

Selon nos dossiers votre langue de préférence est l'anglais,
si vous préférez recevoir ce document en français, veuillez
nous appeler au numéro sans frais suivant : 1-800-858-7921.

Legal name	
Operating name	
First name	
Last name	
Title	
Address (number and street)	
City	
Province, territory or state	Postal code or ZIP code
Country	

Canada

Business status

1. Is this business or organization currently in operation?

B00309

- ☐ Yes ► **Go to next section**
- ☐ No, seasonal operations ► **Go to question 2**
- ☐ No, ceased all operations ► **Go to question 4**
- ☐ No, sold all operations ► **Go to question 6**
- ☐ No, amalgamated with (an) other business(es) ► **Go to question 8**
- ☐ No, temporarily inactive but will re-open ► **Go to question 11**
- ☐ No, no longer operating due to other reason(s) ► **Go to question 14**

2. When did this business or organization close for the season?

YYYY MM DD

B00217

Date

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3. When does this business or organization expect to resume operations?

YYYY MM DD

B00218

Date

--	--	--	--	--	--	--	--	--	--

► **Go to next section**

4. When did this business or organization cease all operations?

YYYY MM DD

B00211

Date

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5. Why did this business or organization cease all operations?

B00311

- ☐ Bankruptcy
- ☐ Liquidation
- ☐ Dissolution
- ☐ Other reason — please specify:

B00312

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► **Go to next section**

6. When was this business or organization sold?

YYYY MM DD

B00212

Date

--	--	--	--	--	--	--	--	--	--

7. What is the legal name of the buyer?

B00406

► Go to next section

8. When did this business or organization amalgamate?

YYYY MM DD

B00213

Date

--	--	--	--	--	--	--	--	--	--

9. What is the legal name of the resulting or continuing business or organization?

B00407

10. What is (are) the legal name(s) of the other amalgamated business(es) or organization(s)?

B00408

► Go to next section

11. When did this business or organization become temporarily inactive?

YYYY MM DD

B00214

Date

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12. When does this business or organization expect to resume operations?

YYYY MM DD

B00215

Date

--	--	--	--	--	--	--	--	--	--

13. Why is this business or organization temporarily inactive?

B00313

► Go to next section

14. When did this business or organization cease operations?

YYYY MM DD

B00216

Date

--	--	--	--	--	--	--	--	--	--

15. Why did this business or organization cease operations?

B00314

► Go to next section

Reporting instructions

1. Please print in ink.
2. Report all dollar amounts in **thousands of Canadian dollars**.
3. Do not include sales tax.
4. Percentages should be rounded to whole numbers.
5. Consult the reporting guide at **www.statcan.gc.ca/guides-e** for further information.
6. When precise figures are not available, please provide your best estimates.

Business activity

1. Statistics Canada uses the **North American Industrial Classification System** to classify the activities of each business or organization. According to our records, this business or organization's **main activity** is classified as:

Is this the **main activity** of this business or organization?

B05002

- ☐ Yes, this is the **main activity** of this business or organization. ► **Go to question 1c**
- ☐ No, this is **not the main activity** of this business or organization. ► **Go to question 1a**

- a. Was this business or organization's main activity, which typically generates the most revenue, **ever** classified as described above?

B05111

- ☐ Yes ► **When did the main activity change?** ► **Date :**
- ☐ No ► **Go to question 1b**

YYYY	MM	DD
<input type="text"/>	<input type="text"/>	<input type="text"/>

- b. Please provide a **brief but precise description** of this business or organization's **main activity** (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").

B05003

- c. Approximately what **percentage of this business or organization's revenue** is generated by this **main activity**?

B05004

Estimates are acceptable.

<input type="text"/>	<input type="text"/>	<input type="text"/>	%
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Are there any other activities that **contribute significantly** (at least 10%) to this **business or organization's revenue**?

B05024

- ☐ Yes ► **Go to question 1d**
- ☐ No ► **Go to next page**

- d. Please provide a **brief but precise description** of this business or organization's **secondary activity**. (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").

