

Services Division

Annual Survey of Automotive Equipment Rental and Leasing, 1998

In all correspondence concerning this questionnaire please quote this nine digit reference number.



Confidential when completed

Français au verso

Authority

The survey is conducted under the authority of the Statistics Act, Revised Statutes of Canada, 1985, chapter S19.

Please revise name and/or address if required Legal name (please print)



Operating (trading) name

(if different from address label or legal name)

Business address (if different from address label)

Please read carefully before completing the questionnaire

Coverage

This survey is being collected from businesses at the establishment level of organization. For this purpose, an "establishment" is defined as the lowest level of the firm for which separate records are kept for such details as revenue, expenses and employment.

"Single-establishment" firms should report data for all their activities on this report.

Other firms (generally those which are larger and more diverse) will have more complex organizational structures and record-keeping needs, and therefore may have more than one establishment. For this survey, such firms should report data for only their establishments whose principal business activity is in the automotive equipment rental and leasing industry (see Section 2 below). It may be that these establishments engage in sideline activities outside the automotive equipment rental and leasing services industry; their data (e.g. revenue, expenses, employment, etc.) relating to those activities should also be reported on this form.

This report should **exclude** the revenue of your separately/incorporated subsidiaries or foreign branches, but should **include** your portion of the revenue and expenses of unincorporated joint ventures in which you are involved. Please report all amounts in **Canadian dollars**.

Survey Objective

The survey objective is the collection and publication of data necessary for the statistical analysis of the automotive equipment rental and leasing. The information-from the survey can be used by businesses and trade associations for market analysis and assessment of industry performance, operating characteristics and trends, by government to develop national and regional economic policies, by other users involved in research or policy making and by Statistics Canada for maintaining important data input to the preparation of the canadian system of National Accounts.

Confidentiality

Statistics Canada is prohibited by law from publishing any statistics which would divulge information relating to any identifiable business without the previous written consent of that business. The data reported on this questionnaire will be treated in strict confidence, used for statistical purposes, and published in aggregate form only. The confidentiality provisions of the Statistics Act are not affected by either the Access to Information Act or by any other legislation.

Questions?

If you have any questions regarding this survey, or require assistance in completing the questionnaire, please call us collect.

Operations and Integration Division Telephone (1-800-916-9316) Fax (1-613-951-4566); Toll-free Fax (1-888-605-2493)

Please quote the nine digit reference number appearing below the arrow on the address label.

Duplicate Questionnaires

If you receive more than one copy of this questionnaire for the same business, please complete the one that is correctly labelled and return it with the duplicate(s), writing "DUPLICATE" on the relevant form(s).

Return Procedure

Please return the completed questionnaire within 30 days of receipt using the enclosed postage-paid envelope to:

Operations and Integration Division, Statistics Canada 2nd floor, Jean Talon Bldg. Ottawa, Ontario, Canada K1A 0T6

If you are unable to do so, please inform us of the expected completion date.

