Integrated Business Statistics Program (IBSP)

2014 Annual Survey of Service Industries: Engineering Services

CONFIDENTIAL once completed.

Selon nos dossiers votre langue de préférence est l'anglais, si vous préférez recevoir ce document en français, veuillez nous appeler au numéro sans frais suivant : 1-800-972-9692.

Please verify the information for this business's contact person and correct where needed.

Operating name	
First name	
Last name	
Title	
Address (number and street)	
City	
Province, territory or state	Postal code or zip code

Business and contact information		
Email address	Telephone number (including area code)	Extension number
Preferred language of communication	Fax number (including area code)	
English French		

This information is collected under the authority of the Statistics Act, Revised Statutes of Canada, 1985, Chapter S-19.

COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THIS ACT.

Introduction

Survey purpose

This survey collects the financial and operating data needed to develop national and regional economic policies and programs. You information may also be used by Statistics Canada for other statistical and research purposes. Please access www.statcan.gc.ca/survey-enquete/indexeng.htm for more information on this survey.

Security of emails and faxes

Statistics Canada advises you that there could be a risk of disclosure during facsimile or email. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act.* **Note:** Our online questionnaires are secure, there is no risk of data interception when responding to Statistics Canada's online surveys.

Confidentiality

The Statistics Act protects the confidentiality of information collected by Statistics Canada.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into datasharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes.

Information on confidentiality, data-sharing agreements and record linkages can be found on the last page of this questionnaire.

Please return the questionnaire within 21 days.

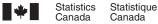
Please mail the completed questionnaire in the enclosed envelope or fax it to Statistics Canada at 1-888-883-7999.

If you are unable to complete within 21 days **OR** if you need help, call us at **1-800-972-9692**.

Statistics Canada
Operations and Integration Division
150 Tunney's Pasture Driveway
Ottawa, Ontario K1A 0T6

Visit our website, www.statcan.gc.ca

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ים	isiness status
1.	Is this business currently in operation? Yes ▶ Go to next Section No, seasonal operations ▶ Go to question 2 No, ceased all operations ▶ Go to question 4 No, sold all operations ▶ Go to question 6 No, amalgamated with (an) other business(es) ▶ Go to question 8 No, temporarily inactive but will re-open ▶ Go to question 11 No, no longer operating due to other reason(s) ▶ Go to question 14
0	When did this business class for the access?
2.	When did this business close for the season? YYYY MM DD Date
3.	When does this business expect to resume operations?
	YYYY MM DD
4.	When did this business cease all operations?
	Date Go to next Section
5.	Why did this business cease all operations?
	B00311
	Bankruptcy
	Liquidation Dissolution
	→ Go to next Section
	Other reason — please specify: B00312
6.	When was this business sold?
	YYYY MM DD
	Date

7.	What is the legal name of the buyer?	
		► Go to next Section
8.	When did this business amalgamate? YYYYY MM DD Date	
9.	What is the legal name of the resulting or continuing business?	
10.	What is (are) the legal name(s) of the other amalgamated business(es)?	
		► Go to next Section
11.	When did this business become temporarily inactive? YYYY MM DD B00214	
	Date	
12.	When did this business become temporarily inactive? YYYYY MM DD B00214 When does this business expect to resume operations? YYYYY MM DD B00215 Date Why is this business temporarily inactive? B00313	
13.	Why is this business temporarily inactive? B00313	
		► Go to next Section
14.	When did this business cease operations? YYYY MM DD B00216	
	Date	
15.	Why did this business cease operations?	
		► Go to next Section

Reporting instructions

- 1. Please print in ink.
- 2. Report all dollar amounts in thousands of Canadian dollars.
- 3. Do not include sales tax.
- 4. Percentages should be rounded to whole numbers.
- 5. Consult the reporting guide at **www.statcan.gc.ca/guides-e** for further information.
- 6. When precise figures are not available, please provide your best estimates.

