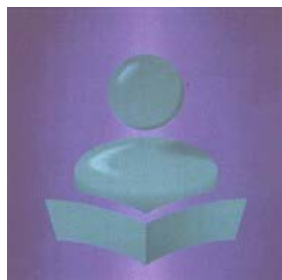




**Enhanced Student Information System (ESIS)
Files and Data Element Descriptions, and Record Layout –
Canada Standard, Version 2.5**

FOR INFORMATION ONLY



Enhanced Student Information System (ESIS)

Files and Data Element Descriptions, and Record Layout – Canada Standard

Data Submission Information at a Glance

Seven (7) ESIS Input Files and File Description

Listed below are seven (7) ESIS input files which you will need to submit in your annual **Final** full-year report due **July 15 h.** A brief description of each file is also outlined below.

1. ***Institution Description (ID) File***
2. ***Institution Program (IP) File***
3. ***Institution Course (IC) File***
4. ***Student Description (SD) File***
5. ***Student Program (SP) File***
6. ***Student Course (SC) File***
7. ***Student Transfer (ST) File***

Institution Metadata

1. Institution Description (ID) File

(Postsecondary institution metadata; number of elements = 8; length = 132 bytes)

The Institution Description (ID) File lists and describes the different periods of academic activity by which programs and courses are organised. Specifically, the records contained on the ID file describe how a postsecondary institution divides its year into periods (sessions, terms, or other components) during which courses are commonly offered. Postsecondary institutions provide one (1) ID record for each period that begins or ends during the twelve (12) month report cycle. ***(For more detailed information, please refer to the Institution Description (ID) File section of this document.)***

2. Institution Program (IP) File

(Postsecondary institution metadata; number of elements = 35; length = 314 bytes)

The Institution Program (IP) File contains program name (IP2000, IP2020), duration (IP2060 to IP2071), credential (IP2010, IP2011), prerequisites (IP2150 to IP2155) and other characteristics of each program offered by the postsecondary institution. The IP file is an inventory of the programs offered by the postsecondary institution. It contains one IP record for each program offered.

Please note that there is a logical link between this file and the Student Program (SP) file. The SP file contains a record for each combination of student and program. Each program code reported on SP must be present on IP. ***(For more detailed information, please refer to the Institution Program (IP) File section of this document.)***

3. Institution Course (IC) File

(Postsecondary institution metadata; number of elements = 16; length = 260 bytes)

The Institution Course (IC) File contains course name (IC3000, IC3020), duration (IC3080, IC3081), credit value (IC3090, IC3091) and other characteristics of each course offered by the postsecondary institution. It is an inventory of the courses offered. One IC record for each of the courses should be reported.

Please note that there is a logical link between this file and the Student Course (SC) file. The SC file contains a record for each combination of student and course. Each course code reported on the SC must be present on the IC. **(For more detailed information, please refer to the Institution Course (IC) File section of this document.)**

Student Metadata

4. Student Description (SD) File

(Student metadata; number of elements = 58; length = 1018 bytes)

The Student Description (SD) File contains demographic and other descriptive information about the students attending the various postsecondary institutions. Among others, it contains student name (SD4040 to SD4050), birth date (SD4230), gender (SD4240), Social Insurance Number (SIN) (SD4020), contact information (SD4060 to SD4180), previous education (SD4320 to SD4350), and characteristics such as whether or not the student has self-identified as a visible minority, aboriginal person (SD4210) or person with an activity limitation (SD4215). This file contains one record per student per postsecondary institution. It also contains the **ESIS National Student Number (ESIS-NSN)** (SD4030) - a unique student identifier designed to help link incoming student records with records already on the national database.

