Integrated Business Statistics Program (IBSP)

2013 Annual Survey of Manufacturing Industries

CONFIDENTIAL once completed.

Legal name

Selon nos dossiers votre langue de préférence est l'anglais, si vous préférez recevoir ce document en français, veuillez nous appeler au numéro sans frais suivant : 1-800-858-7921.

Please verify the information for this business's contact person and correct where needed.

B00101	
	Operating name
B00102	
	First name
B00109	
	Last name
B00111	
	Title
B00112	
B00103	Address (number and street)
B00103	
B00104	City
B00104	
B00105	Province, territory or state Postal code or zip code
800100	
B00107	Country
800107	

Email address B00113 Telephone number (including area code) B00114 Preferred language of communication Fax number (including area code)

English French

This information is collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S-19. COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THIS ACT.

Introduction

Survey purpose

This survey collects the financial and operating data needed to develop national and regional economic policies and programs. Your information may also be used by Statistics Canada for other statistical and research purposes. Please access www.statcan.gc.ca/survey-enquete/index-eng.htm for more information on this survey.

Security of emails and faxes

Statistics Canada advises you that there could be a risk of disclosure during facsimile or other electronic transmission. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act.* **Note:** Our online questionnaires are secure, there is no risk of data interception when responding to Statistics Canada's online surveys.

Confidentiality

The Statistics Act protects the confidentiality of information collected by Statistics Canada.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into datasharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes.

Information on confidentiality, data-sharing agreements and record linkages can be found on the last page of this questionnaire.

Please return the questionnaire within 21 days.

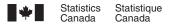
Please mail the completed questionnaire in the enclosed envelope or fax it to Statistics Canada at 1-888-883-7999.

If you are unable to complete within 21 days **OR** if you need help, call us at **1-800-858-7921**.

Statistics Canada
Operations and Integration Division
150 Tunney's Pasture Driveway
Ottawa, Ontario K1A 0T6

Visit our website, www.statcan.gc.ca

5-3600-161.1S: 2014-04-10





Reporting instructions

- 1. Please print in ink.
- 2. Report all dollar amounts in thousands of Canadian dollars ('000 CAN\$).
- 3. Do not include sales tax.
- 4. Percentages should be rounded to whole numbers.
- 5. Consult the reporting guide at **www.statcan.gc.ca/guides-e** for further information.
- 6. When precise figures are not available, please provide your best estimates.

Вι	ısin	ess activity	
1.		tistics Canada uses the North American Industrial Classification System to classify the activities of each cording to our records, this business's main activity is classified as:	i business.
	Is th	nis the main activity of this business?	
		Yes, this is the main activity of this business. ► Go to question 1b	
		No, this is not the main activity of this business. ▶ Go to question 1a	
	a)	Please provide a brief but precise description of this business's main activity (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").	
		B05003	
	1.		B05004
	b)	Approximately what percentage of this business's revenue is generated by this main activity?	/0
		Are there any other activities that contribute significantly (at least 10%) to this business's revenue ? Yes Go to question 1c No Go to next page	
	c)	Please provide a brief but precise description of this business's secondary activity (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").	
			B05006
	d)	Approximately what percentage of this business's revenue is generated by this secondary activity ?	%

Re	eporting period information	
1.	For this survey, please report information for this business's mo Note: For this survey, the End date should fall between April 1,	
	Start date YYYYY MM DD End da	ate YYYY MM DD
2.	If the reporting period does not cover a full year , please check (mark all that apply):	the reason(s) below
	B00301_r1	B00301_r5
	seasonal operations	ceased operations
	B00301_r2	B00301_r6
	new business	temporarily inactive
	B00301_r3	B00301_r7
	change of ownership	other reason — please specify:
	B00301_r4	B00301_r8
	change of fiscal year	
3.	Please indicate below, any changes or events that may have aff last reporting period (mark all that apply):	fected the reported values for this business compared to the
	B00302_t1	B00302_t9
	strike or lockout	change in product line
	B00302_t2	B00302_t10
	exchange rate impact	sold business units
	B00302_t3	B00302_t11
	price changes in goods or services sold	expansion
	B00302_14	B00302_t12
	contracting out	new/lost contract
	B00302 t5	B00302_t13
	organizational change	plant closures
	B00302_t6	B00302_t14
	price changes in labour or raw materials	acquired business units
	B00302_t7	B00302_t15
	natural disaster	other changes or events — please specify:
	B00302_18	B00302_t16
	recession	

