

Business status

1. Is this business currently in operation?

B00309

- Yes ► **Go to next Section**
- No, seasonal operations ► **Go to question 2**
- No, ceased all operations ► **Go to question 4**
- No, sold all operations ► **Go to question 6**
- No, amalgamated with (an) other business(es) ► **Go to question 8**
- No, temporarily inactive but will re-open ► **Go to question 11**
- No, no longer operating due to other reason(s) ► **Go to question 14**

2. When did this business close for the season?

YYYY MM DD

B00217

Date

3. When does this business expect to resume operations?

YYYY MM DD

B00218

Date ► **Go to next Section**

4. When did this business cease all operations?

YYYY MM DD

B00211

Date

5. Why did this business cease all operations?

B00311

- Bankruptcy
- Liquidation
- Dissolution
- Other reason — please specify:

B00312

► **Go to next Section**

6. When was this business sold?

YYYY MM DD

B00212

Date

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7. What is the legal name of the buyer?

B00406

▶ Go to next Section

8. When did this business amalgamate?

Date B00213

| YYYY | | | | MM | | DD | |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

9. What is the legal name of the resulting or continuing business?

B00407

10. What is (are) the legal name(s) of the other amalgamated business(es)?

B00408

▶ Go to next Section

11. When did this business become temporarily inactive?

Date B00214

| YYYY | | | | MM | | DD | |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

12. When does this business expect to resume operations?

Date B00215

| YYYY | | | | MM | | DD | |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

13. Why is this business temporarily inactive?

B00313

▶ Go to next Section

14. When did this business cease operations?

Date B00216

| YYYY | | | | MM | | DD | |
|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> | <input type="text"/> |

15. Why did this business cease operations?

B00314

▶ Go to next Section

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Reporting instructions

1. Please print in ink.
2. Report all dollar amounts in **thousands of Canadian dollars**.
3. Do not include sales tax.
4. Percentages should be rounded to whole numbers.
5. Consult the reporting guide at **www.statcan.gc.ca/guides-e** for further information.
6. When precise figures are not available, please provide your best estimates.

Business activity

1. Statistics Canada uses the **North American Industrial Classification System** to classify the activities of each business. According to our records, this business's **main activity** is classified as:

Is this the **main activity** of this business?

B05002

- Yes, this is the **main activity** of this business. ► **Go to question 1c**
- No, this is **not the main activity** of this business. ► **Go to question 1a**

- a. Was this business's main activity, which typically generates the most revenue, **ever** classified as described above?

B05111

- Yes ► **When did the main business activity change?** ► **Date :**
- No ► **Go to question 1b**

| YYYY | MM | DD |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

- b. Please provide a **brief but precise description** of this business's **main activity** (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").

B05003

- c. Approximately what **percentage of this business's revenue** is generated by this **main activity**?

Estimates are acceptable.

| B05004 | | |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

 %

Are there any other activities that **contribute significantly** (at least 10%) to this **business's revenue**?

B05024

- Yes ► **Go to question 1d**
- No ► **Go to next page**

- d. Please provide a **brief but precise description** of this business's **secondary activity** (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").

B05005

- e. Approximately what **percentage of this business's revenue** is generated by this **secondary activity**?

Estimates are acceptable.

| B05006 | | |
|----------------------|----------------------|----------------------|
| <input type="text"/> | <input type="text"/> | <input type="text"/> |

 %

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Revenue

- Notes:**
- A detailed breakdown may be requested in other sections.
 - These questions are asked of many different industries. Some questions may not apply to this business.
 - Refer to the reporting guide for detailed instructions.
 - Please report all amounts in **thousands of Canadian dollars**.

