day of the fiscal period.

**Exclude** voluntary and contract workers for whom no salaries are recorded. Also exclude persons paid on a fee for services basis (doctors or dentists on call, etc.). Report this as an expense in Section J.

### Personnel employed on the last day of the fiscal period. – Columns 1 & 2

Report only the number of “full-time” and “part-time” staff employed. Do not use full-time equivalencies unless actual figures are unavailable. Exclude casual employees from the first two columns. Casual employees refers to those employed on a non-continuing or irregular basis, such as those who temporarily relieve regular employees on vacation or sick leave, or those who are hired temporarily for such casual jobs as snow removal, office overload, etc.

**Full-time** – refers to persons employed on a full-time basis, i.e. regularly employed throughout the facility’s full work week.

**Part-time** – refers to persons employed on a part-time basis, i.e. regularly employed on selected days or partial days in the facility’s work week.

The owner/operator of a small facility may be the only person working full-time. If this is the case, write ‘1’ full-time employee on line I.7. Hours should then be split to reflect the approximate time spent in Direct care for residents, line H.7 and General services, line I.6. Report remuneration in Section J and K.

When an employee fills more than one position, that individual is to be recorded only once under the category of employment in which the major portion of time is spent.

### Total accumulated hours paid during the reporting period – Column 3

Include total hours paid for all full-time, part-time and casual employees who have had salaries or wages paid to them by the facility. Hours covering paid holiday time and other paid leave are to be included for all categories of personnel. Do not include hours for contractual employees.

ROUND OFF FRACTIONS AND REPORT WHOLE NUMBERS ONLY.

## H. Direct care to residents

Report all personnel whose time is mainly spent with the residents, giving assistance, nursing care, guidance or any other forms of personal help directly to the residents. The majority of facilities will report most of their direct care personnel on line 6.

Line 1. **Registered nurses** – staff who have graduated from a recognised formal nursing educational program and have qualified to practise nursing as registered nurses according to appropriate provincial legislation.

Depending on the size of the facility, this may include the Director of Nursing, the Assistant Director of Nursing, supervisors and general-duty nursing staff who qualify as registered nurses.

In facilities where the Director of Nursing also acts as the Administrator of the facility, report data for this person under Administration, Section I, line 1.

Line 2. **Registered qualified nursing assistants / licensed practical nurses** – are persons authorised to function as nursing assistants according to appropriate provincial legislation.

Line 3. **Physiotherapists/Occupational therapists** – a physiotherapist is qualified to practise by meeting the requirements of the Canadian Physiotherapy Association or equivalent standards. They are responsible for the maintenance and improvement of the functional capacity of a resident through procedures including exercise, massage and manipulation.

An occupational therapist is qualified to practise by meeting the requirements of the Canadian Association of Occupational Therapists. They are responsible for the maintenance and improvement of the functional capacity of the resident through the practice of activities of daily living and the development of vocational and manual skills.

Line 4. **Other therapists** – includes speech therapists, child therapists, behaviour therapists, group therapists, etc.

Line 5. **Activity/recreation staff** – staff involved in setting up or maintaining a program of social activities, recreation, or hobbies for the residents.

Line 6. **Other Direct care staff** – includes nursing aides, health-care aides, dieticians, counsellors, child-care workers, orderlies, social workers, graduate nurses, chaplain, etc.

## I. General services

Report here all other personnel of the facility who provided indirect services on the last day of the fiscal period, and who are not shown in Section H, lines 1-7 above.

Line 1. **Administration** – the person(s) providing administrative direction, and also performing functions such as admitting, personnel, payroll, accounting, purchasing, switchboard operations, public relations, etc.

Only report data relating to the personnel who carry out these functions in residential care facilities.

Line 2. **Dietary** – the persons involved in the requisitioning, storage, preparation and distribution of food to meet the normal and therapeutic nutritional needs of residents and for other food services provided by the facility. This will include the operation of a cafeteria.

Line 3. **Housekeeping, laundry** – the staff involved in maintaining a sanitary environment including those who process soiled linen, receive, repair, store, distribute, control and supply clean linen and wearing apparel, as required by residents and staff of the facility.

Line 4. **Plant operation, maintenance and security** – staff involved in the provision, distribution and monitoring of water, light, heat, power and other building service systems throughout the physical plant. This includes services of a janitor.

Also include those who are responsible for the servicing and repairing of the physical plant, and those who protect property, persons and residents.

Line 5. **Other** – report here any other General Services personnel and hours not reported above and please specify the nature of the service. Include outreach workers employed by the facility but providing services outside of the facility in the community.