Inc	dustry Characteristics			
Sa	les			
	his business a cost center? ost center is a subdivision of an organization with which costs are identified for purposes of managerial control.) 6_b			
	Yes No			
	e next questions are about the value of goods produced. the goods valued at:			
	final selling price transfer price		4 1	
	other basis of value — please specify: F43001_y4			
		A		
Rep sale	at were this business's sales for the following items? ort the sales net of shipping charges, discounts, is allowances, returned sales and sales and excise taxes. ase provide sales in thousands of Canadian dollars.		'000 CAN\$	
1.	Sales of goods manufactured (a detailed breakdown will be requested in a subsequent section)	\$,000
		_	F43003	
2.	Sales of goods purchased for resale, as is	\$	F45901	,000
3.	Revenue from repair work Include: only repair revenue from billing labour, as the materials and products are owned by clients, or by other business units of this company	\$	143301	,000
4.	Revenue from manufacturing service fees and/or custom work Include: only service revenue from billing labour, as the materials and products are owned by clients, or by other business units of this company	\$	F45001	,000
5.	Other sales — please specify: F43175		F43005	
		\$,000
6.	Total sales of goods and services	\$	F43000	,000
	(sum of lines 1 to 5)	Ψ		,000
Ex	penses			
Wha Plea	at were this business's expenses for the following items? ase provide expenses in thousands of Canadian dollars.		'000 CAN\$	
7.	Purchases of raw materials and components		F01301	000
	(a detailed product breakdown will be requested in a subsequent section)	\$	F61302	,000
8.	Purchases of non-returnable containers and other shipping and packaging materials	\$.000
0.	utchases of non-returnable containers and other shipping and packaging materials	Ψ	F61303	
9.	Purchases of goods for resale, as is	\$,000
	Vehicle fuel expense			
	Include: fuel used to operate any type of vehicle such as sales representatives' cars, delivery trucks, and lift trucks.		F61701	
	Exclude: any fuel purchased for power/heat generation	\$,000

Inv	entories						
Plea at th	se report the value of inventory in thousands of Canadian dollars e beginning and end of the reporting period.		Opening '000 CAN\$			Closing '000 CAN\$	
	Raw materials and components Include: non-returnable containers and other shipping	\$	F61201	,000	\$	F61401	,000
	and packaging materials	Ψ	F61202	,000	Ψ	F61402	,000
12.	Goods and work in process	\$,000	\$,000
			F61203			F61403	
13.	Finished goods manufactured	\$,000	\$	121	,000
			F61204			F61404	
14.	Goods purchased for resale, as is	\$,000	\$,000
15.	Other inventories — please specify:		F61205		1	F61405	
		\$,000	\$,000
			F61200			F61400	
16.	Total inventories (sum of lines 11 to 15)	\$,000	\$,000

Sa	les by consumer location		
(the	ase provide the percentage breakdown of this business's sales by consumer location consumer location is where the goods or services will ultimately be used). • shipping destination • client's billing address • location of this business's retail customers • location of this business's warehouses/distribution centres	percentage	
		F43008_g1	
1.	Newfoundland and Labrador		%
2.	Prince Edward Island	F43008_g2	%
3.	Nova Scotia	F43008_g3	%
		F43008_g4	
4.	New Brunswick	F43008_g5	%
5.	Quebec		%
		F43008_g6	
6.	Ontario		%
		F43008_g7	
7.	Manitoba		%
8.	Saskatchewan	F43008_g8	%
		F43008_g9	0/
9.	Alberta		%
10	British Columbia	F43008_g10	%
10.	<u> </u>	F43008_g11	
11.	Yukon		%
		F43008_g12	
12.	Northwest Territories		%
		F43008_g13	
13.	Nunavut		%
14.	United States	F43008_g14	%
		F43008_g15	
15.	All other countries		%
		100%	

