

New Motor Vehicle Dealer Commodity Survey

Si vous préférez recevoir ce questionnaire en français, veuillez téléphoner au numéro figurant au bas de cette page.

Confidential when completed.

Collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S19.

Correct pre-printed information if necessary using the corresponding boxes provided below.

	Legal name	
C0001		
	Business name	
C0002		
	C/O	
C0003		
	No. and Street	
C0004		
	City	
C0005		
	Province / Territory	Postal Code
C0006		C0007

COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THE *STATISTICS ACT*.

PLEASE READ CAREFULLY BEFORE COMPLETING THE QUESTIONNAIRE

Purpose of this survey

This survey collects essential commodity data to supplement retail automotive statistics. The business community, trade associations, government and others use this information in aggregate form to assist in decision making, marketing efforts and to assess business conditions.

Confidentiality

Your answers are confidential.

The *Statistics Act* protects the confidentiality of information collected by Statistics Canada. Statistics Canada is prohibited by law from releasing any information it collects which could identify any person, business, or organization, unless consent has been given by the respondent or as permitted by the *Statistics Act*. Statistics Canada will use information from this survey for statistical purposes.

Record linkages

To enhance the data from this survey, Statistics Canada may combine it with information from other surveys or from administrative sources.

Fax or other electronic transmission disclosure

Statistics Canada advises you that there could be a risk of disclosure during facsimile or other electronic transmission. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which must keep the data confidential and use them only for statistical purposes. A list of the organizations with which Statistics Canada has data-sharing agreements with will be sent to you on an occasional basis.

INSTRUCTIONS

Complete and return within 30 days after the end of the reporting period.
If exact figures are not available, estimates are acceptable.

Sales and receipts

Exclude federal Goods and Services Tax (GST), Harmonized Sales Tax (HST) and provincial taxes on all sales and receipts.

- | | |
|-----------------------------------|--|
| <i>Vehicles -</i> | Report sales of new and used vehicles (include taxis, vehicle rentals and any other fleets), less discounts and over-allowances. Do not deduct trade-in allowances. |
| <i>Parts and accessories -</i> | Report the sales of parts and accessories, less discounts, adjustments and returns. Include parts sold by service department for repairs. Include tire sales. |
| <i>Fuel, oils and additives -</i> | Report the sales of fuel, oils and additives. Automotive fuels include gasoline, diesel, ethanol blends, natural gas and propane. Automotive oils and additives include engine oils, automotive greases, windshield washer fluids, gas line and fuel injector cleaners, antifreeze, etc. |
| <i>Service department -</i> | Report the value of labour receipts from automotive repairs, maintenance and service. Exclude parts sold by service department for repairs. |
| <i>Body shop -</i> | Report the value of labour receipts from dealer operated body shops. Include sublet body shop revenue. |
| <i>Vehicle rentals -</i> | Report revenue from short-term vehicle rentals. Exclude finance leasing payments. |
| <i>Other operating revenue -</i> | Report any other operating revenue not elsewhere classified on this questionnaire. Exclude non-operating revenues and bad debts recovered. |

Cost of used vehicle sales

- | | |
|--------------------------------|---|
| <i>Acquisition cost -</i> | Report the acquisition cost of used motor vehicles sold during the reporting period. Exclude the cost of re-conditioning motor vehicles. |
| <i>Re-conditioning costs -</i> | Report the re-conditioning costs of used motor vehicles sold during the reporting period. |
| <i>Total -</i> | Report the acquisition cost of used motor vehicles sold during the reporting period. Include the cost of re-conditioning motor vehicles. |

Inventory

Exclude federal Goods and Services Tax (GST), Harmonized Sales Tax (HST) and provincial taxes.
Include inventory in transit or on consignment to others in Canada but, **exclude** goods consigned to the dealers by others.

- | | |
|---|---|
| <i>Vehicles -</i> | Report the value (at cost price) of the closing inventory of new and used motor vehicles purchased for resale or available for leasing and the appraised value (excluding over-allowances) of trade-ins. |
| <i>Parts, accessories and other merchandise -</i> | Report the value (at cost price) of the closing inventory of other merchandise (i.e. gas, oil, parts, etc.) held for resale. |

Number of dealerships

Report the number of motor vehicle dealerships included in this report.
Report the maximum number of motor vehicle dealerships where business activity was conducted during the reporting period.

