



Retail Price and Costs Survey at Remote Locations

Consumer Prices Division
Government Allowance Indexes Section
Statistics Canada
Ottawa, Ontario K1A 0T6

Statistics Act, Revised Statutes
of Canada, 1985, Chapter S19

Part 1

EMPLOYEE QUESTIONNAIRE

Consumer Information Schedule (CIS)

- Section:**
- A - General Information
 - B - Miscellaneous Information
 - C - Local versus Outside Purchases
 - D - Outside Purchases
 - E - Comments
 - F - Insurance and Other Home Services

Note: The following is an excerpt from the Isolated Post and Government Housing Directive - Appendix H, page 3:

When Statistics Canada is unable to measure the LCD index by reason of the lack of response to surveys by employees, the National Joint Council, on the recommendation of the Isolated Posts and Government Housing Committee, may recommend the reduction or deletion of the applicable LCD index.

WHEN COMPLETED EITHER

Mail to:

Isolated Posts Unit
Consumer Prices Division
Statistics Canada
A2 - 3th Floor, Jean Talon Bldg.
170 Tunney's Pasture Driveway
Ottawa, ON K1A 0T6

Fax to:

Attn: Lloyd McKinnon
(613) 951-5141

OR

RETAIL PRICE AND LIVING COST SURVEY

INTRODUCTION

The Government Allowance Indexes Section of Statistics Canada has been assigned the responsibility for carrying out surveys of retail price and living cost conditions encountered by Federal Government personnel stationed at isolated posts. The results of this study will be used to determine the Living Cost Differential allowance level payable under the Isolated Posts and Government Housing Directive. The range of goods and services included in this study are limited to those categories outlined in the Isolated Posts and Government Housing Directive as set out by the National Joint Council Committee on Isolated Posts and Government Housing.

INSTRUCTIONS

We would ask that this schedule be completed by each family or individual concerned. Your co-operation in ensuring that the necessary information is supplied as soon as possible will be appreciated. The various questions have been grouped under six basic sections:

SECTION A: General information relating to yourself, your family and the location at which you are stationed.

SECTION B: Miscellaneous information.

SECTION C: Information on Local versus Outside purchases.

SECTION D: Information on Outside purchases.

SECTION E: Comments on local conditions as they affect retail price and living cost levels.

SECTION F: Information on Insurance and Other Home Services.

The information that you provide should reflect your own purchasing practises and consumption patterns. Please describe only what applies to you and your family, do not try to give answers that represent the post as a whole. Actual retail prices for your location will be collected separately by either a Statistics Canada survey officer or your Survey Co-ordinator.

Once you have completely finished sections A-F, the questionnaire should be inserted into the self-addressed postage paid envelope, if provided, or mailed to the address on the front page of this survey or faxed to:

(613) 951-2848

CONFIDENTIALITY

Statistics Canada is prohibited by law from publishing any statistics which would divulge information obtained from this survey that relates to any identifiable business or institution or individual without the previous written consent of that business/individual/institution. The data reported on this questionnaire will be treated with the strictest confidence and will be used for statistical purposes that will be published in aggregate form only. The confidentiality provisions of the Statistics Act are not affected by either the Access to Information Act or by any other legislation.

THANK YOU FOR YOUR CO-OPERATION

SECTION A - GENERAL INFORMATION

1. Name of employee _____	7. How long have you been serving at posts designated as isolated? <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 1px solid black; width: 60px; height: 25px; display: flex; align-items: center; justify-content: center;"> </div> years <div style="border: 1px solid black; width: 60px; height: 25px; display: flex; align-items: center; justify-content: center;"> </div> months </div>
2. Location _____	8. Number of people living in the household <div style="display: flex; justify-content: space-between; align-items: center;"> Adults (include yourself) <div style="border: 1px solid black; width: 60px; height: 25px; display: flex; align-items: center; justify-content: center;"> </div> </div> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 10px;"> Children <div style="border: 1px solid black; width: 60px; height: 25px; display: flex; align-items: center; justify-content: center;"> </div> </div>
3. Department _____	
4. Public Service classification _____	
5. Amount of time at this location <div style="display: flex; justify-content: space-around; align-items: center;"> <div style="border: 1px solid black; width: 60px; height: 25px; display: flex; align-items: center; justify-content: center;"> </div> years <div style="border: 1px solid black; width: 60px; height: 25px; display: flex; align-items: center; justify-content: center;"> </div> months </div>	9. Full mailing address _____ _____ _____ _____
6. Telephone number <div style="display: flex; justify-content: space-between; align-items: center;"> at work () </div> <div style="display: flex; justify-content: space-between; align-items: center; margin-left: 100px;"> area code </div> <div style="display: flex; justify-content: space-between; align-items: center; margin-top: 10px;"> at home () </div>	