B05005

- e. Approximately what **percentage of this business or organization's revenue** is generated by this **secondary activity**?

B05006

Estimates are acceptable.

<input type="text"/>	<input type="text"/>	<input type="text"/>	%
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Reporting period information

1. For this survey, please report information for this business or organization most recent **12 month fiscal period**.

Note: For this survey, the **End date** should fall between April 1, 2015 and March 31, 2016.

Start date B00205 YYYY MM DD End date B00206 YYYY MM DD

2. If the reporting period **does not cover a full year**, please check the reason(s) below (mark all that apply):

B00301_r1

☐ seasonal operations

B00301_r2

☐ new business

B00301_r3

☐ change of ownership

B00301_r4

☐ change of fiscal year

B00301_r5

☐ ceased operations

B00301_r6

☐ temporarily inactive

B00301_r7

☐ other reason — please specify:

B00301_r8

3. Please indicate below, any changes or events that may have affected the reported values for this business or organization compared to the last reporting period (mark all that apply):

B00302_t1

☐ strike or lockout

B00302_t2

☐ exchange rate impact

B00302_t3

☐ price changes in goods or services sold

B00302_t4

☐ contracting out

B00302_t5

☐ organizational change

B00302_t6

☐ price changes in labour or raw materials

B00302_t7

☐ natural disaster

B00302_t8

☐ recession

B00302_t9

☐ change in product line

B00302_t10

☐ sold business units

B00302_t11

☐ expansion

B00302_t12

☐ new/lost contract

B00302_t13

☐ plant closures

B00302_t14

☐ acquisition of business units

B00302_t15

☐ other change or event — please specify:

B00302_t16

B00302_t17

☐ no change or event

Revenue

- Notes:**
- A detailed breakdown may be requested in other sections.
 - These questions are asked of many different industries. Some questions may not apply to this business.
 - Refer to the reporting guide for detailed instructions.
 - Please report all amounts in **thousands of Canadian dollars**.

What was this business's revenue from each of the following sources?

CAN\$ '000

1. Sales of goods and services Exclude: GST/HST, PST and QST	F43008 \$ <input type="text"/> ,000
2. Rental and leasing	F45801 \$ <input type="text"/> ,000
3. Commissions	F45701 \$ <input type="text"/> ,000
4. Subsidies Include: grants, donations and fundraising	F47101 \$ <input type="text"/> ,000
5. Royalties, rights, licensing and franchise fees	F47201 \$ <input type="text"/> ,000
6. Dividends	F51101 \$ <input type="text"/> ,000
7. Interest	F51201 \$ <input type="text"/> ,000
8. Other revenue — please specify: Include: intracompany transfers	
F51302 <input type="text"/>	F51301 \$ <input type="text"/> ,000
9. Total revenue (sum of questions 1 to 8)	F40000 \$ <input type="text"/> ,000

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E-Commerce

1. For this reporting period, what was this business's total revenue?

Please report all amounts in **thousands of Canadian dollars**.

Include: sales of goods and services; rental, leasing and property management; commissions; subsidies, grants, donations, fundraising and sponsorships; royalties; rights; licensing and franchise fees; dividends, interest and other revenue.

CAN\$ '000
F40000PF1
\$, \$,000

2. Did this business have any e-commerce revenue in this reporting period?

E-commerce revenue: sale of goods and services conducted over the Internet with or without online payment.

Include: all revenue for which an order is received and the commitment to purchase is made via the Internet, although payment can be made by other means, such as orders made on Web pages, an extranet, mobile devices or Electronic Data Interchange (EDI).

Exclude: orders made by telephone, facsimile or email.

B05163

1 ☐ Yes → Go to question 3

3 ☐ No → Go to question 6

CAN\$ '000
F43459
\$, \$,000

3. What was the total e-commerce revenue in this reporting period?

If precise figures are not available, please provide your best estimate.