CORRESPONDENCE

If you require assistance in the completion of the questionnaire or have any questions regarding the survey, please address all inquiries to:
Statistics Canada, Suite 200 VIA Rail Building, 123 Main Street, Winnipeg, MB R3C 4V9
Telephone: 1-866-445-4323 Fax: 1-877-837-9217

Report for the period indicated on the mailing label. Reporting period: FROM										yyyy			mm		dd		TO										yyyy			mm		dd	
1a) New motor vehicle sales										Passenger cars			Passenger minivans and sport utility vehicles			Other light vehicles (Pick-up trucks and other vans)			Medium/heavy trucks and buses			TOTAL											
Number of vehicles										C1			C2			C3			C4			C5											
										#			#			#			#			#											
\$'000										C6			C7			C8			C9			C10											
										\$			\$			\$			\$			\$											
1b) Used motor vehicle sales										Passenger cars						Trucks (Light, medium and heavy trucks, minivans, sport utility vehicles, vans and buses)						TOTAL											
Retail										C11						C12						C13											
Number of vehicles										#						#						#											
\$'000										C14						C15						C16											
										\$						\$						\$											
Wholesale										C17						C18						C19											
Number of vehicles										#						#						#											
\$'000										C20						C21						C22											
										\$						\$						\$											
TOTAL										C23						C24						C25											
Number of vehicles										#						#						#											
\$'000										C26						C27						C28											
										\$						\$						\$											
1c) Sales of other vehicles (new & used)										Revenue in \$'000										Revenue in \$'000													
Specify:										C29										C44													
										\$										\$													
2) Sales of parts and accessories										C30										C46													
Total retail (over-the-counter and parts for customer service)										\$										\$													
Warranty										C31										C47													
										\$										\$													
Wholesale										C32										C48													
										\$										\$													
Internal sales (ie. used vehicle reconditioning & maintenance)										C33										C49													
										\$										\$													
TOTAL										C34										\$													
										\$																							
Tire sales										C35																							
										\$																							
Other automotive parts and accessories (cell 34 minus cell 35)										C36																							
										\$																							
3) Automotive fuels, oils and additives										C37																							
Sales of oils and additives (incl. windshield washer fluids, antifreeze, etc.)										\$																							
Sales of automotive fuels										C38																							
										\$																							
TOTAL										C39																							
										\$																							
4) Revenue from service department (Labour receipts from automotive repairs, maintenance and service)										C40																							
Customer service										\$																							
Warranty										C41																							
										\$																							
Internal (ie. used vehicle reconditioning & maintenance)										C42																							
										\$																							
TOTAL										C43																							
										\$																							
5) Revenue from dealer operated body shop										C45																							
Customer repairs																				\$													
Internal (ie. used vehicle re-conditioning)										C45																							
										\$																							
TOTAL										C46																							
										\$																							
6) Revenue from vehicle rentals										C47																							
										\$																							
7) Other operating revenue										C48																							
Specify:																				\$													
8) TOTAL SALES AND RECEIPTS, ALL DEPARTMENTS (total of items 10, 28, 29, 34, 39, 43, 46, 47 and 48)										C49																							
										\$																							
9) Cost of used vehicle sales										C50																							
Acquisition cost of used motor vehicles																				\$													
Re-conditioning costs										C51																							
										\$																							
TOTAL										C52																							
										\$																							
10) Closing inventory										C53																							
New vehicles																				\$													
Used vehicles										C54																							
										\$																							
Parts, accessories and other merchandise										C55																							
										\$																							
TOTAL										C56																							
										\$																							
11) Number of dealerships										C57																							
Number included in this report																				#													
Total number of dealerships										C58																							
										#																							
CERTIFICATION																																	
I certify that the information contained herein is complete and correct to the best of my knowledge and belief.																																	
Signature of authorized person															Title C0014										Date C0015								
Name of person to contact for further information (please print)															Telephone										Number								
Last Name C0054										First Name C0013										Area code C0017													