Local Government -Capital Expenditures

2008 Preliminary and 2009 Forecast

Form F18

Confidential when completed

Si vous préférez ce questionnaire en français, veuillez cocher

Collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S19.

Completion of this questionnaire is a legal requirement under this Act.

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Please update above name and address if necessary

When completed, photocopy for your records and return original in envelope supplied.	To: Statistics Canada OID, JT 2-C14 170, Tunney's Pasture Driveway Ottawa, Ontario K1A 0T6	Target date for receipt: November 17, 2008
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This survey is conducted by the Public Institutions Division to augment our series of government finance statistics. It is designed to collect financial information in a form permitting the estimation of financial statistics for all local governments well in advance of final statistical reports. The survey results will be aggregated by function and submitted to several Divisions in Statistics Canada.

Data collected in this survey assist analysts and planners interested in assessing, within each province and territory, the financial activities of government and in determining the resulting employment potential for labour, materials and services. Tabulations may be obtained directly from Public Institutions Division and are included in the publications "Private and Public Investment in Canada" and "Construction in Canada". Results are published in a format that safeguards confidentiality as required by the Statistics Act.

Federal-Provincial Agreements to share information:

To avoid duplication of enquiry and to provide consistent statistics, this survey is being conducted under cooperative agreements, mach in accordance with the Statistics Act, Revised Statutes of Carla, a, 1985, Chapter S19 under Section 11 for the exchange of information with the statistical bureaus of Newfoundland, New Brunswi, k, Nuebec, Ontario, Manitoba, Saskatchewan, Alberta and Bri, sh Co umbia, for respondents in each of the respective provincies; and under Section 12 for joint collection and sharing information with the Prince Edward Island Department of Provincial Treasury, the Social Department of Finance, the Nova Scotia Department of Alberta Treasury, the

Northwest Territories Bureau of Statistics, the Nunavut Bureau of Statistics, the Yukon Bureau of Statistics and Natural Resources Canada.

Statistics Canada only enters into Section 11 agreements with provincial statistical agencies which have continued acts similar to the federal act. These agencies have the authority to collect this information and have the same provisions for confidentiality and penalties for disclosure of information as the Federal Statistics Act. The agreements with the agencies under Section 12 require that they keep the information confidential and use it only for statistical and research purposes.

Agreemen's coning under Section 12 of the Canada Statistics Act shall no. ap_{μ} 'y to any respondent who gives notice in writing to the Cni, f Statis ician that he objects to the sharing of the information.

The data sought include preliminary information for 2008 and a fore-tast for 2009, rounded to the nearest thousand.

Estimation techniques require the data for these two years for every local government surveyed. Where preliminary data for 2008 or forecast data for 2009 are not available, **please provide your best estimates.**

If any questions should arise regarding the completion of this form, please call the Public Institutions Unit at (613) 951-1063 (facsimile: 1-800-755-5514 (toll free) e-mail: piu/uip@statcan.ca).

NOTE: An electronic version of this survey in Excel97 is available. Use above e-mail address for a request.

The requested information INCLUDES data from water and sewer funds but EXCLUDES data from public transit, gas, i.elephone and electric operations as well as hospitals and schools

Please refer to Reporting Guide on page 5						
Standard and custom tabulations of the survey results are available by contacting the Data Dissemination and External Relations Coordinator, Public Institutions Division, at (613) 951-0767.						
Name of person completing this report:	Telephone number:	Dat	e of this report:			
	Facsimile number:		Day Month	2 0 0 8 Year		
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Official position:						
	E-Mail:					
Goods and Services Tax / Harmonized	Sales Tax		Statistics	s Canada		
We request that the amount of Goods an	d Services Tax (GST)/Harmonized Sales Ta	x (HST) to be paid by	, use only			
	tax credits and rebates on pages 2 through not be able to report their figures in this matter HST will be reported.		Source	005		
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1. Net GST/HST		_				
2. Gross GST/HST			Checked			
3. No GST/HST	003		Date			
4. Other <i>(specify)</i>	004		Entered			