Sales	s of goods manufactured		
1. Ple	ease provide your sales of goods manufactured by product in thousands of Canadian dollars.		
	Product description		
			Product code
	Was this product sold this reporting period? Yes Yes	°C F43006_p	ue of sales 00 CAN\$
	No		,000
	Product description		
			Product code
	Was this product sold this reporting period? Yes Yes		ue of sales 00 CAN\$
	No No		,000
	Product description	-	
			Product code
	Was this product sold this reporting period?		
	B40017_p_b		ue of sales 000 CAN\$
	Yes	F43006_p	
	No No		,000
	Product description	-	
			Product code
	Was this product sold this reporting period?		
	B40017_0_b Yes		ue of sales 000 CAN\$
	No		,000
	Product description		
			Product code
	Was this product sold this reporting period?		
	Page 1 Teleporting period: B40017_p_b Yes		ue of sales 000 CAN\$
	O No		,000

2.		other products of own manufacture sold — please specify below:		Value of sales '000 CAN\$	
	a)	B40005_lst_1	\$	F43005_p_1	,000
	b)	B40005_lst_2	Ψ	F43005_p_2	,000
	c)	B40005_lst_3	\$	F43005_p_3	,000
	0)		\$,000
	d)	B40005_ist_4		F43005_p_4	
			\$	F43007	,000
3.	Tot	al sales of goods manufactured	\$	14300	,000
4.	disc	e amount at line 3, above, includes shipping charges by common or contract carriers, counts, sales allowances, returned sales, sale taxes and excise duties and taxes, use report that amount here.	\$	F62502	,000
5.	Tota	al sales of goods manufactured (line 3 minus 4). Example: This amount should equal question 1 in the		F43010	
	Note	E: This amount should equal question 1 in the Industry Characteristics section.	\$,000

Description of raw material or component Was this raw material or component purchased this reporting period? Was this raw material or component purchased this reporting period? Was this raw material or component purchased this reporting period? Was this raw material or component purchased this reporting period? Was this raw material or component purchased this reporting period? Was this raw material or component purchased this reporting period? Was this raw material or component purchased this reporting period? Was this raw material or component purchased this reporting period? Was this raw material or component purchased this reporting period? Was this raw material or component purchased this reporting period? Was this raw material or component purchased this reporting period? Cost of purchase one component purchased this reporting period? Was this raw material or component purchased this reporting period? Cost of purchase one component purchased this reporting period? Cost of purchase one component purchased this reporting period? Cost of purchase one component purchased this reporting period? Cost of purchase one component purchased this reporting period? Cost of purchase one component purchased this reporting period? Cost of purchase one component purchased this reporting period? Cost of purchase one component purchased this reporting period?	Purcl	nases of raw materials and components to be used in manufacturing	process
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Was this raw material or component purchased this reporting period? Ves		Description of raw material or component	
Cost of purchase Cook CANS No Description of raw material or component Was this raw material or component purchased this reporting period? Cost of purchase Cook CANS No Description of raw material or component Product code Was this raw material or component purchased this reporting period? Cost of purchase Cost of purchase Cook CANS No Description of raw material or component Product code Was this raw material or component purchased this reporting period? Cost of purchase Cook Of pur			Product code
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Was this raw material or component purchased this reporting period? B40021_p_b Yes Cost of purchase '000 CAN\$ F61304_p		Description of raw material or component	
Yes Cost of purchase '000 CAN\$ F61304_p			Product code
Yes Cost of purchase '000 CAN\$ F61304_p		Was this assumed and a second	
		B40021_p_b	'000 CAN\$

2.	All o	ther raw materials and components purchased — please specify below:	Cost of purchase '000 CAN\$
	a)	B40011_ist_1	F61305_p_1
			\$,000
	b)	B40011_ist_2	F61305_p_2
	c)	B40011_lst_3	\$,000 F61305_p_3
	0)		\$,000
	d)	B40011_ist_4	F61305_p_4
			\$,000
3.	Tot	al purchases of raw materials and components to be used in manufacturing process	F61300
3.		al purchases of raw materials and components to be used in manufacturing process es should agree with the amount reported at question 7 in the Industry characteristics section.	\$ F61300