## Instructions for page 5

### Expenses

On this page report details of the cost of operating and maintaining the facility for the most recent fiscal year that ended at any time between April 1, 2007 and March 31, 2008. Capital costs are to be excluded.

REPORT IN DOLLARS ONLY, OMITTING CENTS.

### J. Direct Care to Residents

#### Column 1

##### Salaries and Wages

Lines 1-6 should correspond with details in Section H concerning personnel and paid hours; if hours have been reported on a line in Section H, there should be a corresponding dollar value reported in Section J and vice versa.

#### Column 2

##### All Other Expenses

Report any expenses, other than salaries and wages, related to a specific area or department. Include any amounts paid to persons as a fee for service (doctors not on staff, etc.).

Line 7. **Drugs** – report here all drugs used throughout the facility, as well as medicines, anaesthetic gases, oxygen and other medical gases, intravenous solutions, etc., dispensed by prescriptions or otherwise.

Line 8. **Medical and Surgical Supplies** – included in this category are items used in the treatment and examination of residents such as sutures, dressings, clinical thermometers, sterile supplies, catheters, needles and syringes, etc.

Line 9. **Other Supplies** – report here the total cost of all other supplies and expenses of services involved in the direct care of residents which were not reported on lines 3-8 (column 2).

### K. General Services

Where the facility has arranged for any services, e.g. dietary, housekeeping, maintenance, to be provided by an independent outside company as a “purchased service” – the total costs of such service should be shown in column 2 and not the salaries and wages column regarding such purchased service. Please note such “purchased services” in the space provided for supplementary information.

Line 1. **Administration** – Report here the costs of providing administrative direction and for carrying out business office and personnel functions of the facility including admitting, personnel, payroll, public relations, purchasing, stores, switchboard operations and chaplaincy.

In column 2 give the total costs to the employer of all types of **employee benefits**, such as Canada Pension Plan, Employment Insurance, Provincial Health Insurance Plan, Workers' Compensation, Group Life and Group Pension Plans.

Also include, if applicable, honorariums paid to members of the Board and/or Medical Advisory Committee, and legal, audit and collection fees.

The total cost of the following types of items should be charged to Administration: printing, postage, advertising, conventions, dues & subscriptions, donations, freight, delivery, telephone, automobile expenses, travel and insurance.

Line 2. **Dietary** – the costs for the requisitioning, storage, preparation and distribution of food to meet the normal or therapeutic nutritional needs of residents and other food services provided by the facility. This will include the operation of a cafeteria.

Report in column 2 the costs of food, dishwashing supplies, paper products, dishes, cutlery, etc.

Line 3. **Housekeeping, laundry** – the costs for maintaining a sanitary environment, including the costs of processing soiled linen and for receiving, repairing, storing, distributing, controlling and supplying clean linen and wearing apparel, as required for residents and staff of the facility.

Line 4. **Plant operation, maintenance and security** – the costs for the provision, distribution and monitoring of water, light, heat, power and other building service systems throughout the physical plant, and for servicing and repairing the physical plant; also includes costs incurred for the protection of property, persons and residents.

Line 5. **Other** – report here all other costs of general services which were not reported on lines 1-4.

## L. Other expenses

Please report here:

- Any interest on loans, notes, mortgages, etc.
- Business taxes, land and realty taxes, etc. (**EXCLUDE income tax**).
- Overhead charged to the facility for Head Office management.
- Depreciation for the 12 month period for buildings, furniture and equipment, land improvements, automobiles, etc.
- Rent or leased costs of building and/or equipment.
- Insurance premiums, licences and fees paid to government or other regulatory bodies, etc.

## INSTRUCTIONS FOR PAGE 6

Report on this page the total revenue of the facility for the most recent fiscal year that ended at any time between April 1, 2007 and March 31, 2008.

Revenues from accommodation should represent the majority of the income.

REPORT IN DOLLARS ONLY, OMITTING CENTS.

## M. Revenue

Line 1. **Provincial Health Department or Ministry (Provincial Health Insurance Plan)** – where Provincial Health Insurance provides coverage for standard ward accommodation for an eligible resident, record the income earned from such a Plan, e.g. Ministry or Department of Health or Long Term Care.

Line 2. **Provincial Social Services Department or Ministry (Provincial Social Services Plan)** – report all amounts earned from Provincial Government Social Service Programs or Departments, e.g. Dept. of Social Services, Dept. of Social Services and Community Health (AB.), Community and Social Services (ON.), Community Services and Corrections (MB.), etc.

Line 3. **Other Provincial Department or Ministry** – report amounts earned from a provincial department or agency other than Health or Social Services, e.g. crown agencies such as alcohol/drug commissions.

