Integrated Business Statistics Program (IBSP)

2013 Annual Non-store Retail Survey

CONFIDENTIAL once completed.

Selon nos dossiers votre langue de préférence est l'anglais, si vous préférez recevoir ce document en français, veuillez nous appeler au numéro sans frais suivant : 1-800-858-7921.

Please verify the information for this business's contact person and correct where needed.

	Legal Harrie
B00101	
	Operating name
B00102	
	First name
B00109	
	Last name
B00111	
	Title
B00112	
	Address (number and street)
B00103	
	City
B00104	
	Province, territory or state Postal code or zip code
B00105	B00106
	Country
B00107	

Business and contact information	^	
Email address B00113	Telephone number (including area code)	Extension number
Preferred language of communication	Fax number (including area code)	
English French		

This information is collected under the authority of the *Statistics Act,* Revised Statutes of Canada, 1985, Chapter S-19. COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THIS ACT.

Introduction

Survey purpose

This survey collects the financial and operating data needed to develop national and regional economic policies and programs. Your information may also be used by Statistics Canada for other statistical and research purposes. Please access www.statcan.gc.ca/survey-enquete/index-eng.htm for more information on this survey.

Security of emails and faxes

Statistics Canada advises you that there could be a risk of disclosure during facsimile or other electronic transmission. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act.* **Note:** Our online questionnaires are secure, there is no risk of data interception when responding to Statistics Canada's online surveys.

Confidentiality

The Statistics Act protects the confidentiality of information collected by Statistics Canada.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into datasharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes.

Information on confidentiality, data-sharing agreements and record linkages can be found on the last page of this questionnaire.

Please return the questionnaire within 21 days.

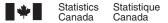
Please mail the completed questionnaire in the enclosed envelope or fax it to Statistics Canada at 1-888-883-7999.

If you are unable to complete within 21 days **OR** if you need help, call us at **1-800-858-7921**.

Statistics Canada
Operations and Integration Division
150 Tunney's Pasture Driveway
Ottawa, Ontario K1A 0T6

Visit our website, www.statcan.gc.ca

5-3600-121.1S: 2014-05-20





Reporting instructions

- 1. Please print in ink.
- 2. Report all dollar amounts in thousands of Canadian dollars ('000 CAN\$).
- 3. Do not include sales tax.
- 4. Percentages should be rounded to whole numbers.
- 5. Consult the reporting guide at **www.statcan.gc.ca/guides-e** for further information.
- 6. When precise figures are not available, please provide your best estimates.

Bu	sin	ess activity
1.		istics Canada uses the North American Industrial Classification System to classify the activities of each business. ording to our records, this business's main activity is classified as:
	Is th	his the main activity of this business?
		Yes, this is the main activity of this business. ▶ Go to question 1b
		No, this is not the main activity of this business. ► Go to question 1a
	a)	Please provide a brief but precise description of this business's main activity (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").
		B05004
	b)	Approximately what percentage of this business's revenue is generated by this main activity ?
		Are there any other activities that contribute significantly (at least 10%) to this business's revenue ? Yes Go to question 1c
		No ▶ Go to next page
	c)	Please provide a brief but precise description of this business's secondary activity (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").
		R05005
		B05006
	d)	Approximately what percentage of this business's revenue is generated by this secondary activity?

Ke	porting period information	
1.	For this survey, please report information for this business's mo Note: For this survey, the End date should fall between April 1 ,	
	Start date YYYY MM DD End da	ate YYYY MM DD
2.	If the reporting period does not cover a full year , please check (mark all that apply):	the reason(s) below
		20004 5
	800301_r1	B00301_r5
	seasonal operations	ceased operations
	B00301_r2	B00301_r6
	new business	temporarily inactive
	B00301_r3	B00301_77
	change of ownership	other reason — please specify:
	B00301_r4	B00301_r8
	change of fiscal year	Δ.
	onango on nooa you	
3.	Please indicate below, any changes or events that may have aff	ected the reported values for this business compared to the
	last reporting period (mark all that apply):	
	B00302_t1	B00302_19
	strike or lockout	change in product line
	B00302_t2	800302_t10
	exchange rate impact	sold business units
	B00302 13	B00302 t11
	price changes in goods or services sold	expansion
	B00302_t4	B00302_t12
	contracting out	new/lost contract
	B00302_15	B00302_t13
	organizational change	plant closures
	B00302_t6	B00302_t14
	price changes in labour or raw materials	acquired business units
	B00302_t7	B00302_t15
	natural disaster	other changes or events — please specify:
	800302 18	B00302_t16
	recession	