Please note that there is a logical link between this file and the Student Program (SP) file, as well as the Student Course (SC) file and the Student Transfer (ST) file. The SD file contains one (1) record per student enrolled in a program or that has graduated from a program. **(For more detailed information, please refer to the Student Description (SD) File section of this document.)**

5. Student Program (SP) File

(Student metadata; number of elements = 40; length = 395 bytes)

The Student Program (SP) File contains one (1) record for each program in which the student was enrolled during the reporting cycle. The Student Program records include the date(s) in which the student started/ended a program (SP5010, SP5090), student status (still enrolled, completed/graduated, withdrew, did not successfully complete, other) (SP5100), majors (SP5015 to SP5021), transfer credits (SP5220), fees billed (SP5190 to SP5200), credits earned to date (SP5230) and other characteristics of the student's program as recorded by the postsecondary institution.

Please note that there is a logical link between this file and the Institution Program (IP) file. Each program code reported on the SP must be present on the IP file. In addition, there is a logical link between this file and the Institution Program (IP) file. Each student record reported on the SD must be associated with at least one (1) program record on the SP file. **(For more detailed information, please refer to the Student Program (SP) File section of this document.)**

6. Student Course (SC) File

(Student metadata; number of elements = 32; length = 258 bytes)

The Student Course (SC) File contains one (1) record for each course in which the student was enrolled during the reporting cycle. Also include a course record for students that are registered either in a CO-OP work term, writing a thesis, or performing any other academic activities related to their program but not structured as a course. The student course record includes the date(s) which the student started/ended the course (SC6020, SC6021), student status (still enrolled, completed/graduated, withdrew, did not successfully complete, audited, other) (SC6030), their credits earned (SC6060), fees billed (SC6040) and other characteristics of the student's course as recorded by the postsecondary institution.

Please note that there is a logical link between this file and the Institution Course (IC) file. Each course code reported on the SC must be present on the IC file. In addition, there is a logical link between this file and the Student Program (SP) file. Each program in which the student was enrolled (SP File) must be associated with at least one course record on the SC file. The SP record for a student who graduates during the report cycle and for which the student did not have any course registrations during the report cycle (e.g., the student applies for and is granted a credential during the current report cycle for work completed in an earlier cycle) should not have an associated SC record. **(For more detailed information, please refer to the Student Course (SC) File section of this document.)**

7. Student Transfer (ST) File

(Student metadata; number of elements = 18; length = 266 bytes)

The Student Transfer (ST) File contains one record for each course credit the student was granted for courses taken and/or experiences outside the current postsecondary institution. To the extent that this information is stored in the administrative system of the postsecondary institution, the transfer course record contains the number of transfer credits (ST7050), the source of the credit (ST7070, ST7080) and the date it was granted (ST7020).

Include all transfer to the student since the student first registered at your postsecondary institution, not just for the current program.

Courses taken at another postsecondary institution under a formal brokering agreement should be excluded if you have reported the course as one of your student's SC records.

(For more detailed information, please refer to the Student Transfer (ST) File section of this document.)

 **Note:**

- As previously mentioned, for more detailed information, please refer to the various sections of this document.
- For additional information on the ESIS database structure, the seven (7) ESIS files, the relationship between and among the files, and the reporting specifications/instructions, please refer to the document '[ESIS Database and Files Description](#)'.

- You can also obtain ESIS information via the:

ESIS Website (<http://www.statcan.ca/english/concepts/ESIS/index.htm>) and via the

Statistics Canada Website (<http://www.statcan.ca>).

- For other questions regarding ESIS, please contact:

Via mail:

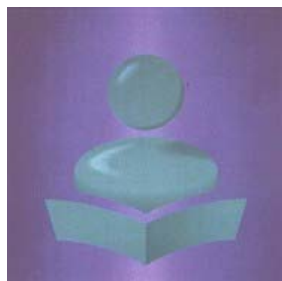
*Institutional Surveys Section
Centre for Education Statistics
Statistics Canada, Main Building, Room 2100, Section L
Tunney's Pasture, Ottawa, Ontario, K1A 0T6*

Via telephone:

*Monday to Friday
8:00 A.M. – 5:00 P.M. EST/EDST
1-800-307-3382 or 1-613-951-7608*

Via e-mail:

ESIS-SIAE_contact@statcan.ca



Enhanced Student Information System

Institution Description (ID) File – Canada Standard

Record Key: Start date of report cycle (ID1005) plus Institution Code (ID1025) plus Period Code (ID1035) plus Sub-period Code (ID1036)

Files and Data Element Descriptions, and Record Layout

First, select your report start date and store it in element ID1005. See the description of ID1005 for guidance on how to select your report cycle.