Line 4. **Municipalities, Regional or District Administrations** – include all amounts earned from municipalities, regional or district administrations on behalf of residents.

Line 5. **All Other** – include all amounts for accommodation earned from sources other than described (lines 1-4) including earnings from Federal Government departments or agencies, Workers' Compensation Boards, Department of Veterans' Affairs, etc. Also include any grants or donations received by the facility.

Line 6. **Residents – Co-insurance or Self-pay** – record all amounts to be paid by residents personally or by private insurance companies as their share of the standard ward rate.

Line 7. **Differential – Preferred Accommodation** – record all amounts earned from persons occupying semi-private and private rooms for which an additional charge over and above standard ward rate is charged.

Line 8. **Total earnings for accommodation** – sum lines 1 to 7.

Line 9. **Sundry Earnings** – record here all other earnings not attributable to basic accommodation. This would include such items as:

- Physical therapy
- Special duty nursing
- Hairdressing or barber services
- Laundry, dry cleaning
- Employee or guest meals
- Vending machines, telephone
- Day care
- Sale of crafts
- Etc.

# APPENDIX 1

## TYPE OF CARE EQUIVALENCIES

Province	Provincial Level / Type of care	Type of care equivalencies for the survey <i>For more detailed information, please refer to section F of the Guide</i>
<b>All</b>	Most children's and alcohol and drug facilities	<b>Room and board with guidance / counselling</b> with respect to social, employment, addiction problems, or parental guidance with skilled counselling
<b>Newfoundland and Labrador</b> <i>Personal functions</i>	Room and board with custodial care	<b>Room and board with custodial care</b>
	Level 1	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Level 2	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Level 3	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.)
	Level 4	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>
<i>Mental/Sensory/Perceptual</i>	Room and board with custodial care	<b>Room and board with custodial care</b>
	Level 1	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Level 2	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Level 3	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.)
	Level 4	<b>Higher Type</b>
<b>Prince Edward Island</b>	Level I	<b>Room and board with custodial care</b>
	Level II	<b>Room and board with custodial care</b> or <b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Level III	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Level IV	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Level V	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>
<b>Nova Scotia</b>	Room and board with custodial care	<b>Room and board with custodial care</b>
	Level 1	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Level 2	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.) or <b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>
	Care in Residential Care Facilities	<b>Room and board with custodial care</b> or <b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Care in Adult Residential Centres	<b>Room and board with custodial care</b> or <b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Care in Group Homes and Developmental Residences	<b>Room and board with custodial care</b> or <b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
<b>New Brunswick</b>	Care in Regional Rehabilitation Centres	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs) or <b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Level I	<b>Room and board with custodial care</b>
	Level II	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Level III	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Level IV	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.)
	Care in a Nursing home	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.)
<b>Ontario</b>	Care in a Hospital extended care	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>
	Care in a Retirement home	<b>Room and board with custodial care</b> or <b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Care in a Long-term care home	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.) or <b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>

<b>Province</b>	<b>Provincial Level / Type of care</b>	<b>Type of care equivalencies for the survey</b> <i>For more detailed information, please refer to section F of the Guide</i>
<b>Manitoba</b>	Personal Care Level 1	<b>Room and board with custodial care</b>
	Personal Care Level 2	<b>Room and board with custodial care</b>
	Personal Care Level 3	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Personal Care Level 4	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Hospital Acute Care Level Equivalent	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>
	Hospital/Extended Care Facility Equivalent	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>
<b>Saskatchewan</b>	Supervisory care	<b>Room and board with custodial care</b>
	Limited personal care	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Intensive personal or nursing care	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Long-term restorative or palliative care	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>
<b>Alberta</b>	Assisted Living – Level 3	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs) or <b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Assisted Living – Level 4	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Facility Living	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.) or <b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>
<b>British Columbia</b>	Personal care	<b>Room and board with custodial care</b> or <b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Intermediate care 1	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Intermediate care 2	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Intermediate care 3	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Extended care	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>
<b>Yukon Territory</b>	Level 1	<b>Room and board with custodial care</b>
	Level 2	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Level 3	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Level 4	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.)
	Level 5	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>
<b>Northwest Territory</b>	Level I	<b>Room and board with custodial care</b>
	Level II	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Level III	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Level IV	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.)
	Level V	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>
<b>Nunavut</b>	Level I	<b>Room and board with custodial care</b>
	Level II	<b>Type I</b> (i.e., supervision and/or assistance with daily living and meeting psycho-social needs)
	Level III	<b>Type II</b> (i.e., medical and professional nursing supervision, etc.)
	Level IV	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.)
	Level V	<b>Type III</b> (i.e., medical management, skilled nursing care, etc.) or <b>Higher Type</b>