Details on this business's locations	
 Complete for all business locations operating during this re Add all locations not listed. 	porting period.
Please verify the location address and correct where needed.	
Location ID	
B00124_I	
Operating name	1.1
Address (number and street)	Province or territory
B00119_I	B00122_I
City 800121_1	Postal code B00123_I
	'000 CAN\$
	F47001_I
What was this location's total operating revenue?	\$,000
What were this location's expenses for direct labour?	F61503_I
(for manufacturing or logging only) Exclude: benefits	\$,000
	A \1
What were this location's expenses for non-manufacturing an (for administrative and selling or operating only)	
Exclude: benefits	\$,000
Was this business location operational for the full year?	V
Yes ⇒ Go to next location	
What were the reasons for part-year operation (mark all that apply	
800301_r1_l1 800301_r3_l1	y): B00301_r5_l1 B00301_r7_l1
seasonal operation change of fiscal year	ceased operations moved
B00301_r2_I1 B00301_r4_I1	800301_r6_l1
new location change of ownership	temporarily inactive
What were this location's operational start and end dates?	
YYYY MM DD	YYYY MM DD
Start date End da	800202_I ate
Statistics Canada reviews all feedback. We invite your comments pertaining to this business location.	
B00001_I	

1. Complete for all business locations operating during this reporting period. 2. Add all locations not listed. Please verify the location address and correct where needed. Location ID B00131_I Operating name
Location ID B00131_I
B00131_I
Operating name
Operating name
800129_I
Address (number and street) Province or territory B00127_J
500[2]
City Postal code
B00126_I B00128_I
'000 CAN\$
F47004_I
What was this location's total operating revenue ? What were this location's expenses for direct labour ?
What were this location's expenses for direct labour ? (for manufacturing or logging only) Exclude: benefits
exclude: Delients
What were this location's expenses for non-manufacturing and indirect labour ? (for administrative and selling or operating only) Exclude: benefits
Was this business location operational for the full year?
Yes → Go to next location No
What were the reasons for part-year operation (mark all that apply)?
800307_r1_l1 800307_r3_l1 800307_r5_l1 800307_r5_l1
seasonal operation change of fiscal year ceased operations moved
new location boostor temporarily inactive boostor.
What were this location's operational start and end dates?
YYYY MM DD YYYY MM DD B00208_I
Start date End date
Statistics Canada reviews all feedback.
We invite your comments pertaining to this business location.

Detailed information on energy and water costs or expenses									
What were this business's energy and water expenses for each of the following?									
Plea	ase report in thousands of Canadian dollars.		'000 CAN\$						
			F61702						
1.	Electricity	\$,000					
			F61703						
2.	Gasoline	\$,000					
			F61704						
3.	Light fuel oil	\$	504705	,000					
		ф	F61705	0.00					
4.	Heavy fuel oil	3	F61706	,000					
5.	Diesel fuel	\$,000					
٥.	Diesei luei	-	F61707	,000					
6.	Liquefied petroleum gas (e.g., propane and butane)	\$,000					
	(1-3), propagation and administration of the control of the contro		F61708						
7.	Natural gas	\$,000					
	VAV		F61709						
8.	Coal	\$,000					
			F61803						
9.	Water utilities	\$,000					
10.	Other energy and water expenses — please specify: (e.g., steam, oxygen and hydrogen)								
	F61712		F61711						
		\$,000					
44	XV		F61700						
11.	Total energy and water expenses (sum of lines 1 to 10)	\$,000					
12.	If you pay rent, are any of the following expenses included in the rent (and not already reported	above)?						
	(mark all that apply)								
	electricity water heat								
10	\(\sigma\)								
13.	Did this business unit generate any energy used as a replacement for purchased energy?								
	Yes No → Go to next section								
14.	If yes, please indicate the type of energy generated. (mark all that apply)								
	B05001_e1 B05001_e2 B05001_e3								
	heat electricity steam	l							
	B05001_e4								
	other type of energy — please specify:								