What was this business's revenue from each of the following sources?

| | | CAN\$ '000 |
|----|--|--|
| 1. | Sales of goods and services Include: sales, commissions, rental and leasing revenue if they are this business's primary revenue source | F43008 \$ <input type="text"/> ,000 |
| 2. | Rental and leasing (report only if this is a secondary source of revenue; if rental and leasing are your primary revenue source, report in question 1) | F45801 \$ <input type="text"/> ,000 |
| 3. | Commissions (report only if this is a secondary source of revenue; if commissions are your primary revenue source, report in question 1) | F45701 \$ <input type="text"/> ,000 |
| 4. | Subsidies Include: grants, donations, fundraising and sponsorships | F47101 \$ <input type="text"/> ,000 |
| 5. | Royalties, rights, licensing and franchise fees | F47201 \$ <input type="text"/> ,000 |
| 6. | Dividends | F51101 \$ <input type="text"/> ,000 |
| 7. | Interest | F51201 \$ <input type="text"/> ,000 |
| 8. | Other revenue — please specify: Include: intracompany transfers | |
| | F51302 <input type="text"/> | F51301 \$ <input type="text"/> ,000 |
| 9. | Total revenue (sum of questions 1 to 8) | F40000 \$ <input type="text"/> ,000 |

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Expenses

- Notes:**
- A detailed breakdown may be requested in other sections.
 - These questions are asked of many different industries. Some questions may not apply to this business.
 - Refer to the reporting guide for detailed instructions.
 - Please report all amounts in **thousands of Canadian dollars**.

What were this business's expenses for the following items?

| | | |
|---|--|---|
| 1. Cost of goods sold | | CAN\$ '000 |
| | | F61206 |
| a. | opening inventories | \$ <input type="text"/> ,000 |
| b. | purchases Include: raw materials, goods purchased for resale and non-returnable containers Exclude: change in inventories | F61306 \$ <input type="text"/> ,000 |
| c. | closing inventories | F61406 \$ <input type="text"/> ,000 |
| d. | cost of goods sold (opening inventories plus purchases minus closing inventories) | CAN\$ '000 F61101 \$ <input type="text"/> ,000 |
| 2. Employment costs and expenses Include: all employees who were issued a T4 Exclude: commissions paid to non-employees, report in question 3 | | |
| a. | salaries, wages and commissions | F61501 \$ <input type="text"/> ,000 |
| b. | employee benefits (please refer to the reporting guide for the list of inclusions and exclusions) | F61502 \$ <input type="text"/> ,000 |
| 3. Subcontracts Include: commissions paid to non-employees Exclude: research and development | | F62503 \$ <input type="text"/> ,000 |
| 4. Research and development fees Exclude: in-house research and development | | F62504 \$ <input type="text"/> ,000 |
| 5. Professional and business fees (e.g., legal, accounting, consulting, scientific and property management fees) | | F62601 \$ <input type="text"/> ,000 |
| 6. Utilities (e.g., electricity, water and gas) | | F61801 \$ <input type="text"/> ,000 |
| 7. Office and computer related expenses (e.g., office supplies, postage and computer upgrades) | | F62505 \$ <input type="text"/> ,000 |
| 8. Telephone, Internet and other telecommunication | | F61802 \$ <input type="text"/> ,000 |
| 9. Business taxes, licenses and permits (e.g., beverage tax, business tax, license fees and property taxes) | | F61901 \$ <input type="text"/> ,000 |
| 10. Royalties, franchise fees and memberships Exclude: Crown royalties | | F62001 \$ <input type="text"/> ,000 |
| 11. Crown charges (for logging, mining and energy industries only) | | F62506 \$ <input type="text"/> ,000 |

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CAN\$ '000

| | |
|---|-----------------------|
| 12. Rental and leasing Include: land, building, equipment and vehicles | F62101 \$ [] ,000 |
| 13. Repair and maintenance Include: buildings, equipment and vehicles | F62201 \$ [] ,000 |
| 14. Amortization and depreciation | F61601 \$ [] ,000 |
| 15. Insurance | F62301 \$ [] ,000 |
| 16. Advertising, marketing, promotion, meals and entertainment | F62507 \$ [] ,000 |
| 17. Travel, meetings and conventions | F62508 \$ [] ,000 |
| 18. Financial services (e.g., bank charges and transaction fees) | F62401 \$ [] ,000 |
| 19. Interest expense | F69101 \$ [] ,000 |
| 20. Other non-production-related costs and expenses Include: bad debt, loan losses, donations, political contributions and inventory write-down | F62509 \$ [] ,000 |
| 21. All other cost and expenses — please specify: Include: intracompany expenses F62512 [] | F62511 \$ [] ,000 |
| 22. Total expenses (sum of lines 1 to 21) | F60000 \$ [] ,000 |