SECTION B - MISCELLANEOUS INFORMATION

1. SERVICES (A) Dry cleaning:		
If this service is not available locally, please specify where you might reasonably obtain them by giving:		
<i>Name of location</i> _____	<i>Name of business establishment</i> _____	<i>Method of transporting</i> _____
(B) Vehicle repairs:		
If this service is not available locally, please specify where you might reasonably obtain them by giving:		
<i>Name of location</i> _____	<i>Name of business establishment</i> _____	
2. TRANSPORTATION (A) Regional centre visited most often and method(s) of travel:		
(B) Large metropolitan centre most associated with your region and method(s) of travel:		
3. Please list the local retail grocery stores that you patronize at your location and indicate in percentage terms the amounts spent in each.		
Local Grocery Outlets	Percentage amount	
_____	_____	
_____	_____	
_____	_____	
_____	_____	
		(Should total to 100%)
4. Fuel and Utilities Costs: How much does it cost to heat your house annually? _____ What are your annual electricity costs? _____		
5. What type of fuel do you use to heat your home? (Please check all that apply)		
<input type="checkbox"/> Natural Gas	<input type="checkbox"/> Propane	<input type="checkbox"/> Heating Oil
<input type="checkbox"/> Electricity	<input type="checkbox"/> Wood	
6. Name of the local suppliers for: (a) Electricity		(b) Heating fuel (oil, gas, propane, etc.)
_____		_____

SECTION C - LOCAL vs OUTSIDE PURCHASES

INSTRUCTIONS:

Listed below are some of the major items or groups of items that you probably purchase on a regular basis. For each item, indicate in column 1 the percentage of these items you normally purchase locally, and in column 2 show the percentage you normally obtain from other outside locations. The sum of the figures for each line should total 100% (as shown in the examples below). Please indicate N/A (not applicable) for those groups of items that are not relevant to your consumption habits.

Please note that this page and the next go together and should be considered as one large spreadsheet. See the next page (page 5) for other instructions concerning columns in this page.

	ITEM GROUPS	1 Local Outlets	2 Outside Purchases	A The location(s) where outside purchases are normally made.	% if more than one location per group
	EXAMPLES				
	Fresh fruits and vegetables	20%	80%	Edmonton Yellowknife	50% 50%
	Eggs	90%	10%	Thompson	--
	Groups				
1	Fresh Milk				
2	Other Milk - evaporated, powdered, etc.				
3	Ice Cream				
4	Cheese				
5	Eggs				
6	Flour				
7	Bread				
8	Fresh and/or Frozen Meats				
9	Perishable Fresh Fruit and Vegetables - all fruits, tomatoes, lettuce, etc.				
10	Coarse Vegetables - potatoes, cabbage, turnips, etc.				
11	Frozen Foods				
12	Butter				
13	Soft Drinks				
14	Sugar				
15	General Groceries - canned goods, spreads, sauces, tea, coffee, etc.				
16	Personal Care Supplies - shampoos, deodorants, tissues, etc.				
17	Pet Food				
18	Household Supplies - detergent, bleaches, foodwraps, etc.				
19	Minor Auto Parts - spark plugs, oil filters, anti-freeze, etc.				
20	Major Auto Parts - tires, batteries, air filters, etc.				
21	Snowmobile / Outboard Motor Parts				
22	Beer				
23	Liquor and Wine				
24	Audio / Video tapes, CD's				
25	Film and Film Processing, Batteries				
26	Reading Supplies				

FOR INFORMATION ONLY

SECTION D - OUTSIDE PURCHASES (This section is applicable only for those items obtained from outside sources)

INSTRUCTIONS:

For each entry you have made in column 2 (Outside Purchases) on page 4, please indicate in the appropriate columns below:

- A The location where each outside purchase was normally made (if more than 1 location per item, estimate each in percentage terms).
- B The name of the business with whom you normally deal.
- C The method of transporting the goods to the post (i.e. parcel post, air freight, train, boat, private vehicle or a combination of these).
If goods within one group are sometimes transported by different means, list them all and estimate each in percentage terms.
- D Give the name of the carrier(s) that are normally used along with the shipping rate per kg. and minimum charge where applicable.

B The name of the business(es) with whom you normally deal	C The method normally used to transport the goods to the post	% if more than one method per group	D Where applicable, give the name of the carrier(s) normally used, the shipping rate/kg. and the minimum charges	
Cash & Carry, Enterprise Extra Foods, Yellowknife	From Edmonton by truck From Edmonton by air From Yellowknife by private vehicle	25% 25% 50%	XYZ Transport \$0.90/kg - \$20 minimum ABC Airline \$1.50/kg - \$22 minimum N/A	
Safeway	Private vehicle	- -	N/A	
				1
				2
				3
				4
				5
				6
				7
				8
				9
				10
				11
				12
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				24
				25
				26

FOR INFORMATION ONLY

SECTION F - INSURANCE AND OTHER HOME SERVICES

MOTOR VEHICLE INSURANCE COVERAGE

Type of Vehicle: Car Truck Minivan SUV

Make: _____ Model: _____ Year: _____

DEDUCTIBLE AMOUNTS :