Bu	sin	ess activity
1.		tistics Canada uses the North American Industrial Classification System to classify the activities of each business. ording to our records, this business's main activity is classified as:
	Is th	nis the main activity of this business?
		Yes, this is the main activity of this business. ▶ Go to question 1c
		No, this is not the main activity of this business. Go to question 1a
	a.	Was this business's main activity, which typically generates the most revenue, ever classified as described above? Which typically generates the most revenue, ever classified as described above? Which typically generates the most revenue, ever classified as described above?
		Yes ▶ When did the main business activity change? ▶ Date :
		No ▶ Go to question 1b
	b.	Please provide a brief but precise description of this business's main activity (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").
		11 10
		B05004
	C.	Approximately what percentage of this business's revenue is generated by this main activity ? Estimates are acceptable. %
		Are there any other activities that contribute significantly (at least 10%) to this business's revenue ?
		Yes ▶ Go to question 1d
		No ▶ Go to next page
	d.	Please provide a brief but precise description of this business's secondary activity (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").
		B05005
		B05006
	e.	Approximately what percentage of this business's revenue is generated by this secondary activity ? Estimates are acceptable

Re	Reporting period information							
1.	For this survey, please report information for this business's mo Note: For this survey, the End date should fall between April 1,							
	YYYY MM DD	YYYY MM DD						
	Start date End da	ate B00206						
2.	If the reporting period does not cover a full year , please check (mark all that apply):	the reason(s) below						
	B00301_r1	B00301_r5						
	seasonal operations	ceased operations						
	B00301_r2	B00301_r6						
	new business	temporarily inactive						
	B00301_r3	B00301_r7						
	change of ownership	other reason — please specify:						
	B00301_r4	B00301_r8						
	change of fiscal year							
3.	Please indicate below, any changes or events that may have afflast reporting period (mark all that apply):	fected the reported values for this business compared to the						
	B00302_t1	B00302.110						
	strike or lockout	sold business units						
	800302_12	B00302_t11						
	exchange rate impact	expansion						
	800302_13	B0302_t12						
	exchange rate impact B00302_13 price changes in goods or services sold B00302_14 contracting out B00302_15 organisational change	new/lost contract						
	B00302_14	B00302_t13						
	contracting out	plant closures						
	B00302_15	B00302_t14						
	organisational change	acquisition of business units						
	B00302_16	B00302_t15						
	price changes in labour or raw materials	other change or event — please specify:						
	B00302_t7	B00302_t16						
	natural disaster							
	800302_18	B00302_t17						
	recession	no change or event						
	800302_19							
	change in product line							

Sa	Sales							
Wh	What were this business's sales for each of the following goods and services? Please report all amounts in thousands of Canadian dollars.							
En	Engineering services CAN\$ '000							
			F45129					
1.	Residential building engineering projects	\$,000				
			F45131					
2.	Commercial, public and institutional building engineering projects	\$,000				
	Industrial and manufacturing engineering projects		F45132					
			F40102					
3.	Mining and metallurgical plant and process engineering projects	\$,000				
			F45133					
4.	Petroleum and petrochemical plant and process engineering projects	\$,000				
			F45134					
5.	Industrial machinery engineering design projects	\$,000				
	CO, Ob.		F45135					
6.	Other industrial and manufacturing engineering projects	\$,000				
	Industrial machinery engineering design projects Other industrial and manufacturing engineering projects Other engineering services Transportation engineering projects (e.g., road, rail, air, marine) Municipal utility engineering projects							
	Other engineering services							
7.	Transportation engineering projects		F45136					
	(e.g., road, rail, air, marine)	\$,000				
	10° , 10°		F45137					
8.	Municipal utility engineering projects	\$,000				
			F45138					
9.	Power generation, transmission and distribution engineering projects	\$,000				
			F45139					
10.	Telecommunications and broadcasting engineering projects	\$,000				
			F45141					
11.	Hazardous and industrial waste engineering projects	\$,000				
			F45142					
12.	Engineering advisory services (e.g., expert witness, forensic investigation)	\$,000				
	(-g,p		F45143					
13	Other engineering projects or services	\$,000				
10.	Carlot originating projects of scrivess	Ψ		,500				