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	: Capital Expenditures (exclude repair and maintenance)			Guide is on page
		Buildings, Engineering Structures and Land		
		2008 Preliminary		
Codes (for office use only)	Function	New Assets (including additions, renovation, resurfacing, retrofit, refurbishing, overhauling, and rehabilitation)	Used Assets	Land
(1)	(2)	(3)	(4)	(5)
Function Code		(nearest \$'000)		
12	General government	112	113	114
22	Police protection	119	120	121
23	Fire protection	126	127	128
29	Other protection	133	134	135
31	Road transport (including storm sewers)	140	141	142
32	Snow removal	147	148	149
33	Parking	154	155	156
39	Other transportation	161	162	163
41	Water supply	168	169	170
42	Sewage collection and disposal (exclude storm sewers)	175	176	177
43	Garbage and waste collection and disposal (include recycling)	182	183	184
49	Other environmental health	189	190	191
50	Public health	196	197	198
60	Social welfare	203	204	205
71	Industrial parks and commissions	210	21.	212
72	Community development	217	2.	219
73	Housing (see Reporting Guide, item 13)	224	225	226
79	Other environmental development	231	232	233
81	Recreation	238	239	240
82	Culture	245	246	247
89	Other recreation and culture	252	253	254
90	Other services	- 59	260	261
	TOTAL	392	393	394

		Machinery and Equipment			
			eliminary		
Codes (for office use only)	Function	New Assets (including additions, renovation, resurfacing, retrofit, refurbishing, overhauling, and rehabilitation)	Used Assets		
(9)	(10)	(11)	(12)		
Function Code		(nearest \$'000)			
12	General government	412	413		
22	Police protection	417	418		
23	Fire protection	422	423		
29	Other protection	427	428		
31	Road transport (including storm sewers)	432	433		
32	Snow removal	437	438		
33	Parking	442	443		
39	Other transportation	447	448		
41	Water supply	452	453		
42	Sewage collection and disposal (exclude storm sewers)	457	458		
43	Garbage and waste collection and disposal (include recycling)	462	463		
49	Other environmental health	467	468		
50	Public health	472	473		
60	Social welfare	477	478		
71	Industrial parks and commissions	482	483		
72	Community development	487	488		
73	Housing (see Reporting Guide, item 13)	492	493		
79	Other environmental development	497	498		
81	Recreation	502	503		
82	Culture	507	508		
89	Other recreation and culture	512	513		
90	Other services	517	518		
	TOTAL	592	593		

		Buildings, Engineering Structures and Land			
			2009 Forecast		
Codes (for office use only)	Function	New Assets (including additions, renovation, resurfacing, retrofit, refurbishing, overhauling, and rehabilitation)	Used Assets	Land	
(1)	(2)	(6)	(7)	(8)	
Function Code			(nearest \$'000)		
12	General government	115	116	117	
22	Police protection	122	123	124	
23	Fire protection	129	130	131	
29	Other protection	136	137	138	
31	Road transport (including storm sewers)	143	144	145	
32	Snow removal	150	151	152	
33	Parking	157	158	159	
39	Other transportation	164	165	166	
41	Water supply	171	172	173	
42	Sewage collection and disposal (exclude storm sewers)	178	179	180	
43	Garbage and waste collection and disposal (include recycling)	185	186	187	
49	Other environmental health	192	193	194	
50	Public health	199	200	201	
60	Social welfare	206	207	208	
71	Industrial parks and commissions	213	2.	215	
72	Community development	220	22	222	
73	Housing (see Reporting Guide, item 13)	227	228	229	
79	Other environmental development	234	235	236	
81	Recreation	241	242	243	
82	Culture	248	249	250	
89	Other recreation and culture	255	256	257	
90	Other services	. 32	263	264	
	TOTAL	395	396	397	

		Machinery and Equipment		
		2009 Forecast		
Codes (for office use only)	Function	New Assets (including additions, renovation, resurfacing, retrofit, refurbishing, overhauling, and rehabilitation)	Used Assets	
(9)	(10)	(13)	(14)	
Function Code		(nearest \$'000)		
12	General government	414	415	
22	Police protec 'on	419	420	
23	Fire protection	424	425	
29	Other protection	429	430	
31	Road transport (including storm sewers)	434	435	
32	Snow removal	439	440	
33	Parking	444	445	
39	Other transportation	449	450	
41	Water supply	454	455	
42	Sewage collection and disposal (exclude storm sewers)	459	460	
43	Garbage and waste collection and disposal (include recycling)	464	465	
49	Other environmental health	469	470	
50	Public health	474	475	
60	Social welfare	479	480	
71	Industrial parks and commissions	484	485	
72	Community development	489	490	
73	Housing (see Reporting Guide, item 13)	494	495	
79	Other environmental development	499	500	
81	Recreation	504	505	
82	Culture	509	510	
89	Other recreation and culture	514	515	
90	Other services	519	520	
	TOTAL	594	595	