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Industry characteristics

Sales

What were this business's sales for each of the following goods and services?
Please report all amounts in **thousands of Canadian dollars**.

Report your gross revenue from the rental and/or operating lease of the following commercial and industrial machinery and equipment (without operator).
Include: payments for lease contracts in which the lessor is responsible for maintenance.

| | | CAN\$ '000 |
|-----|---|---|
| 1. | Revenue from rental and/or operating lease agreements for office machinery, furniture and equipment | F45815 |
| | a. computers and peripherals | \$ <input type="text"/> ,000 |
| | b. other office machinery and equipment (e.g., office furniture) | F45816 \$ <input type="text"/> ,000 |
| 2. | Revenue from rental and/or operating lease agreements for machinery and equipment for transportation (e.g., air, rail and water transportation) | F45817 \$ <input type="text"/> ,000 |
| 3. | Revenue from rental and/or operating lease agreements for heavy machinery and equipment (e.g., for agriculture, construction, forestry, mining, oil and gas extractions, etc.) | F45818 \$ <input type="text"/> ,000 |
| 4. | Revenue from rental and/or operating lease agreements for other commercial and industrial equipment (e.g., materials handling, manufacturing, machine tools, power generation, intermodal containers, medical equipment, audio-visual and theatrical equipment, vending machines, etc.) | F45819 \$ <input type="text"/> ,000 |
| 5. | Revenue from capital (financial) leases Include: payments for lease contracts in which the lessee is responsible for maintenance of the vehicle, interest and principle | F45821 \$ <input type="text"/> ,000 |
| 6. | Labour charged to customers for repair and maintenance services Exclude: parts and materials charged to customers; (report at question 7) | F45904 \$ <input type="text"/> ,000 |
| 7. | Sales of merchandise and other items Include: materials and parts charged to customers, food and beverages, other non-rental items | F43179 \$ <input type="text"/> ,000 |
| 8. | a. net gains or losses from disposal of previously rented and/or leased equipment | F70001 \$ <input type="text"/> ,000 |
| | b. gross proceeds from disposal of previously rented and/or leased equipment | F51401 \$ <input type="text"/> ,000 |
| 9. | Commissions revenue Include: commissions earned from the sale of insurance, etc. | F45704 \$ <input type="text"/> ,000 |
| 10. | Other sales – please specify: Include: revenue from rental of real estate and miscellaneous service revenue | |
| | <small>F43175</small> <input type="text"/> | <small>F43005</small> \$ <input type="text"/> ,000 |
| 11. | Total sales of goods and services (sum of questions 1 to 10; do not include question 8b) | <small>F43000</small> \$ <input type="text"/> ,000 |

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Sales by type of client

What was this business's breakdown of sales by the following types of client?

1. Clients in Canada

Percentage

a. individuals and households %

F43008_c1

b. businesses %

F43008_c2

c. governments, not-for-profit organizations and public institutions
(e.g., hospitals and schools) %

F43008_c3

2. Clients outside of Canada %

F43008_c4

100%

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Sales by consumer location

Please provide the percentage breakdown of this business's sales by **consumer location** (the consumer location is where the goods or services will ultimately be used).