For Office Use Only
Status
Code
Clerk

5-3300-11: 1998-12-16 STC/SER-425-75120



Statistics Canada Statistique Canada



1.	E	nterprise Details																
	a)	Is the sole purpose of parent company, an aff	this corpor iliated com	ation to pr pany or a	ovide sei professio	rvices to onal pra	o your actice?	02	5	1 🔾	Yes	2 (O No					
		If YES, please name yo affiliated corporation or name the professional								•				1 1	1 1			
		practice	026															
	b)	Please enter your nine-	digit GST	Registered	d Accoun	it Numb	er.	03	1 R									
2.	В	usiness Activity																
		Please describe the na	ture of you	r firm's bu	siness ad	ctivity ir	า 1998:											
															^			
	b)	Is this a change from the	ne previous	s year?				02	2	1 🔘	Yes	2 () No					
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	c)	Please check (✓) belo your firm's principal sou	w the one irce of ope	industry wrating reve	hich mos enue.	st accu	rately de	scribes			/			\rightarrow				
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5.1	Revenue		6. O	perating Expenses	
	Please exclude GST and all other taxes collect	ted by you for	•	Do not include capital expenditures.	
	remittance to a government agency. a) Revenue from Rental and Operating Lease Agreements	Dollars (omit cents)	•	Please include GST except the portion which government.	ı is refundable by
	i) automobiles and passenger vans	094		If you prefer, you may attach a copy of your in and proceed to Section 7.	income statement
	,	095		and proceed to decition 1.	Dollars (omit cents)
	iii) recreational vehicles (e.g., motor homes, tent trailers)	097			159
		096	a)	Cost of goods sold (purchases plus opening inventory minus closing inventory). Please	
	v) other (e.g., buses, please specify). Exclude revenue from rental of real estate (see <i>(g)</i> below).	098		exclude purchases for use in the business and for rental purposes (see (s) below)	160
			b)	Salaries and wages paid to employees for whom you issued a T4 supplementary form;	
	b) Revenue from Capital Leases (i.e., leases that transfer the benefits/risks of ownership to the lessee; include interest and principal)	099		include vacation pay, bonuses and commissions	161
	i) automobiles and passenger vans		c)	Employee benefits paid for all employees for whom you issued a T4 supplementary form;	
	ii) trucks and commercial vans	100		include employer's contributions to pension, medical/life, employment insurance and	
	iii) recreational vehicles (e.g., motor homes, tent trailers)	137		workers' compensation plans	162
	iv) other trailers	136	d)	Rent and/or lease of land and buildings	102
	v) other (e.g. buses, <i>please specify</i>)	138	e)	Rept-and/or lease of motor vehicles	163
	c) Sales of Merchandise (e.g., new or used vehicles, oil, gasoline)	103		Computer services purchased (including equipment rental, data processing and software)	164
	including materials and parts charged to a customer in the performance of repairs. Charges for labour should be reported in 5.1		9)	Rent and/or lease of other machinery and equipment	165
	(e) Repair Revenue. Report sales and/or disposal of previously rented and/or leased equipment in 5.1 (f) below.		h)	Repairs and maintenance	166
	d) Insurance Revenue (also include Collision Damage Waiver) Report commissions earned from the sale of	139	i)	Legal, accounting, management and consulting fees	167
	insurance e) Repair Revenue	102	j)	Advertising and sales promotion	100
	(Exclude parts and materials charged to customers and report them in 5.1 (c) Sales of Merchandise.)		k)	Insurance	169
	f) Loss or gain on the sales and/or/disposal of	111	I)	Taxes, permits and licenses (exclude income taxes)	170
	previously rented and/or leased equipment Value of sales (disposal value) of previously rented and/or leased equipment		m)	Heat, light, power and water	171
	114 \$	109	n)	Telephone, telecommunications, postage and courier fees	172
	g) Other Operating Revenue (e.g., commission, (except insurance, item d)), franchise fees penalty charges, revenue	109	o)	Travel and entertainment	173
	from recitat of real estate, etc.) (please specify)		p)	Royalties and franchise fees	174
	h) Total Operating Revenue	115	a)	Depreciation and amortization	175
	(sum of (a) to (g)) Non-Operating Revenue	120	r)	Interest expense	176
	Interest and all other revenue that is not directly related to the operation of this		,	·	177
	business Total Revenue (sum of (h) and (i))	130	s)	Office and all other supplies and materials used in the business (exclude supplies reported under Cost of goods sold - Item (a) above)	
5.2	Please report the total dollar value of leasing and/or rental equipment on your books at your 1998 year end.	Dollars (omit cents)	t)	All other operating expenses, excluding bad debts. Include fees paid to contract workers. (Please specify major items or attach a separate sheet.)	178
	Original cost	133			
	Total accumulated depreciation	134			170
	Book value (Box 133 minus Box 134)	135	u)	Total Operating Expenses (sum of (a) to (t))	179