	pacity utilization								
1.	For this reporting period, this busin	ess has been operating at v	what percentage of its capacity?						
	Capacity is defined as maximum	n production attainable und	er normal conditions.						
	With regard to normal condition with respect to the use of produ	s, please follow the compar active facilities, overtime, wo	ny's operating practices ork shift, holidays, etc.						
	 When any of your facilities permit the substitution of one product for another, use a product mix at capacity which is most similar to the composition of your business's output for this reporting period. 								
	percentage		A .						
	B10001	If less than 100%, go to que If more than 100%, go to que If equal to 100%, go to ques	estion 3.						
2.	Why has this business been operat (mark all that apply)	ing at less than capacity?							
	B10002_r1		B10002_r5						
	insufficient orders		plant shutdown						
	B10002_r2		B10002_r7						
	strike or work stoppage		lack of materials or supplies						
	B10002_r3		B10002_r8						
	sufficient inventory		start-up of new operation						
	B10002_r4		B10002_r6						
	insufficient labour available		other reason — please specify:						
		. ^	B10002_r9						
		Go to Q	duestion 4						
3.	Why has this business been operat (mark all that apply)	ing at more than capacity?							
	B10003_r1	1	B10003_r3						
	stronger demand for product		other reason — please specify:						
	B10003_r2	\')	B10003_r4						
	insufficient inventory								
4.	Has the production capacity of this (e.g., due to a change in this business's	business changed during t materials, equipment or workf	his reporting period? force)						
	B10004_h								
	increased	decreased	no change						
	7								

Contact person								
Name of person to contact about this questionnaire:								
Last name		First name B00004						
Title 800005								
Telephone number B00006 Email address B00009	Extension number	Fax number						
Website B00011								
Date completed (yyyy-mm-dd): B00012		W,	hours 800013	minutes B00014				
How long did you spend collecting the data and completing the questionnaire?								
We invite your comments below. If necessary, please attach a separate she Please be assured that we review all comments below.	et. ments with the intent of i	mproving the survey.						

General information

Confidentiality

Your answers are confidential.

Statistics Canada is prohibited by law from releasing any information it collects which could identify any person, business, or organization, unless consent has been given by the respondent or as permitted by the *Statistics Act*.

Statistics Canada will use information from this survey for statistical purposes.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

Section 11 of the *Statistics Act* provides for the sharing of information with provincial and territorial statistical agencies that meet certain conditions. These agencies must have the legislative authority to collect the same information, on a mandatory basis, and the legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the *Statistics Act*. Because these agencies have the legal authority to compel businesses to provide the same information, consent is not requested and businesses may not object to the sharing of the data.

For this survey, there are **Section 11** agreements with the provincial and territorial statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Quebec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia and the Yukon. The shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Section 12 of the *Statistics Act* provides for the sharing of information with federal, provincial or territorial government organizations. Under **Section 12**, you may refuse to share your information with any of these organizations by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. Please specify the organizations with which you do not want to share your data.

For agreements with provincial and territorial government organizations, the shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

For all manufacturing industries — there are **Section 12** agreements with the statistical agencies of Prince Edward Island, Northwest Territories and Nunavut, as well as with Environment Canada and Natural Resources Canada.

For establishments in non-ferrous metal (and aluminum) smelting and refining, clay building material and refractory manufacturing, cement manufacturing and lime manufacturing — there are **Section 12** agreements with (1) the Newfoundland and Labrador Department of Natural Resources, (2) the New Brunswick Department of Natural Resources, (3) the Quebec Ministry of Natural Resources, (4) the Ontario Ministry of Northern Development and Mines, (5) the Manitoba Department of Mineral Resources, (6) the British Columbia Ministry of Energy and Mines and (7) the British Columbia Ministry of Natural Gas Development.

For establishments in logging, sawmills, shingle and shake mills, hardwood veneer and plywood mills, softwood veneer and plywood mills, wood preservation, particle board and fibreboard mills, waferboard mills, mechanical pulp mills, chemical pulp mills, paper (except newsprint) mills, newsprint mills and paperboard mills — there is a **Section 12** agreement with the Ontario Ministry of Natural Resources.

Authorized disclosure

Section 17 of the federal *Statistics Act* allows for the disclosure of a list of individual establishments, firms or businesses showing information including the establishments' names and locations (province, territory and municipality) and North American Industrial Classification System (NAICS) codes. The disclosure of these lists may be authorized in order to aid analysts in the interpretation of data from the Annual Survey of Manufacturing Industries.

Record linkages

To enhance the data from this survey and to minimize the reporting burden, Statistics Canada may combine it with information from other surveys or from administrative sources.

Thank you for completing this questionnaire.

Please retain a copy for your records.

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