Acceptable substitutes:

- shipping destination
- client's billing address
- location of this business's retail customers
- location of this business's warehouses/distribution centres.

| | Percentage |
|------------------------------------|---|
| 1. Newfoundland and Labrador | F43008_g1 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 2. Prince Edward Island | F43008_g2 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 3. Nova Scotia | F43008_g3 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 4. New Brunswick | F43008_g4 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 5. Quebec | F43008_g5 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 6. Ontario | F43008_g6 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 7. Manitoba | F43008_g7 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 8. Saskatchewan | F43008_g8 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 9. Alberta | F43008_g9 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 10. British Columbia | F43008_g10 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 11. Yukon | F43008_g11 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 12. Northwest Territories | F43008_g12 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 13. Nunavut | F43008_g13 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 14. United States | F43008_g14 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 15. All other countries | F43008_g15 <input type="text"/> <input type="text"/> <input type="text"/> % |
| 100% | |

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International transactions

Revenue received from exports

1. Did this business receive revenue from **clients outside Canada** for the sale of products, services, royalties, rights, licensing or franchise fees?

B05011_b

- Yes ➔ Complete questions 2, 3 and 4.
- No ➔ Go to question 5.

CAN\$ '000

2. What was the revenue received from **clients outside Canada**? \$,000

3. What was the percentage breakdown of revenue received from **clients outside Canada** by goods, services and royalties?

Percentage

- a. goods %
- b. services %
- c. royalties, rights, licensing and franchise fees %

Total %

4. What was the percentage breakdown of revenue received from **clients outside Canada** by country?

Percentage

- a. United States %
- b. Mexico %
- c. other countries — please specify by listing top 4 contributors:

B50002_1 %

B50002_2 %

B50002_3 %

B50002_4 %

Purchases from outside Canada (imports)

5. Did this business make payments to **suppliers outside Canada** for the purchase of products, services, royalties, rights, licensing or franchise fees?

B05012_b

- Yes ➔ Complete questions 6, 7 and 8.
- No ➔ Go to next section.

CAN\$ '000

6. What were the payments made to **suppliers outside Canada**? \$,000

7. What was the percentage breakdown of payments made to **suppliers outside Canada** by goods, services and royalties?

Percentage

- a. goods %
- b. services %
- c. royalties, rights, licensing and franchise fees %

Total %

8. What was the percentage breakdown of payments made to **suppliers outside Canada** by country?

Percentage

- a. United States %
- b. Mexico %
- c. other countries — please specify by listing top 4 contributors:

B50003_1 %

B50003_2 %

B50003_3 %

B50003_4 %

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Contact person

Name of person to contact about this questionnaire:

First name

Last name

Title

Email address

Telephone number

Extension number

Fax number

hours

minutes

How long did you spend collecting the data and completing the questionnaire?

:

Comments

We invite your comments below.

If necessary, please attach a separate sheet.

Please be assured that we review all comments with the intent of improving the survey.

B00002

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General information

Confidentiality

Your answers are confidential.

Statistics Canada is prohibited by law from releasing any information it collects which could identify any person, business, or organization, unless consent has been given by the respondent or as permitted by the *Statistics Act*.

Statistics Canada will use information from this survey for statistical purposes.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

Section 11 of the *Statistics Act* provides for the sharing of information with provincial and territorial statistical agencies that meet certain conditions. These agencies must have the legislative authority to collect the same information, on a mandatory basis, and the legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the *Statistics Act*. Because these agencies have the legal authority to compel businesses to provide the same information, consent is not requested and businesses may not object to the sharing of the data.

For this survey, there are **Section 11** agreements with the provincial and territorial statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Quebec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia, and the Yukon. The shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Section 12 of the *Statistics Act* provides for the sharing of information with federal, provincial or territorial government organizations. Under **Section 12**, you may refuse to share your information with any of these organizations by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. Please specify the organizations with which you do not want to share your data.

For this survey, there are **Section 12** agreements with the statistical agencies of Prince Edward Island, the Northwest Territories and Nunavut.

For agreements with provincial and territorial government organizations, the shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Record linkages

To enhance the data from this survey and to minimize the reporting burden, Statistics Canada may combine it with information from other surveys or from administrative sources.

Thank you for completing this questionnaire.

Please retain a copy for your records.

Visit our website, www.statcan.gc.ca