Examples

① A firehall is to be constructed in a project spanning both years. The expenditure for the preliminary year is \$100,000 with construction expected to be completed in the forecast year at a further cost of \$250,000.

② An existing/used office building has been purchased for \$200,000 during the preliminary year for general government purposes. A \$125,000 addition is planned to be built during the following year, for the same purpose.

③ In the forecast year, two parcels of **land** designated for future development as an **industrial park** are planned to be purchased at a total cost of \$175,000.

Codes		Buildings, Engineering Structures and Land			
(for		2008 Preliminary			
office use only)	Function	New Assets (including additions, renovation, etc.)	Used Assets	Land	
(1)	(2)	(3)	(4)	(5)	
Function Code		(nearest \$'000)			
23	Fire protection	¹¹² 100	113	114	
) 12	General government	119	¹²⁰ 200	121	
) 71	Industrial parks and commissions	126	127	128	

	Codes		Buildings	s, Engineering Structures	and Land
(for			2009 Forecast		
	office use only)	Function	New Assets (including additions, renovation, etc.)	Used Assets	Land
	(1)	(2)	(6)	(7)	(8)
	Function Code			(ne. rest \$'000)	
1	23	Fire protection	¹¹⁵ 250	116	117
2	12	General government	¹²² 125	123	124
3	71	Industrial parks and commissions	129	130	¹³¹ 175

Section B: Capital Grants from Federal and Provincial Governments and then Agencies / Enterprises (see Reporting Guide, item 19) 2008 Preliminary Fede al Provincial Agencies/ Enterprises Agencies/ Enterprises Governmen Government (1)(2) (4) (3)(nearest \$'000) 712 713 714 1. General government 717 718 715 716 2. Protection of persons and property 719 721 722 3. Transportation and communications 720 723 724 725 726 4. Environmental health (include water) 727 728 729 730 5. Public health 731 732 733 734 6. Social welfare 735 736 737 738 7. Environmental development: Housing 739 740 741 742 Oi er 8. 743 744 745 746 9. Recreation and cullure 747 748 749 10. Other (specify) 750 751 752 753 754 11. TOTAL 2009 Forecast Federal Provincial Agencies/ Enterprises Agencies/ Enterprises Government Government (5) (6) (8) (7)(nearest \$'000) 756 758 757 12. General government 759 760 761 762 13. Protection of persons and property 763 764 765 766 14. Transportation and communications 767 768 769 770 15. Environmental health (include water) 771 772 773 774 16. Public health 775 776 777 778 17. Social welfare 779 780 781 782 18. Environmental development: Housing 783 784 785 786 19. Other 787 788 789 790 20. Recreation and culture 791 792 793 794 21. Other (specify) 795 796 797 798 22. TOTAL

Comments: (e.g. reasons for major changes from previously reported data)

- 1. The primary intent of the survey is to measure the amount of new investment in fixed assets, by local governments, on a functional basis.
- 2. Please report gross capital expenditures in Section A on pages 2 and 3.

Also complete Section B on page 4.