Inc	dustry characteristics	
Se	lected sales information	
Plea	ase provide the following sales in thousands of Canadian dollars.	'000 CAN\$
1.	Revenue from sales of goods purchased for resale or manufactured, net of returns and discounts	\$,000
2.	Revenue from shipping and handling charges that is not embedded in the price of the merchandise	\$,000

Sales by type of customer What was this business's breakdown of sales by the following types of client? percentage Clients in Canada F43008_c1 % individuals and households F43008_c2 % businesses F43008_c3 governments, not-for-profit organizations and public institutions (e.g., hospitals and schools) % % **Clients outside of Canada** 100%

Sa	les by consumer location		
Plea (the	ase provide the percentage breakdown of this business's sales by consumer location consumer location is where the goods or services will ultimately be used).		
Acc	eptable substitutes: • shipping destination		
	client's billing address		
	 location of this business's retail customers 		
	 location of this business's warehouses/distribution centres 		
		percentage	
		F43008_g1	
1.	Newfoundland and Labrador		%
		F43008_g2	
2.	Prince Edward Island		%
		F43008_g3	
3.	Nova Scotia		%
		F43008_g4	
4.	New Brunswick		%
		F43008_g5	
5.	Quebec		%
		F43008_g6	
6.	Ontario		%
		F43008_g7	
7.	Manitoba		%
•	Trial modu	F43008_g8	
8.	Saskatchewan		%
0.	Cashatoriewari	F43008_g9	
9.	Alberta		%
		F43008_g10	
10.	British Columbia		%
		F43008_g11	
11.	Yukon		%
		F43008_g12	
10	Northwest Territories		%
12.	Northwest Territories	F43008_g13	
10	Nunavut		%
13.	Nullavut	F43008_g14	
1/1	United States		%
14.		F43008_g15	
15	All other countries		%
13.	7 til Ottlor Ootifities		
		100%	

Di	stribution of operating revenue by method of sale		
Ple	ase provide a percentage breakdown of your operating revenue by method of sale.	percentage	
1.	In-store sales		%
2.	E-commerce (e.g., sales generated through online Internet orders)	F43167	%
		F43168	
3.	Catalogue and mail-order or telephone		%
4.	All other methods — please specify: F43169	F43171	%
		100%	

Sales of commodities

Please report sales of all commodities (goods and services) sold by this business unit within or outside Canada, during the reporting period. **When precise figures are not available, please provide your best estimates.**

Food and have no	'000 CAN\$
Food and beverages	F43006_pc1_pd1
Fresh meat and poultry \$,000
	F43006_pc1_pd2
Fresh fish and other seafood \$,000
	F43006_pc1_pd3
Fresh fruit and vegetables	,000
	F43006_pc1_pd4
Eggs and dairy products Exclude: frozen desserts \$,000
	F43006_pc1_pd5
Baked goods Exclude: frozen products, cookies and crackers	,000,
	F43006_pc1_pd6
Perishable prepared foods Include: fresh sliced deli meats, prepared entrees and fresh pasta	,000,
νΛ. Ο	F43006_pc1_pd7
Frozen food \$,000
	F43006_pc1_pd8
Cookies, confectionery, and snack foods	,000
	F43006_pc1_pd9
Packaged food dry goods, not elsewhere classified \$,000,
	F43006_pc1_pd10
Soft drinks Exclude: bottled water \$,000,
	F43006_pc1_pd11
Non-alcoholic beverages Exclude: soft drinks, milk and frozen drinks	,000,
	F43006_pc1_pd12
Prepared hot beverages Include: coffee \$,000,
Alash Va have	F43006_pc1_pd13
Alcoholic beverages Exclude: served on premises \$,000,
	F43006_pc1_pd14
lce \$,000
	F43006_pc1_pd15
Prepared meals \$,000
	F43006_pc1_pd16
Alcoholic beverages for immediate consumption \$,000