4. During this reporting period, did this business make sales over the Internet through any of the following methods?

Select all that apply.

a. Via a mobile app

b. Via your company website

c. Via a third-party website

d. Via Electronic Data Interchange (EDI)

e. Other methods — please specify:

B05164_m6

B05164_m1

B05164_m2

B05164_m3

B05164_m4

B05164_m5

5. Does this business have any full-time staff dedicated solely to activities related to e-commerce?

B20052

1 ☐ Yes

3 ☐ No

6. If you answered No at question 2, please identify the reasons why this business did not make sales over the Internet:

Select all that apply.

a. Goods and services do not lend themselves to online sales

b. Prefer to maintain current business model

c. Lack of skilled workers to implement and maintain e-commerce infrastructure

d. Cost of development is too high

e. Security concerns

f. Other reasons — please specify:

B05165_r7

B05165_r1

B05165_r2

B05165_r3

B05165_r4

B05165_r5

B05165_r6

Expenses

- Notes:**
- A detailed breakdown may be requested in other sections.
 - These questions are asked of many different industries. Some questions may not apply to this business.
 - Refer to the reporting guide for detailed instructions.
 - Please report all amounts in **thousands of Canadian dollars**.

What were this business's expenses for the following items?

1. Cost of goods sold

CAN\$ '000

- a. opening inventories \$,000
- b. purchases
Include: raw materials, goods purchased for resale and non-returnable containers
Exclude: change in inventories \$,000
- c. closing inventories \$,000

CAN\$ '000

- d. cost of goods sold
 (opening inventories **plus** purchases **minus** closing inventories) \$,000

2. Employment costs and expenses

Include: all employees who were issued a T4

Exclude: commissions paid to non-employees (report at question 3)

- a. salaries, wages and commissions \$,000
- b. employee benefits
 (please refer to the reporting guide for the list of inclusions and exclusions) \$,000

3. Subcontracts

Include: commissions paid to non-employees

Exclude: research and development

- \$,000

4. Research and development fees

Exclude: in-house research and development

- \$,000

5. Professional and business fees

(e.g., legal, accounting, consulting, scientific fees)

- \$,000

6. Utilities

(e.g., electricity, water and gas)

- \$,000

7. Office and computer related expenses

(e.g., office supplies, postage, computer upgrades)

- \$,000

8. Telephone, Internet and other telecommunication

- \$,000

9. Business taxes, licenses and permits

(e.g., beverage tax, business tax, license fees, property taxes)

- \$,000

10. Royalties, franchise fees and memberships

Exclude: Crown royalties

- \$,000

CAN\$ '000

11. Crown charges (for logging, mining and energy industries only)	F62506 \$ <input type="text"/> ,000
12. Rental and leasing Include: land, buildings, equipment and vehicles	F62101 \$ <input type="text"/> ,000
13. Repair and maintenance Include: buildings, equipment and vehicles	F62201 \$ <input type="text"/> ,000
14. Amortization and depreciation	F61601 \$ <input type="text"/> ,000
15. Insurance	F62301 \$ <input type="text"/> ,000
16. Advertising, marketing, promotion, meals and entertainment	F62507 \$ <input type="text"/> ,000
17. Travel, meetings and conventions	F62508 \$ <input type="text"/> ,000
18. Financial services (e.g., bank charges and transaction fees)	F62401 \$ <input type="text"/> ,000
19. Interest expense	F69101 \$ <input type="text"/> ,000
20. Other non-production-related costs and expenses Include: bad debt, loan losses, donations, political contributions and inventory write-down	F62509 \$ <input type="text"/> ,000
21. All other cost and expenses — please specify: Include: intracompany expenses	
F62512 <input type="text"/>	F62511 \$ <input type="text"/> ,000
22. Total expenses (sum of questions 1 to 21)	F60000 \$ <input type="text"/> ,000

Industry characteristics

Selected sales information

What were this business's sales and revenue for each of the following products and services?
Please report all amounts in **thousands of Canadian dollars**

		CAN\$ '000
1. All products purchased for resale Report sales net of returns, discounts and rebates. Include: parts used in generating repair and maintenance revenue Exclude: labour revenue from repair and maintenance reported in question 3 below	F43003 \$	<input type="text"/> ,000
2. Products manufactured as a secondary activity by this business	F43002 \$	<input type="text"/> ,000
3. Repair and maintenance services Exclude: sales of parts as reported in question 1 above	F45902 \$	<input type="text"/> ,000
4. Rental and leasing of real estate	F45804 \$	<input type="text"/> ,000
5. Rental and leasing of products and equipment Exclude: sales of parts as reported in question 1 above	F45802 \$	<input type="text"/> ,000
Other		
6. What was the value of products where commissions and fees were earned by this business acting as an agent or broker?	F43172 \$	<input type="text"/> ,000

Sales by type of client

What was this business's breakdown of sales by the following types of client?