The Institution Description (ID) File lists and describes the different periods of academic activity by which programs and courses are organised. Specifically, the records contained on the ID file describe how a postsecondary institution divides its year into periods (sessions, terms, or other components) during which courses are commonly offered. Postsecondary institutions provide one (1) ID record for each period that begins or ends during the twelve (12) month report cycle. Periods can be of any length (although not many courses span twelve (12) consecutive months or more). Periods include the time allocated for exams. Your periods can begin before your report start date and can extend beyond the end of your report cycle. See element ID1035 (Period Code) for suggestions on how to report periods.

Institution Code (element 1025 on all seven ESIS files)

You will find your code(s) on the list of postsecondary institution codes supplied by Statistics Canada.

Each 8-digit code comprises a 2-digit province, a 3-digit postsecondary institution and a 3-digit campus. The list contains a code for the parent postsecondary institution and one for each campus. The parent code has 000 in the last three (3) digits, while the campuses are numbered sequentially beginning with 001. Postsecondary institutions without campuses have only a parent code. Examples: Postsecondary institution XXX in province P1 has two (2) campuses and postsecondary institution YYY in province P2 has none. Their codes would appear on the code list as follows:

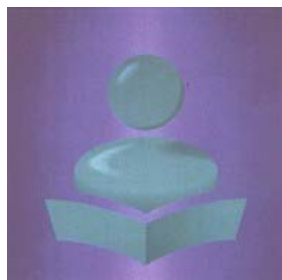
<u>Postsecondary institution XXX</u>	<u>Postsecondary institution YYY</u>
P1XXX000 - Parent	P2YYY000 - Parent
P1XXX001 - Campus 1	
P1XXX002 - Campus 2	

If your postsecondary institution has campuses, you can choose to report your ESIS data at the campus level or at the parent (000) level depending on how you store your postsecondary institution metadata and student metadata on your own administrative systems. We recommend reporting at the lowest level available, as more detailed analysis can potentially be done.

The following combinations of reporting level and file type are valid. Choose one reporting level for all three (3) postsecondary institution metadata files and one for all four (4) student metadata files; i.e. ; i.e., *do not combine parent- and campus-level reporting within the three (3) postsecondary institution metadata files or within the four (4) student metadata files.*

Postsecondary institution metadata (ID, IP, IC)	Student metadata (SD, SP, SC, ST)
Parent	Parent
Parent	Campus
Campus	Campus

