

Municipal Governments

Quarterly Survey of Selected Financial Investments and Receipts

for the three months ending

Si vous préférez recevoir ce questionnaire en français, veuillez cocher

Please return one completed form by the 15th of the month following the period under review to:

Statistics Canada
170, Tunney's Pasture Driveway
Operations and Integration Division,
JT2-B15
Ottawa, Ontario, K1A 0T6

Statistics Canada use	
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PLEASE READ BEFORE COMPLETING

AUTHORITY

The collection of this information is authorized by the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S19. COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THIS ACT.

CONFIDENTIALITY

Statistics Canada is prohibited by law from releasing any information it collects which could identify any person, business, or organization, unless consent has been given by the respondent or as permitted by the *Statistics Act*. The confidentiality provisions of the *Statistics Act* are not affected by either the *Access to Information Act* or any other legislation. Therefore, for example, the Canada Revenue Agency cannot access identifiable survey records from Statistics Canada.

Information from this survey will be used for statistical purposes only and will be published in aggregate form only.

DATA SHARING AGREEMENTS

To reduce respondent burden, Statistics Canada has entered into data sharing agreements with provincial and territorial statistical agencies and other government organizations, which must keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

For further details regarding data sharing agreements, please consult the last page of this questionnaire.

PURPOSE

This survey is conducted by the Public Sector Statistics Division. It is designed to collect up-to-date information on quarterly changes in certain **FINANCIAL ASSETS** and **TAX RECEIPTS** for municipalities and their agencies. This information, together with similar data respecting other governments and the corporate sector, provides a basis for the Financial Flow Accounts of the System of National Accounts.

INSTRUCTIONS

(a) Basis of Reporting

- (i) The Municipality Proper. Please report separately in the columns provided for the general fund, the general capital and loan fund, all sinking funds (combined) and all reserve and other funds (combined) except trust funds (e.g., pension funds) which are to be excluded in all cases.
- (ii) Municipal Agencies. Please report separately as follows:
 - all waterworks funds combined
 - all other agencies combined
 - exclude all trust funds and enterprises (hydro, gas, telephone and transit systems)
- (iii) References are to codes presented in the Statistics Canada publication "A Financial Information System for Municipalities, Vol II" Catalogue No. 12-533.

(b) Lending (assets) re: Own enterprises

It is necessary to identify the extent of financing of "own enterprises" by a municipality by means other than via debenture borrowings.

(c) Selected Municipal Receipts

See instructions within.

- (d) If any questions should arise regarding the completion of this form, please do not hesitate to call the Institutional Statistics Section at (866) 351-2587. FAX (613) 951-0709 / (800) 755-5514, (E-mail piu/ui@statcan.gc.ca).

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Reference	SELECTED FINANCIAL ASSETS	Funds of Municipality				Funds of Own Agencies (combined)		Please report in dollars (omit cents) Total
		General Revenue Funds	General Capital and Loan Fund	Sinking Fund(s)	Reserve and other funds	Waterworks	Other (specify)	
31000	CASH ON HAND AND ON DEPOSIT:							
31100 to 31200	(a) Canadian currency only – Cash on hand and in chartered banks	111	112	113	114	115	116	119
31300	Cash in other financial institutions	121	122	123	124	125	126	129
31910 to 31930	(b) Foreign currencies including swapped deposits	131	132	133	134	135	136	139
	TOTAL CASH	141	142	143	144	145	146	149
33000	INVESTMENT:							
33110	(a) Federal government and its agencies – Treasury bills	211	212	213	214	215	216	219
33120 to 33160	Bonds	221	222	223	224	225	226	229
33210	(b) Provincial or territorial governments and their agencies – Treasury bills	231	232	233	234	235	236	239
33220 to 33260	Bonds	241	242	243	244	245	246	249
33430 to 33440	(c) Other local governments and their agencies – Debentures	251	252	253	254	255	256	259
33530 to 33540	(d) Own municipality (where permitted) – Debentures	261	262	263	264	265	266	269
33710 to 33730	(e) Finance and short term paper (marketable short term notes and bankers' acceptances)	271	272	273	274	275	276	279
	(f) Other Investments: (residual of 33000 – please specify major items)							
	280	281	282	283	284	285	286	289
	TOTAL INVESTMENTS	301	302	303	304	305	306	309
34000	LENDING: (Assets)							
34120	(a) To own enterprises (hydro, gas, telephone and transit systems)	311	312	313	314	315	316	319
	(b) Other lending (residual of 34000. – please exclude interfunds and specify major items)							
	320	321	322	323	324	325	326	329
	TOTAL LENDING	361	362	363	364	365	366	369

Reference	SELECTED MUNICIPAL RECEIPTS (cash basis – see instructions)	1. Current Quarter	OR	2. Year to Date	For Office use	
11000 + 19800	(a) Local Government Tax Collections	487		492	497	
	1. Collection for own municipal purposes					
	2. Collections on behalf of other local governments	488		493	498	
	3. Collections on behalf of local school authorities	489		494	499	
	4. Collections on behalf of provincial or territorial government	490		495	500	501
16200 + 17500	(b) Total conditional and unconditional transfers from Provincial government (current and capital)	491		496		601

INSTRUCTIONS

You may choose to report this section in either of two ways. Column 1 for quarterly figures (three months data) or Column 2 for year to date figures (cumulative data). Include only those taxes collected directly by your municipality. Please maintain consistency in your reporting from quarter to quarter.

Name of person completing this report	Title	E-mail address	Telephone number	Fax number	Date (yyyy-mm-dd)

Data sharing agreements

To reduce respondent burden, Statistics Canada has entered into data sharing agreements with provincial and territorial statistical agencies and other government organizations, which must keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

Section 11 of the *Statistics Act* provides for the sharing of information with provincial and territorial statistical agencies that meet certain conditions. These agencies must have the legislative authority to collect the same information, on a mandatory basis, and the legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the *Statistics Act*. Because these agencies have the legal authority to compel businesses to provide the same information, consent is not requested and businesses may not object to the sharing of the data.

For this survey, there are **Section 11** agreements with the provincial and territorial statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Quebec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia, and the Yukon.

The shared data will be limited to information pertaining to public sector entities located within the jurisdiction of the respective province or territory.

Section 12 of the *Statistics Act* provides for the sharing of information with federal, provincial or territorial government organizations. Under **Section 12**, you may refuse to share your information with any of these organizations by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. Please specify the organizations with which you do not want to share your data.

For this survey, there are **Section 12** agreements with the statistical agencies of Prince Edward Island, the Northwest Territories and Nunavut.

For agreements with provincial and territorial government organizations, the shared data will be limited to information pertaining to public sector entities located within the jurisdiction of the respective province or territory.

Record linkages

To enhance the data from this survey, Statistics Canada may combine it with information from other surveys or from administrative sources.

Thank you very much for your cooperation.
Please return the questionnaire in the enclosed envelope.