1. Clients in Canada

Percentage

a. individuals and households %

F43008_c1

b. businesses %

F43008_c2

c. governments, not-for-profit organizations and public institutions
(e.g., hospitals and schools) %

F43008_c3

2. Clients outside of Canada %

F43008_c4

100%

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Province/country of origin and destination of products sold

The goal of this section is to understand the supply chain for your products. We will ask for the percentage breakdown for each product sold according to the origin of the products purchased and the destination of products sold (see the grids on the next page).

Please note that your best estimates are acceptable.

Origin: to the best of your knowledge, where the products were originally produced or manufactured (i.e., which province, territory or country outside Canada). If the origin of the products is unknown, an acceptable substitute is the location of this business's supplier.

Note: exclude intermediate shipping points from your supplier to you.

The total for the origin should be equal to 100%.

Destination: to the best of your knowledge, the location where the products will ultimately be used. (i.e., which province, territory or country outside Canada).

Acceptable substitutes:

- shipping destinations
- location of your retail customers
- location of your warehouses.

The percentages should sum to 100%.

If you have additional information, please use the blank origin and destination tables located at the end of the section.

Cost of goods sold and Sales of goods

Please report the cost of goods sold and the sales of goods in **thousands of Canadian dollars**. When precise figures are not available, please provide your best estimate.

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Province/country of origin and destination of products sold

Product code B40013_list1				Product code B40013_list2			
Product description B40014_p1				Product description B40014_p2			
Was this product sold during this reporting period? B05028_p1_b <input type="radio"/> Yes <input type="radio"/> No → Go to next product				Was this product sold during this reporting period? B05028_p2_b <input type="radio"/> Yes <input type="radio"/> No → Go to next product			
Cost of goods sold CAN\$ '000 F61101_p1		Sales of goods CAN\$ '000 F43173_p1		Cost of goods sold CAN\$ '000 F61101_p2		Sales of goods CAN\$ '000 F43173_p2	
\$,000		\$,000		\$,000		\$,000	
Purchased from origin		Sold to destination		Purchased from origin		Sold to destination	
Canada							
N.L.	F61307_p1_g1		%	F43174_p1_g1		%	
P.E.I.	F61307_p1_g2		%	F43174_p1_g2		%	
N.S.	F61307_p1_g3		%	F43174_p1_g3		%	
N.B.	F61307_p1_g4		%	F43174_p1_g4		%	
Que.	F61307_p1_g5		%	F43174_p1_g5		%	
Ont.	F61307_p1_g6		%	F43174_p1_g6		%	
Man.	F61307_p1_g7		%	F43174_p1_g7		%	
Sask.	F61307_p1_g8		%	F43174_p1_g8		%	
Alta.	F61307_p1_g9		%	F43174_p1_g9		%	
B.C.	F61307_p1_g10		%	F43174_p1_g10		%	
Y.T.	F61307_p1_g11		%	F43174_p1_g11		%	
N.W.T.	F61307_p1_g12		%	F43174_p1_g12		%	
Nvt.	F61307_p1_g13		%	F43174_p1_g13		%	
Outside Canada							
USA	F61307_p1_g14		%	F43174_p1_g14		%	
China	F61307_p1_g15		%	F43174_p1_g15		%	
Other	F61307_p1_g16		%	F43174_p1_g16		%	
Total		100%		100%			
				100%			100%

Province/country of origin and destination of products sold

Product code

B40013_list3

Product description

B40014_p3

Was this product sold
during this reporting
period?