File	Element #	Mnemonic	Name	Description	Codes	Alternate codes	Type	Pos	Size
ID	1005	RepStartDate	Start date of report cycle	Your report cycle should start on the day after the end of your previous year's winter session (or academic year if you do not have a winter session), including the time allocated for exams. E.g., for the 1999/2000 report, if the exam period for your previous winter session ended on Apr 17 1999, then use 19990418 as your start date. Even if your institution has no activity during the summer, do not use September as the start of your report cycle. Use the day after the end of the previous winter session. Repeat the same value on all ID records. Postsecondary institutions that deliver programs only by non-traditional methods such as distance education, and therefore do not have a defined academic year or sessions, should use May 1 as their start date (or another date close to May 1 if more appropriate).	YYYYMMDD (YearMonthDay)		Text	1-8	8
ID	1025	Instit	Institution code	Reporting ESIS postsecondary institution's code.	ESIS Postsecondary Institution Codes		Text	9-16	8
ID	1035	Period	Period code	The ID file describes how the postsecondary institution divides its year into periods (sessions, terms, or other components) during which courses are commonly offered. Periods can be of any length (although not many courses span twelve (12) consecutive months or more). Periods include the time allocated for exams. Provide one ID record for each of your periods. Periods can start before the beginning of your report cycle (ID1005 above) and/or continue beyond the end of your report cycle. Use this element and the next one to record your own code or name you use to describe the period and sub-period. You can use both elements if a period is divided into shorter units. If not, leave the next element blank. Elements ID1035 and ID1036 are also used in the Student Course (SC) file to specify the period in which the student took the course. Example1: a university offers courses during a spring/summer session, which it designates as SS, comprising an intersession (I) and a summer term (S); and during a fall session (F); and during a winter session (W); and during an academic year (AY). The university would report six (6) ID records having the following codes in this element and the next one: SS SS I SS S F W AY Example2: a college offers courses during a fall session, which it designates as FALL; a winter session (WIN); and the academic year (YEAR). The college also offers courses during two half-semester in the fall, which it designates FALL1 and FALL2, and during one 6-weeks and two (2) other ones of 4-week periods in the summer, which it designates SUM1, SUM2 and SUM3. The college would report eight (8) ID records having the following codes in this element and the next one: SUM 1 SUM 2 SUM 3 FALL FALL 1 FALL 2 WIN YEAR The shorter periods could alternatively be coded SUM1, SUM2, SUM3, FALL1 and FALL2 in this element and blank in the next one.	The postsecondary institution's code or name of the period within which courses are offered.		Text	17-22	6
ID	1036	Sub_period	Sub-period code	Optional element to indicate sub-periods during which courses are commonly offered. See previous element for more details.	The postsecondary institution's code or name of the sub-period		Text	23-28	6
ID	1045	StartDate	Start date of period	The start date of the period.	YYYYMMDD (YearMonthDay)		Text	29-36	8
ID	1055	EndDate	End date of period	The end date of the period. Include the days allocated for the writing of exams.	YYYYMMDD (YearMonthDay)		Text	37-44	8
ID	1065	WithDate	Last date for withdrawal	The last date in the period for withdrawal from courses without academic penalty. Leave blank if there is no withdrawal date for this period.	YYYYMMDD (YearMonthDay)		Text	45-52	8
ID	1100	ProvID	Provincial ID elements	Provincial ministries to define additional elements for provincial reporting can use this composite element. Leave any unused portion of the 80 characters blank.	Components and codes as defined by provincial ministry		Text	53-132	80



Enhanced Student Information System

Institution Program (IP) File – Canada Standard

Record Key: Year of Start of Report Cycle (IP1000) plus Institution Code (IP1025) plus Program Code (IP2000) plus Credential Type (IP2010)

Files and Data Element Descriptions, and Record Layout

The Institution Program (IP) File contains program code and name (IP2000, IP2020), duration (IP2060 to IP2071), credential (IP2010, IP2011), prerequisites (IP2150 to IP2155) and other characteristics of each program offered by the postsecondary institution. The IP file is an inventory of the programs offered by the postsecondary institution. It contains one IP record for each program offered.

There is a logical link between this file and the Student Program (SP) file. The SP file contains a record for each combination of student and program. Each program code reported on SP must be present on IP.

If you have students taking non-credit courses or taking credit courses without seeking a formal credential, create a "non-program" record on the IP file containing a name in element IP2020 such as "Non-program", to which these students can be assigned on the SP file. Follow the instructions in the other elements for the assignment of Not Applicable codes for this "non-program" record; e.g., elements IP2010 to IP2016 will be assigned Not Applicable. One non-program record should suffice for all students taking non-credit courses or taking credit courses without seeking a formal credential.

Universities that store their program data with separate fields for degree and major(s) may be able to report just the degree code in element SP2000 and the student's major(s) in elements SP5015-SP5017 on the SP file. For example, if all BA programs have the same duration, credit requirement, provincial funding code, entrance requirements, on-the-job training (OJT) components, etc., then you could report only one IP record for all BA's, with element IP2000 = "BA", and then show the different majors on the SP records of individual students. But if some of the BA programs have different durations or credit requirements, etc., then you must provide separate IP records for them. In these cases you could combine the degree code and the major(s) in element IP2000 of the IP and SP records.