Clothing, footwear and accessories.	'O F43006_pc	00 CAN\$
Men's outerwear coats and jackets	\$,00
inicii s dutei weai coats and jackets	F43006_pc	·
Man's quite anauticalists and blances	\$	00
Men's suits, sport jackets and blazers		, O(
Men's pants, shirts, sweaters and other bottoms and tops	\$ F43006_pc	,0(
Men's sleepwear, underwear and hosiery	\$,00
Men's hats, gloves, belts, and other accessories	F43006_pc	2_pd5 ,00
Men's clothing, not elsewhere classified	F43006_pc	2_pd6
	F43006_pc	
Women's outerwear coats and jackets	\$,00
Vicinion o eatormeal coato ana jaonete	F43006_pc	
Women's dresses and suits	\$,00,
Wolflett's diesses and suits	F43006_pc	<u>.</u>
Women's skirts, pants, blouses, sweaters and other bottoms and tops	\$,00
women's skirts, pants, blouses, sweaters and other bottoms and tops		
Women's lingerie, sleepwear and underwear	\$,00
	F43006_pc	
Women's hosiery	Ψ F43006_pc	<u>.</u>
Women's handbags, purses and accessories	\$ F43006_pc	, O(
Women's clothing, not elsewhere classified	\$,00
	F43006_pc	2_pd14
Boys' clothing and accessories	\$,00,
Δ λ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \ \	F43006_pc	2_pd15
Girls' clothing and accessories	\$,00,
	F43006_pc	2_pd16
Infants' clothing and fabric accessories	\$,00
	F43006_pc	2_pd17
Unisex clothing, costumes and vestments	\$,00
	F43006_pc	2_pd18
Men's athletic footwear	\$,00

		'000 CAN\$	
Men's footwear and accessories		F43006_pc2_pd19	
Exclude: athletic	\$,00
		F43006_pc2_pd20	
Women's athletic footwear	\$,00
		F43006_pc2_pd21	
Women's footwear and accessories Exclude: athletic	\$,00
		F43006_pc2_pd22	
Infanta' faatuuan	\$,00
iniants tootwear	Ψ	F43006_pc2_pd23	,,,,
/omen's athletic footwear /omen's footwear and accessories kelude: athletic fants' footwear hildren's athletic footwear hildren's footwear, not elsewhere classified ine jewellery clude: precious metal, diamonds, gemstones, and pearls ostume jewellery clude: base metal, glass, plastic, and synthetic stones /atches uggage, briefcases, knapsacks, and duffel bags ome furniture, furnishings, housewares, appliances and electronics lattresses and foundations fants' furniture udoor home furniture findow treatments ousehold textile products, not elsewhere classified ecorative home furnishings			
	\$,00
		F43006_pc2_pd24	
	\$,00
		F43006_pc2_pd25	
Fine jewellery Include: precious metal, diamonds, gemstones, and pearls	\$,00
• 011		F43006_pc2_pd26	
Costume jewellery	\$,00
include: base metal, glass, plastic, and synthetic stories	Ψ	F43006_pc2_pd27	,00
	4	F43000_pcz_paz/	
Watches	\$,00
		F43006_pc2_pd28	
Luggage, briefcases, knapsacks, and duffel bags	\$,00
Users for the section of the section		'000 CAN\$	
nome furniture, furnishings, nousewares, appliances and electronics		F43006_pc3_pd1	
Mattraces and foundations	\$,00
Mattresses and foundations	Ψ	F43006_pc3_pd2	,00
athletic s athletic footwear s footwear and accessories athletic footwear 's athletic footwear 's athletic footwear 's footwear, not elsewhere classified ellery precious metal, diamonds, gemstones, and pearls e jewellery base metal, glass, plastic, and synthetic stones s e, briefcases, knapsacks, and duffel bags umiture, furnishings, housewares, appliances and electronics ses and foundations furniture ome furniture, not elsewhere classified home furniture treatments	Φ.	140000_p00_pac	
Infants' furniture	\$,00
		F43006_pc3_pd3	
Indoor home furniture, not elsewhere classified	\$,00
		F43006_pc3_pd4	
	\$,00
Outdoor home furniture		F43006_pc3_pd5	
Outdoor home furniture			,00
	\$,00
Outdoor home furniture Window treatments	\$	E43006 ne3 nd6	
Window treatments		F43006_pc3_pd6	
	\$,0(
Window treatments Household textile products, not elsewhere classified		F43006_pc3_pd6	,0(