Secondary activities	CAN\$ '000
	F45144
14. Project management services	\$,000
15. Construction services	F45145
Include: design-build contracts	\$,000
	F45146
16. Environmental consulting services	\$,000
	F43005
17. Other sales of goods and services	\$,000
18. Total sales of goods and services	F43000
(sum of questions 1 to 17)	\$,000
Calaa hu hwa af waxayyy	
Sales by type of revenue	
What were this business's sales by each of the following types of revenue?	CAN\$ '000
1. Fee income	F51303
Exclude: reimbursable expenses, sub-contract fees awarded to other companies	\$,000
Sub-contracts Report the value of jobs you sub-contracted out to other companies.	
Report the value of jobs you sub-contracted out to other companies	F45147
110, 28,	
a. engineering consulting	\$,000 F45058
b. other consulting	
2. Sub-contracts Report the value of jobs you sub-contracted out to other companies. a. engineering consulting b. other consulting (e.g., architects and contractors) 3. Reimbursables	\$,000 F51304
3. Reimbursables	
(i.e., revenue received from clients to cover the cost of contract related materials)	\$,000 F43204
4. Other income	\$,000 F43030
5. Total sales	
(sum of questions 1 to 4)	\$,000

Enν	vironment-related projects			
1.	 Did you report sales for: municipal utility engineering projects (reported at question 8) power generation, transmission and distribution engineering projects (reported at question 9) or hazardous and industrial waste engineering projects (reported at question 11)? Posour point of the project of the proj	r		
2.	Please report sales of engineering services related to:		CAN\$ '000	
	a. facilities that generate electrical power from the following renewable energy sources: sun, wind, water, biomass or the earth's heat	\$	F43207	,000
	b. municipal waste water treatment	\$	F43209	,000
	c. municipal garbage collection and disposal	\$	F43211	,000
	d. site remediation	\$	F43212	,000
	e. industrial air, water and solid waste collection, treatment and disposal projects	\$,000
Per	rsonnel		Number	
1.	During this reporting period, how many non-salaried partners and proprietors did this business have? For unincorporated businesses, please report the number of partners and proprietors for whom earnings will be the net income of the partnership or proprietorship.		B20001	

Sa	les	by type of client					
Wh	What was this business's breakdown of sales by the following types of client?						
1.	Cli	ents in Canada	Percentage				
	a.	individuals and households	F43008_c1				
	b.	businesses	F43008_c2				
	C.	governments, not-for-profit organizations and public institutions (e.g., hospitals and schools)	F43008_c3				
2.	Cli	ents outside of Canada	F43008_c4				
			100%				

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Sa	Sales by consumer location						
	ase provide the percentage breakdown of this business's sales by consumer location consumer location is where the goods or services will ultimately be used).						
Acc	 shipping destination client's billing address location of this business's retail customers location of this business's warehouses/distribution centres. 						
		Percentage	,				
		F43008_g1					
1.	Newfoundland and Labrador		%				
		F43008_g2					
2.	Prince Edward Island	F43008_g3	%				
3.	Nova Scotia		%				
4	Now Proposite	F43008_g4	%				
4.	New Brunswick	F43008_g5	70				
5.	Quebec		%				
	"CO, DOK	F43008_g6	0/				
6.	Ontario	F43008_g7	%				
7.	Quebec Ontario Manitoba Saskatchewan Alberta		%				
0	Saskatchewan	F43008_g8	%				
8.	Saskatchewan	F43008_g9	70				
9.	Alberta		%				
		F43008_g10	0/				
10.	British Columbia	F43008_g11	%				
11.	Yukon		%				
		F43008_g12					
12.	Northwest Territories	F43008_g13	%				
13.	Nunavut		%				
		F43008_g14					
14.	United States	F43008_g15	%				
15.	All other countries		%				
		100%					