LIABILITY PROTECTION AMOUNT \$

FOR LIABILITY \$ _____ FOR COMPREHENSIVE \$ _____

\$

Name of Insurer Total Amount of Premium

HOME OWNERS / TENANTS INSURANCE COVERAGE

Name of Insurer _____

TYPE OF DWELLING House Apartment Townhouse

Other (please specify) _____

Own Rent Provided by the Government

HOME OWNER'S PACKAGE

TENANT'S PACKAGE

Annual Premium	\$				Annual Premium	\$			
Deductible Amount	\$				Deductible Amount	\$			
Coverage on Dwelling	\$				Coverage on Contents	\$			
Coverage on Contents	\$				Liability Protection Amount	\$			
Liability Protection Amount	\$				Other (s)	\$			
Other (s)	\$								

please specify other _____

SATELLITE OR CABLEVISION SERVICE

In this section, please specify if you receive satellite, cablevision and/or internet service at your home. Please indicate the type of service, the name or the service provider, the level of service that you receive and the monthly cost for this service.

Name of Provider: _____

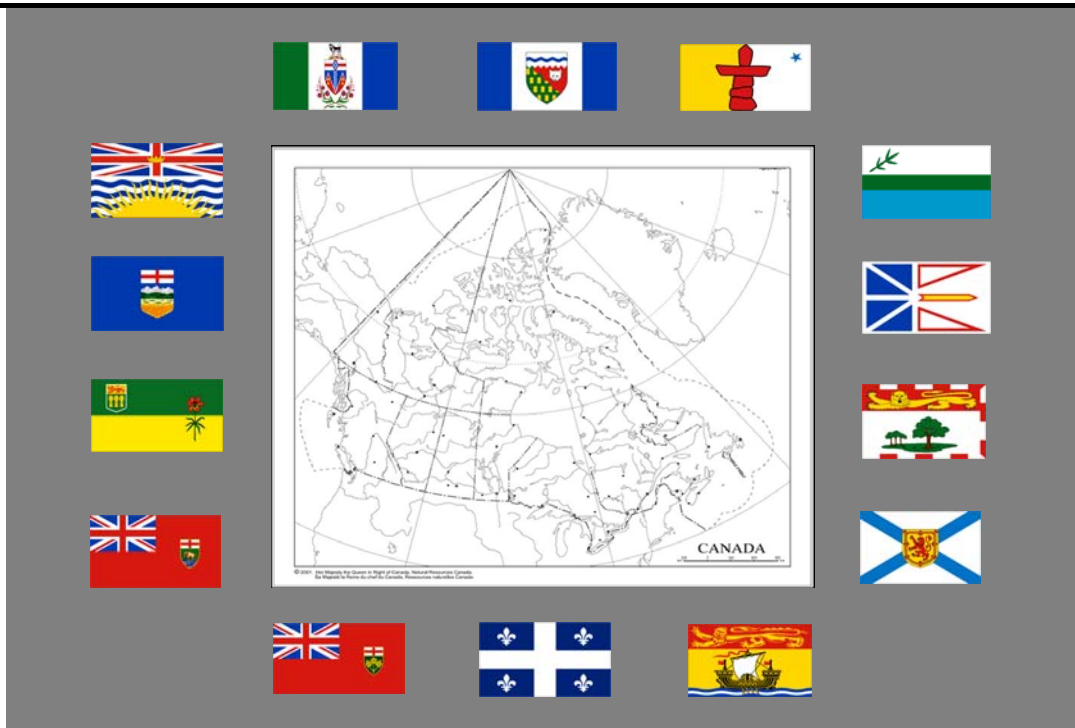
Satellite Cablevision Do not receive either service

Basic Service	<input type="checkbox"/>	# of channels	_____	Monthly Charge	\$ <input style="width: 50px; height: 20px;" type="text"/>
Extended Package	<input type="checkbox"/>	# of channels	_____	Monthly Charge	\$ <input style="width: 50px; height: 20px;" type="text"/>
Extended Package Plus	<input type="checkbox"/>	# of channels	_____	Monthly Charge	\$ <input style="width: 50px; height: 20px;" type="text"/>

INTERNET SERVICE

Name of Provider: _____ no service

# of hours access per month	_____	<input type="checkbox"/> unlimited	Monthly Charge	\$ <input style="width: 50px; height: 20px;" type="text"/>
		<input type="checkbox"/> 2nd telephone line (if applicable)	Monthly Charge	\$ <input style="width: 50px; height: 20px;" type="text"/>



INTERNET ADDRESSES

To view the "Isolated Posts and Government Housing Directive"

- go to the Treasury Board Secretariat internet site:

http://www.tbs-sct.gc.ca/pubs_pol/hrpubs/ipgh-dpill/ipgh-pile-eng.asp

To view past Changes/Updates to Directive

- go to the National Joint Council internet site:

<http://www.njc-cnm.gc.ca/index.php?lang=e>

- click on "What's New"

- you can also access the Directive by clicking on "NJC Directives"

To view the list of Designated Departmental Coordinators for the Directive

- go to the Treasury Board Secretariat internet site:

http://www.tbs-sct.gc.ca/pubs_pol/hrpubs/ipgh-dpill/ddhc-cmdl-eng.asp

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