		'000 CAN\$	
		F43006_pc3_pd8	
Tableware, kitchenware, cookware and bakeware	\$,00
		F43006_pc3_pd9	
Household cleaning supplies	\$,00
		F43006_pc3_pd10	
Paper household supplies	\$,00
		F43006_pc3_pd11	
Miscellaneous household supplies, not elsewhere classified	\$,00
		F43006_pc3_pd12	
Small home appliances	\$	NV	,00
		F43006_pc3_pd13	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,
Major home kitchen and cleaning appliances	\$,00
major nome nitorion and diedning appliances	Ψ	F43006_pc3_pd14	,00
Computers, peripherals, and networking equipment	\$,00
Computers, periprierals, and networking equipment	Ψ	F43006_pc3_pd15	,00
Computer software	\$		00
Exclude: games	Φ	F43006_pc3_pd16	,00
	Φ		0.0
Telephones and related products	\$	F43006_pc3_pd17	,00
Televisions and home audiovisual equipment	\$,00
Cameras and photographic equipment		F43006_pc3_pd18	
Exclude: video cameras	\$,00
		F43006_pc3_pd19	
Rental services of movies and games on DVD's, tapes and cassettes	\$,00
		F43006_pc3_pd20	
Computer equipment rental and leasing services	\$,00
Sporting and leisure products		'000 CAN\$	
/ x () '		F43006_pc4_pd1	
Bicycles and biking equipment and accessories	\$,00
		F43006_pc4_pd2	
Exercise equipment	\$,00
		F43006_pc4_pd3	
Golf equipment	\$,00
		F43006_pc4_pd4	
	\$,00
Skiing and snowboarding equipment	Ψ		

		'000 CAN\$	
		F43006_pc4_pd5	
Hunting, fishing and camping equipment	\$,00
, talling, telling - 1 3 - 1 3 - 1		F43006_pc4_pd6	
Team sporting equipment	\$,00
Team sporting equipment		F43006_pc4_pd7	1~
Sporting equipment, not elsewhere classified	\$,00
Sporting equipment, not elsewhere classified		F43006_pc4_pd8	100
Electronic game consoles and game software	\$,00
Electronic game consoles and game software		F43006_pc4_pd9	100
Toys and games	S		,00
Exclude: game consoles and software	Ψ	F43006_pc4_pd10	,00
	2	1.000	00
Books	ψ	F43006_pc4_pd11	,00
	Ф	F43000_μυ ν _μαι ι	20
Newspapers, magazines and periodicals	\$	740000 4 pdd 9	,00
Publications not elsewhere classified	0	F43006_pc4_pd12	
Include: posters, art prints, maps, and greeting cards	\$,00
		F43006_pc4_pd13	
Audio and video recordings	\$,00
		F43006_pc4_pd14	
Artists' equipment and supplies	\$,00
		F43006_pc4_pd15	
Musical instruments and print music	\$,00
XV		F43006_pc4_pd16	
Sewing and knitting supplies	\$,00
		F43006_pc4_pd17	
Craft and hobby kits and leisure supplies, not elsewhere classified	\$,00
Material Chirale Character shiples mater vehicles parts and accessive		'000 CAN\$	
Motor vehicles, recreational vehicles, motor vehicles parts and accessories		F43006_pc5_pd1	
New passenger automobiles	\$,00
		F43006_pc5_pd2	
New minivans, sport utility vehicles and light trucks	\$,00
		F43006_pc5_pd3	
New medium and heavy trucks	\$,00
		F43006_pc5_pd4	
Used passenger automobiles	\$,00