- 3. Capital expenditures are requested on an accrual basis. A project which spans more than one year should be reported in each year, to the extent of achievement in each year, irrespective of when payment is made.
- 4. Goods and Services Tax/Harmonized Sales Tax -Report expenditures inclusive of the amount of Goods and Services Tax (GST)/Harmonized Sales Tax (HST) to be paid by your municipality NET of tax credits and rebates.
- 5. The requested information INCLUDES data from water and sewer funds but EXCLUDES data from public transit, gas, telephone and electric operations as well as hospitals and schools.
- 6. The data sought comprise preliminary information for 2008 and forecast information for 2009 rounded to the nearest thousand. Where preliminary data for 2008 or forecast data for 2009 are not available please provide your own best estimates.
- 7. Multi-purpose structures, multi-use or pooled assets should be coded according to principal use.
- 8. Transfers, grants-in-aid or shared-cost contributions received from the Federal or Provincial governments or their agencies/enterprises for capital purposes should be reported in Section B on page 4 and **should not he netted** from expenditures reported in Section A.
- 9. Shared-cost contributions received from other...unicipal authorities (municipalities, conservation a ut!...uities, etc.) should not be netted against the to all ost of joint projects. The total cost of such projects should be reported by the municipality responsible for construction. The contributions made toward such projects, by other municipalities, should not be considered as capital expenditures by them. Information reported in this manner will prevent ac plication of data when returns are aggregated to obluit provincial totals.
- 10. Shaded areas indicate that no response is required.

Section A: Cap'tal Expenditures

- 11. Capital Expenditures Report gross expenditures for new and used buildings and machinery and equipment, as well as engineering structures and land. Include the cost of renovation, resurfacing, retrofit, refurbishing, overhauling and rehabilitation. Include also leasehold improvements and costs charged to capital account such as architectural, legal and engineering fees as well as work done by your own labour force and installation costs for machinery and equipment. Do not deduct receipts for insurance claims or allowances for scrap or trade-ins. Outlays made to maintain the operating efficiency of fixed assets (non-capital repair and maintenance expenditures) such as janitorial service, snow removal, salting and sanding, oil changes and lubrication of vehicles and other machinery should be excluded.
- 12. Buildings, Engineering Structures and Land Report in the New Assets columns on pages 2 and 3, the total cost of construction (contract and by own employees) including additions, renovation, resurfacing, retrofit, refurbishing, overhauling and

rehabilitation to the extent of achievement in each year. The cost of any machinery and equipment which is an integral or built-in feature of the structure (i.e. elevators, heating equipment, sprinkler systems, environmental controls, intercom systems, etc.) should be reported as part of that structure as well as landscaping, other site preparations, associated parking lots, etc. Also include all preconstruction planning and design costs such as engineering and consulting fees, surveying, soil testing, etc., and any materials supplied to construction contractors for installation. Machinery, equipment and furnishings which are housed in structures and which can be removed or replaced without significantly altering the structure should be reported separately in **Machinery and Equipment** on pages 2 and 3.

Report expenditures for Used Assets and Land in the appropriate columns.

- 13. Housing Capital Expenditures Report in the New Assets columns on pages 2 and 3, the total cost of residential housing construction. Include expenditures made on single homes, semi-detached dwellings, row houses, apartments, condominiums, mobile homes, etc. Most of these expenditures are n ade by municipal housing corporations with the intent of providing affordable housing to low-income individuals. Housing expenditures made by municipalities for their own use (i.e. office or municipal administrative buildings) should be reported in the Ceneral Government function.
- 14. Machinery and Equipment Report in the New Assets cours on pages 2 and 3, the total installed cost including major replacement parts, renovation, retrofit, refurbishing, overhauling and rehabilitation of all machinery such as motors, generators, etc., and the delivered cost of movable equipment such as automobiles, trucks, professional and scientific equipment, office furniture and fixtures, etc. whether for your own use or for lease to others.

Report expenditures for Used Assets in the appropriate columns.

15. **New Assets** – Report gross expenditures for new assets constructed (including additions) and new machinery and equipment purchased (including major replacement parts). Also include costs related to renovation, resurfacing, retrofit, refurbishing, overhauling and rehabilitation.

Report land purchases in columns 5 and 8 on pages 2 and 3.

- Used Assets Report gross acquisition costs of existing buildings and used machinery and equipment. The purchase of imported used assets should be reported in the New Assets columns.
- 17. Land Report gross acquisition costs and include associated legal, surveying and other fees.
- Function Codes These identifiers will enable Statistics Canada to release the aggregated survey results by the type of service being provided.

Section B: Capital Grants

19. Report, by function, monies received and expected to be received from the Federal and Provincial governments and their agencies/enterprises to help finance **capital** expenditures, during these reporting periods. Do not include the amount of Goods and Services Tax (GST)/ Harmonized Sales Tax (HST) rebate revenue to be received by your municipality (see item 4).