B05028_p3_b

☐ Yes

☐ No → Go to next
product

Cost of goods sold
CAN\$ '000

F61101_p3

\$,000

Sales of goods
CAN\$ '000

F43173_p3

\$,000

Purchased from origin

Sold to destination

Canada

N.L.

F61307_p3_g3

%

F43174_p3_g1

%

P.E.I.

F61307_p3_g2

%

F43174_p3_g2

%

N.S.

F61307_p3_g3

%

F43174_p3_g3

%

N.B.

F61307_p3_g4

%

F43174_p3_g4

%

Que.

F61307_p3_g5

%

F43174_p3_g5

%

Ont.

F61307_p3_g6

%

F43174_p3_g6

%

Man.

F61307_p3_g7

%

F43174_p3_g7

%

Sask.

F61307_p3_g8

%

F43174_p3_g8

%

Alta.

F61307_p3_g9

%

F43174_p3_g9

%

B.C.

F61307_p3_g10

%

F43174_p3_g10

%

Y.T.

F61307_p3_g11

%

F43174_p3_g11

%

N.W.T.

F61307_p3_g12

%

F43174_p3_g12

%

Nvt.

F61307_p3_g13

%

F43174_p3_g13

%

Outside Canada

USA

F61307_p3_g14

%

F43174_p3_g14

%

China

F61307_p3_g15

%

F43174_p3_g15

%

Other

F61307_p3_g16

%

F43174_p3_g16

%

Total

100%

100%

Province/country of origin and destination of products sold

Product description

B40024_list4

Was this product sold during this reporting period?

B05028_p4_b

☐ Yes

☐ No → Go to next product

Cost of goods sold
CAN\$ '000

F61101_p4

000 \$

Sales of goods
CAN\$ '000

F43173_p4

000 \$

Purchased from origin

Sold to destination

Canada

N.L.

F61307_p4_g1

%

F43174_p4_g1

%

P.E.I.

F61307_p4_g2

%

F43174_p4_g2

%

N.S.

F61307_p4_g3

%

F43174_p4_g3

%

N.B.

F61307_p4_g4

%

F43174_p4_g4

%

Que.

F61307_p4_g5

%

F43174_p4_g5

%

Ont.

F61307_p4_g6

%

F43174_p4_g6

%

Man.

F61307_p4_g7

%

F43174_p4_g7

%

Sask.

F61307_p4_g8

%

F43174_p4_g8

%

Alta.

F61307_p4_g9

%

F43174_p4_g9

%

B.C.

F61307_p4_g10

%

F43174_p4_g10

%

Y.T.

F61307_p4_g11

%

F43174_p4_g11

%

N.W.T.

F61307_p4_g12

%

F43174_p4_g12

%

Nvt.

F61307_p4_g13

%

F43174_p4_g13

%

Outside Canada

USA

F61307_p4_g14

%

F43174_p4_g14

%

China

F61307_p4_g15

%

F43174_p4_g15

%

Other

F61307_p4_g16

%

F43174_p4_g16

%

Total

100%

100%

Product description

B40024_list5

Was this product sold during this reporting period?

B05028_p5_b

☐ Yes

☐ No → Go to next product

Cost of goods sold
CAN\$ '000

F61101_p5

000 \$

Sales of goods
CAN\$ '000

F43173_p5

000 \$

Purchased from origin

Sold to destination

F61307_p5_g1

%

F43174_p5_g1

%

F61307_p5_g2

%

F43174_p5_g2

%

F61307_p5_g3

%

F43174_p5_g3

%

F61307_p5_g4

%

F43174_p5_g4

%

F61307_p5_g5

%

F43174_p5_g5

%

F61307_p5_g6

%

F43174_p5_g6

%

F61307_p5_g7

%

F43174_p5_g7

%

F61307_p5_g8

%

F43174_p5_g8

%

F61307_p5_g9

%

F43174_p5_g9

%

F61307_p5_g10

%

F43174_p5_g10

%

F61307_p5_g11

%

F43174_p5_g11

%

F61307_p5_g12

%

F43174_p5_g12

%

F61307_p5_g13

%

F43174_p5_g13

%

F61307_p5_g14

%

F43174_p5_g14

%

F61307_p5_g15

%

F43174_p5_g15

%

F61307_p5_g16

%

F43174_p5_g16

%

100%

100%

Details on this business's locations

1. Complete for all business locations operating during this reporting period.
2. If necessary, add all locations not listed on this questionnaire on the page "details on this business's additional location".