Some programs award two (2) credentials. Report one (1) IP record, not two (2), in these cases. The joint credential is reported in elements IP2011 and IP2016.

For apprenticeship programs, provide one (1) IP record for each year or level of the program.

For the **Final** (full-year) report, describe all the programs offered during the twelve (12) months beginning on your Start Date.

File	Element #	Mnemonic	Name	Description	Codes	Alternate codes	Type	Pos	Size
IP	1000	RepStartYear	Year of start of report cycle	The year in which the current report cycle starts. Assign the first four (4) digits of the start date of the report cycle (element ID1005 on the ID file).	YYYY		Text	1-4	4
IP	1025	Instit	Institution code	Reporting ESIS postsecondary institution's code.	ESIS Postsecondary Institution Codes		Text	5-12	8
IP	2000	ProgCode	Program code	<p>A program is the presence of a set of structured learning experiences, as defined by a postsecondary institution or other provider, that lead to a completion point, and that point must be formally certified via an award or other form of recognition.</p> <p>Please report the program code as stored in the postsecondary institution's administrative files. For more details, refer to element SP2000 on the SP file. All program codes on the SP file must be present on this file including the "Non-program" record(s) as element "Program Code" is used as a key field to match record on IP and SP files. Universities that store their program data with separate fields for degree and major(s) may be able to report just the degree code in element IP2000 and the students' major(s) in elements SP5015-SP5017 on the SP file. For example, if all BA programs have the same duration, credit requirement, provincial funding code, entrance requirements, co-op requirements etc., you could report only one IP record for all BA's, with element IP2000 = "BA", and then show the different majors on the SP records of individual students. But if some of the BA programs have different durations or credit requirements etc., then you must provide separate IP records for them. In these cases you would combine the degree code and the major(s) in element 2000 of the IP and SP records.</p> <p>The combination of the previous element (IP1025), this one and the next one (IP2010) constitute a key and therefore must be unique. Do not report duplicate combinations of these three (3) elements.</p>			Text	13-32	20
IP	2010	CredenTyp	Credential type	<p>The type of formal qualification awarded for successful completion of the program, excluding certificates of attendance.</p> <p>Use code 20 only for credit programs without a formal credential, such as common first year, that are a prerequisite for subsequent programs leading to a certificate, diploma or degree. E.g., a three (3)-year program consists of a common first year (program A) followed by a choice of three (3) specialties (programs B, C and D) for the subsequent two (2) years. In the IP record for A, report code 20 in this element and report only the one (1)-year portion in all the other IP elements. In the IP records for B, C and D, report the final type of credential in this element and report all the other IP elements for the full three (3)- year period, not just the final two (2) years.</p> <p>For all programs that do not lead to a formal qualification, assign 98.</p> <p>For high school completion programs given at your postsecondary institution, assign 01 here and 13 in element IP2015.</p> <p>If the same program can award two credentials, one for completing a certain level and a higher one for completing a longer version of the program, then provide two (2) records having the same program code (element IP2000) but different values in this element; e.g., a program awarding a certificate after one (1) year or a diploma after two (2) years would have two (2) records, the first with 02 in this element and the second with 03.</p> <p>For joint programs in which a student normally receives two credentials, report the first one (1) here and the other in the next element (IP2011).</p>	<p>01 - General Equivalency Diploma/high school diploma 02 - Certificate 03 - Diploma 04 - Degree 05 - Declaration of academic achievement associated with a formal program 06 - Other college postsecondary credential associated with a formal program 07 - Other college non-postsecondary credential associated with a formal program 08 - Other undergraduate level credential 09 - Other graduate level credential 20 - Credit program with no credential (e.g., common first year or similar prerequisite program) 96 - Other type of credential associated with a formal program 98 - Not applicable (no credential or formal certification)</p>		Text	33-34	2
IP	2011	JCredenTyp	Joint credential type	For joint programs in which a student normally receives two (2) credentials, report the first one (1) in the previous element (IP2010) and the "joint" or "second" credential here. Assign 98 if there is no joint credential.	See element IP2010		Text	35-36	2