_		ue received from exports			Pu	rch	ases from outside Canad	a (imports)	
1.	Did Can	this business receive revenue from cli ada for the sale of products, services ts, licensing or franchise fees?			5. Did this business make payments to suppliers outside Canada for the purchase of products, services, royalties rights, licensing or franchise fees?				
	B05011	_b			B05012	!_b			
		Yes → Complete questions 2, 3 an	d 4.			Yes	⇒ Complete questions 6, 7 ar	nd 8.	
		No ⇒ Go to question 5 .				No	➡ Go to next section.		
		CA	N\$ '000					CAN\$ '000	
2.	rece	at was the revenue F43217 sived from clients side Canada?	,00	00	6.	mac	at were the payments le to suppliers side Canada?	314	,000,
3.	rece	at was the percentage breakdown of re sived from clients outside Canada by rices and royalties?			7.	mac	at was the percentage breakdow le to suppliers outside Canada royalties?		ices
			Percentage					Percentag	je
	a.	goods	F43218	%		a.	goods	F61315	%
			F43219			4		F61316	
	b.	services	F47202	%	S	b .	services	F61317	%
	c.	royalties, rights, licensing and franchise fees	14/202	%O		c.	royalties, rights, licensing and franchise fees		%
			F43590		1)		F61330	
	Tota	al	CORIN	%	\ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	Tota	al	. 📖	%
4.		at was the percentage breakdown of ronclients outside Canada by country?		red	8.		at was the percentage breakdow le to suppliers outside Canada		
			Percentage					Percentag	je
			F43221_g1					F61318_g1	
	a.	United States		%		a.	United States		%
			F43221_g2					F61318_g2	
	b.	Mexico		%		b.	Mexico		%
	C.	other countries — please specify by listing top 4 contributors:				C.	other countries — please specif by listing top 4 contributors:	У	
		B50002_1	F43222_1				B50003_1	F61319_1	
				%					%
		B50002_2	F43222_2				B50003_2	F61319_2	
				%					%
		B50002_3	F43222_3				B50003_3	F61319_3	
				%					%
		B50002_4	F43222_4				B50003 4	F61319_4	, 0
				%					%
				/0					/0

Contact person
Name of person to contact about this questionnaire:
First name
Last name
Title
Email address
Telephone number Extension number Fax number hours minutes
How long did you spend collecting the data and completing the questionnaire?
We invite your comments below. If necessary, please attach a separate sheet. Please be assured that we review all comments with the intent of improving the survey.
B00002

General information

Confidentiality

Your answers are confidential.

Statistics Canada is prohibited by law from releasing any information it collects which could identify any person, business, or organization, unless consent has been given by the respondent or as permitted by the *Statistics Act*.

Statistics Canada will use information from this survey for statistical purposes.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

Section 11 of the *Statistics Act* provides for the sharing of information with provincial and territorial statistical agencies that meet certain conditions. These agencies must have the legislative authority to collect the same information, on a mandatory basis, and the legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the *Statistics Act*. Because these agencies have the legal authority to compel businesses to provide the same information, consent is not requested and businesses may not object to the sharing of the data.

For this survey, there are **Section 11** agreements with the provincial and territorial statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Quebec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia, and the Yukon. The shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Section 12 of the *Statistics Act* provides for the sharing of information with federal, provincial or territorial government organizations. Under **Section 12**, you may refuse to share your information with any of these organizations by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. Please specify the organizations with which you do not want to share your data.

For this survey, there are **Section 12** agreements with the statistical agencies of Prince Edward Island, the Northwest Territories and Nunavut.

For agreements with provincial and territorial government organizations, the shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Record linkages

To enhance the data from this survey and to minimize the reporting burden, Statistics Canada may combine it with information from other surveys or from administrative sources.

Thank you for completing this questionnaire.

Please retain a copy for your records.

Visit our website, www.statcan.gc.ca

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