Please verify the location address and correct where needed.

Operating name

B00102_I

Address (number and street)

B00119_I

Province, territory

B00122_I

City

B00121_I

Postal code

B00123_I

Total operating revenue

F47001_I

\$,000

Was this business location operational for the full year?

B00305_b_I

☐ Yes ➔ **Go to next location**

☐ No

What was the reason(s) for part-year operation (mark all that apply)?

B00301_r1_I1

☐ seasonal operation

B00301_r2_I1

☐ new store

B00301_r3_I1

☐ change of fiscal year

B00301_r4_I1

☐ change of ownership

B00301_r5_I1

☐ ceased operations

B00301_r6_I1

☐ temporarily closed

B00301_r7_I1

☐ moved

B00301_r8_I1

☐ other reason — please specify:

B00301_r9_I1

What were this location's operational start and end dates?

YYYY

MM

DD

B00201_I

Start date

End date

YYYY

MM

DD

B00202_I

Statistics Canada reviews all feedback.

We invite your comments pertaining to this business location.

B00001_I

Details on this business's additional location

1. Complete for all business locations operating during this reporting period.
2. Add all locations not listed.

Please provide the business location address.

Operating name

B00129_I

Address (number and street)

B00125_I

Province, territory

B00127_I

City

B00126_I

Postal code

B00128_I

Total operating revenue

F47004_I

\$,000

Was this business location operational for the full year?

B00306_b_I

☐ Yes ➔ **Go to next location**

☐ No

What was the reason(s) for part-year operation (mark all that apply)?

B00307_r1_I1

☐ seasonal operation

B00307_r2_I1

☐ new store

B00307_r3_I1

☐ change of fiscal year

B00307_r4_I1

☐ change of ownership

B00307_r5_I1

☐ ceased operations

B00307_r6_I1

☐ temporarily closed

B00307_r7_I1

☐ moved

B00307_r8_I1

☐ other reason — please specify:

B00307_r9_I1

What were this location's operational start and end dates?

YYYY

MM

DD

B00208_I

Start date

End date

YYYY

MM

DD

B00209_I

Statistics Canada reviews all feedback.

We invite your comments pertaining to this business location.

B00015_I

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INFORMATION

General information

Confidentiality

Your answers are confidential

Statistics Canada is prohibited by law from releasing any information it collects which could identify any person, business, or organization, unless consent has been given by the respondent or as permitted by the *Statistics Act*. Statistics Canada will use information from this survey for statistical purposes.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

Section 11 of the *Statistics Act* provides for the sharing of information with provincial and territorial statistical agencies that meet certain conditions. These agencies must have the legislative authority to collect the same information, on a mandatory basis, and the legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the *Statistics Act*. Because these agencies have the legal authority to compel businesses to provide the same information, consent is not requested and businesses may not object to the sharing of the data.

For this survey, there are **Section 11** agreements with the provincial and territorial statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Quebec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia and the Yukon. The shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Section 12 of the *Statistics Act* provides for the sharing of information with federal, provincial or territorial government organizations. Under **Section 12**, you may refuse to share your information with any of these organizations by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. Please specify the organizations with which you do not want to share your data.

For this survey, there are **Section 12** agreements with the statistical agencies of Prince Edward Island, the Northwest Territories and Nunavut.

For agreements with provincial and territorial government organizations, the shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Record linkages

To enhance the data from this survey and to minimize the reporting burden, Statistics Canada may combine it with information from other surveys or from administrative sources.

Thank you for completing this questionnaire.

Please retain a copy for your records.

Visit our website, www.statcan.gc.ca