7.	En	nployment		9. Prov	incial Distri	bution	·
	, (Paid Employees Please report the average number of persons employed during the reporting period to whom you paid Salaries and Wages as shown in Expenses, Section 6, item (b).	Number	the i	reporting period	umber of permanent operated in Canada durin . (Include warehouses, och facilities and trading	Number 024
	-	- Full-time Employees Regular employees who worked the standard work week as observed by the business		mor	e than one prov		
	-	- Part-time Employees Those who worked fewer than the standard work week hours observed by the business	151	30		 Please go to Secti Please complete 9 	
	,	Contract Workers ndividuals engaged only for the duration of a	154	c) Plea total	revenue and se	umber of permanent bus elected expenses, by pro	ovince.
	5	pecific project or term	153	Province	Locations	Total Revenue	Salaries, Wages and Employee Benefits
		Norking proprietors and/or partners of unincorporated businesses			(Number)	\$ (pmit sents)	\$ (omit cents) 327
_				Nfld.			
8.	Plea	ent Base ase report the percentage of total operating revection 5.1, Item (h)) derived directly from:	nue	P.E.I.	302	315	328
	1. D	omestic Clients	Percentage	N.S.	303	316	329
	_	ndividuals usiness	191	N.S. V	304	317	330
	a	Retail Trade	192	M)B.	305	318	331
	b _i		193	Que.	306	319	332
	d	Agriculture, Forestry, Fishing and Mining	194	Ont.	307	320	333
	е) Manufacturing	196	Man.	308	321	334
	f)	Construction	197	Sask.	300	321	334
	g h		199	Alta.	309	322	335
	i)		200	B.C.	310	323	336
	lr	nstitutions Educational Services	202	Nunavut	340	341	324
	J) k		203	N.W.T. (without Nunavut)	311	324	337
	l)	Other institutional demand (please specify)	204	Yukon Territory	312	325	338
	m) Government	205	Territory	313	326	339
	ე ⊏	oreign (regardless of type)	206	Total			
		, , , , , , , , , , , , , , , , , , ,	207		_	_	Observation 1.11
	Tota (tota	al of boxes 190 to 206 must equal 100%)	100 %		Should equal Item 9 <i>(a)</i>	Should equal Item 5.1 <i>(j)</i>	Should equal the sum of Items 6 <i>(b)</i> and 6 <i>(c)</i>

10. Trade Patterns: Sales Within Province/Territory, Inter-provincial and International Exports

- (1) Businesses with locations in only one province or territory, please complete the vertical column in the table below that represents the province or territory of your business location(s); list the percentage of total revenue (as reported in **Section 5.1**, **item** (j)), generated by clients from the applicable geographic regions listed in the horizontal table rows. Remember to include the share of revenue from sales to clients within the same province or territory as the business location and check that the vertical column percentages add to 100.
- (2) Businesses located in more than one province/territory, please complete a separate vertical column for each province/territory for which you have reported revenue in Section 9. Distribute the revenue earned by your locations in each province/territory according to the geographic residence of your locations' clients.

If you do not keep records of this information, your best estimate is acceptable.

Client	Your Business Location(s)									NI VA/ T			
Residence	Nfld.	P.E.I.	N.S. %	N.B. %	Que.	Ont.	Man. %	Sask.	Alta.	B.C. %	Nvt %\	N.W.T. (without Nvt) %	Yukor
	70	70	70	70	70	70	70	70	70	^0		\	70
Newfoundland													
Prince Edward Isla	and										\		
Nova Scotia)			
New Brunswick													
Quebec							<u></u>		\triangleright				
Ontario						<							
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Saskatchewan						(70)							
Alberta				,									
British Columbia			,										
Nunavut			(\$)		~								
Northwest Territor (without Nunavut)	ies												
Yukon Territory			\triangleright										
Foreign	<()												
Total	100%	100%	100%	l .	l .	l .	l	l	l .	l	100%	100%	100%
	/ <u> </u>			Each	column	comple	ted <i>mus</i>	t add up	to 100%	6.			
Certification	I certify	that the ir	nformation	n contain	ed herein	is comple	ete and c	orrect to	the best o	of my kno	wledge.		
ature of authorized	person							Title					
e of person to conta	ct for further	information	on (please	e print)				Title					
1r. Mrs.			()	, , ,									
Miss Ms.													
1	Yea	ar	Area c	ode	Tele	phone nu	umber		Ext.			Fax	
Day Month						1		1					

Comments	If more space is required please enclose a separate sheet.
	70>
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Federal Provincial Agreements

In order to reduce response burden and to provide consistent statistics, Statistics Canada has entered into data sharing agreements with the Quebec Bureau of Statistics, the Manitoba Bureau of Statistics and BC STATS in accordance with Section 11 of the Statistics Act, Revised Statutes of Canada, 1985, Chapter S19. For establishments and/or business locations operated in Quebec, Manitoba and British Columbia, the agreements authorize Statistics Canada to forward a record of the data collected in this survey to the Quebec Bureau of Statistics, the Manitoba Bureau of Statistics and BC STATS, respectively. The Statistics Acts of these provinces includes the same provisions for confidentiality and penalties for disclosure of information as the federal Statistics Act.

Note of Appreciation

Canada owes the success of its statistical system to a long-standing co-operation involving Statistics Canada, the citizens of Canada, its businesses, governments and other institutions. Accurate and timely statistical information could not be produced without their continued co-operation and goodwill.

Please make a copy of this completed questionnaire for your records.

Thank You For Your Co-operation