File	Element #	Mnemonic	Name	Description	Codes	Alternate codes	Type	Pos	Size
IP	2015	ProgLev	Program level	<p>The level of credential awarded for successful completion of the program. Program level indicates the entrance requirements and difficulty of instruction provided throughout a program, with programs at higher levels usually requiring completion of a program at a lower level.</p> <p>The term "postsecondary" usually refers to programs having Grade 12 or higher as an admission requirement. In this case, it also includes "formation professionnelle" provided in Québec at the high school level.</p> <p>Use code 10 for Apprenticeship programs whether or not Grade 12 is an admission requirement. For non-programs and non-credit programs assign 98.</p> <p>For joint programs in which a student normally receives two (2) credentials, report the level of the first one here and the level of the joint one in the next element (IP2016).</p> <p>Use code 42, First Professional degree, only for: law, divinity (MDiv), medicine, dentistry, optometry, veterinary medicine, and BEd requiring a Bachelor's degree for admission.</p>	<p>10 - Apprenticeship program 13 - Non-postsecondary upgrading program (basic literacy, second language training, skills upgrading, college admission upgrading) 15 - Non-postsecondary trade/vocational or pre-employment program 20 - College preliminary year 21 - College or CEGEP postsecondary program 22 - College post-diploma program 23 - Collaborative degree program (combined college and university postsecondary program but not University transfer) 30 - College or CEGEP University Transfer program (includes associate degree) 35 - Applied degree 40 - University preliminary year or pre-bachelor 41 - Bachelor's degree 42 - First Professional degree (see description) 43 - License undergraduate 44 - Licentiate or testamur 45 - Undergraduate level certificate or diploma 50 - Master's qualifying year 51 - Master's degree 52 - University graduate level certificate or diploma 53 - Ph.D. qualifying year or probationary 54 - Ph.D. 55 - Equivalent earned doctorate 56 - Post-doctoral program 57 - Internship (post-M.D.) 58 - Residency (medical, dental, veterinary) 98 - Not applicable or non-program (taking non-credit courses or taking credit courses without seeking a credential)</p>		Text	37-38	2
IP	2016	JProgLev	Joint program level	<p>The level category of the joint credential awarded for successful completion of program. For joint programs in which a student normally receives two credentials, report the level of the first one in the previous element (IP2015) and the level of the "second" or "joint" one here.</p> <p>Assign 98 if there is no joint credential.</p>	See element IP2015		Text	39-40	2
IP	2020	ProgName	Program name	The program name as stored in the postsecondary institution's own administrative files.			Text	41-140	100
IP	2030	ProvProgCat	Provincial program category	The program category as defined by the provincial ministry or other administrative body. Leave this element blank if your postsecondary institution does not report this information to the provincial ministry or other agency.	See provincial ministry codes		Text	141-148	8
IP	2040	ProvProgFund	Provincial program funding code	The program funding code as defined by the provincial ministry or other administrative body. Leave this element blank if your postsecondary institution does not report this information to the provincial ministry or other agency.	See provincial ministry codes		Text	149-154	6

File	Element #	Mnemonic	Name	Description	Codes	Alternate codes	Type	Pos	Size
IP	2060	ProgHour	Program duration in hours	<p>The sum of the hours of instruction of the courses normally required to complete the entire program by traditional program delivery. Include the whole program, not just the portion in the current report cycle. See the examples in element IP2010 for guidance in reporting prerequisite programs (e.g., common first year) and subsequent specialties.</p> <p>This element is intended to measure workload for programs of two (2) years duration or less, including intensive programs. Leave blank for programs that normally require more than two (2) years (four (4) semesters) to complete. Also leave blank for non-programs and programs having no set duration, such as graduate programs.</p> <p>Exclude courses or program segments that are mainly on-the-job training or field placement or co-op work experience. Include compulsory labs, seminars, studio time, and tutorials etc., that are a standard part of the program. Exclude private study time.</p> <p>E.g., a four (4)-semester program with five (5) courses per semester and 36 hours per course would total 720 hours.</p>	Blank, or numeric value with no decimals		Numeric	155-159	5
IP	2070	ProgDur	Program duration	<p>The normal instructional time to complete the course work for the entire program for a full-time student by traditional program delivery.</p> <p>See the examples in element IP2010 for guidance in reporting prerequisite programs (e.g., common first year) and subsequent specialties.</p> <p>Use the next element (IP2071) to specify which unit of measure you are using. Use half-semester, quarters or trimesters or semesters or trimesters (code 10, 12 or 15) if possible. Use weeks or months (code 08 or 09) only for programs shorter than one year or for programs specifically organized in weeks or months. Use academic years or years (code 25 or 30) only if the program's courses are not delivered in shorter periods such as semesters or half-semester or quarters.</p> <p>Exclude program segments that are mainly on-the-job training or field placement or co-op work terms. Leave this element blank only for non-programs and programs having no set duration, such as graduate programs.</p>	Blank, or numeric value including decimal point and two (2) decimal places. e.g., 16.50 = 16.5 units required 1.00 = 1 units required		Numeric	160-165	6
IP	2071	ProgDurUnit	Program duration units	<p>The units used in the previous element (IP2070). Assign "Not applicable" only for non-programs and programs having no set duration, such as graduate programs.</p>	<p>08 - Weeks 09 - Months (periods of about 30 days) 10 - Half-semester (periods of about 2 mo.) 12 - Quarters or trimesters (periods of about 3 mo.) 15 - Semesters or trimesters (periods of about 4 mo.) 25 - Academic years (periods of about 8 mo.) 30 - Years (periods of about 12 mo.) 98 - Not applicable</p>		Text	166-167	2

File	Element #	Mnemonic	Name	Description	Codes	Alternate codes	Type	Pos	Size
IP	2080	ProgCred	Credits needed to graduate	<p>The number of credits or units of academic achievement required graduating from or completing the entire program. Credits refer to the value that a postsecondary institution attaches to successful completion of a formal course of instruction and that can be applied by the recipient towards the requirements for a credential.</p> <p>See the examples in element IP2010 for guidance in reporting prerequisite programs (e.g., common first year) and subsequent specialties.</p> <p>Use the next element (IP2081) to specify which unit of measure you are using. If the program is not organized by credits but instead requires the successful completion of some number of courses, report the number of courses here and assign code 06 in the next element (IP2081). Exclude credits for on-the-job training (OJT) segments that cover most or all of a semester or other period (e.g., co-op work terms).</p> <p>Leave this element blank only for non-credit programs or programs with no set credit or course requirements, such as graduate programs.</p>	<p>Blank, or numeric value including decimal point and two (2) decimal places. e.g., 1.00 = 1 unit required 1016.50 = 1,016.5 units required 10000.00 = 10,000 units required</p>		Numeric	168-175	8
IP	2081	ProgCredUnit	Program credit units	<p>The units used in the previous element (IP2080).</p> <p>Assign "Not applicable" only for non-credit programs or programs with no set credit or course requirements, such as graduate programs.</p>	<p>01 - Credits 02 - Credit hours 03 - Semester hours 04 - Course hours 05 - Credit points 06 - Courses 07 - Student contact hours 96 - Other units 98 - Not applicable (non-credit program or no set credit requirement)</p>		Text	176-177	2
IP	2090			Element deleted. Leave blank.			Text	178-179	2
IP	2100	ProgFullPart	Program delivered full-time, part-time or both	<p>Indicates whether the program is delivered on a full-time or part-time basis only, or either, at the student's option. Full-time and part-time statuses are defined by the reporting institution. For non-programs assign "Not applicable".</p> <p>Indicates whether the program is delivered on a full-time or part-time basis only, or either, at the student's option. For non-programs assign "Not applicable".</p>	<p>1 - Program delivered on a full-time basis only 2 - Program delivered on a part-time basis only 3 - Program delivered full-time or part-time, at student's option 8 - Not applicable (non-program) 9 - Unknown</p>		Text	180	1