		'000 CAN\$	
		F43006_pc5_pd5	
Jsed minivans, sport utility vehicles and light trucks	\$,000
		F43006_pc5_pd6	
Jsed medium and heavy trucks	\$,000
		F43006_pc5_pd7	
New motorcycles and scooters	\$,000
		F43006_pc5_pd8	
New motor homes, travel trailers and truck campers	\$,000
·		F43006_pc5_pd9	
New snowmobiles and other personal off-road vehicles	\$	NV	,00
	7	F43006_pc5_pd10	
New recreational boats and other recreational vehicles, not elsewhere classified	\$.00
		F43006_pc5_pd11	,,,,,
Used motorcycles and scooters	\$,00
Social motorcycles and socialis		F43006_pc5_pd12	
Used motor homes, travel trailers and truck campers	\$.00
osed motor nomes, traver trailers and truck campers	Ψ	F43006_pc5_pd13	,00
lead analymphiles and other personal off read vehicles	\$,00
Used snowmobiles and other personal off-road vehicles	Ψ	F43006_pc5_pd14	,00
land represtigned boots and other represtigned vahioles and also where elegatified	\$,00
Used recreational boats and other recreational vehicles, not elsewhere classified	Ψ	F43006_pc5_pd15	,00
	\$		00
New motor vehicle tires	φ	F43006_pc5_pd16	,00
Motor vehicle parts and accessories, new and used	Φ		00
Exclude: tires	\$	F43006_pc5_pd17	,00
	Φ.	. 10000_p00_pu1/	
Motor vehicle chemicals	\$	E4200C noE nd10	,00
		F43006_pc5_pd18	
Rental and non-financial leasing services of motor homes, travel trailers and campers	\$	510000 215 2145	,00
X X () '		F43006_pc5_pd19	
Motor vehicle maintenance and repair services	\$,00
		F43006_pc5_pd20	
Rental and non-financial leasing services of automobiles and light trucks	\$,00
Rental and non-financial leasing services of heavy trucks, truck trailers and buses,		F43006_pc5_pd21	
without operator	\$,000

i. /	Automotive and household fuels		'000 CAN\$	
	Automotive and nousehold fuels		F43006_pc6_pd1	
4	Automotive fuels	\$,000
			F43006_pc6_pd2	
ŀ	Household fuels	\$,000
. I	lealth, personal and household products		'000 CAN\$ F43006_pc7_pd1	
F	Prescription pharmaceuticals	\$,000
1	Non-prescription pharmaceuticals	\$	F43006_pc7_pd2	,000
_		D.	F43006_pc7_pd3	000
_	/itamin, mineral, and other health supplements	Ψ	F43006_pc7_pd4	,000
F	Prescription eyewear	\$,000
	• 01		F43006_pc7_pd5	
1	Non-prescription eyewear	\$,000
ŀ	Home health products, not elsewhere classified	\$	F43006_pc7_pd6	,000
_			F43006_pc7_pd7	
[Disposable diapers	\$,000
-		\$	F43006_pc7_pd8	000
-	nfants' and children's car seats	Ψ	F43006_pc7_pd9	,000
	Strollers and infant care products, not elsewhere classified	\$,000
-	Strollers and illiant care products, not elsewhere classified	Ψ	F43006_pc7_pd10	
(Cosmetics and fragrances	\$,000
-	Dosmetics and magnances	Ψ	F43006_pc7_pd11	
7	Toiletries	\$,000
_	Circuito		F43006_pc7_pd12	
	Feminine hygiene products	\$,000
- 1	- January Grand Products		F43006_pc7_pd13	
-				

Hardware, tools, renovation and lawn and garden products	'000 CAN\$	
Hardware	\$ r43000_pt6_pu1	,000
	 F43006_pc8_pd2	
Hand tools	\$,000
	F43006_pc8_pd3	
Power tools	\$,000
	F43006_pc8_pd4	
Major household air conditioning, heating, and water heating equipment	\$,000
	 F43006_pc8_pd5	
Plumbing and electrical supplies Include: fixtures	\$ NV	,000
	F43006_pc8_pd6	
Paint, painting supplies and wallpaper	\$,000
	F43006_pc8_pd7	
Flooring, floor coverings and floor and wall tiles	\$,000
	F43006_pc8_pd8	
Lumber and other renovation materials and supplies	\$,000
	F43006_pc8_pd9	
Hardware and renovation related products, not elsewhere classified	\$,000
	F43006_pc8_pd10	
Lawn mowers, snowblowers and gardening tools	\$,000
	F43006_pc8_pd11	
Live plants, seeds and other home and garden supplies Exclude: agricultural fertilizers and pesticides	\$,000
X \ X \	F43006_pc8_pd12	
Commercial and industrial machinery and equipment rental and leasing services Exclude: office equipment	\$,000
Miscellaneous retail products	'000 CAN\$	
	F43006_pc9_pd1	
Pets	\$,000
	F43006_pc9_pd2	
Pet food, supplies, and accessories	\$,000
	F43006_pc9_pd3	
Tobacco products and accessories	\$,000
	F43006_pc9_pd4	
Home office equipment, not elsewhere classified	\$,000
	F43006_pc9_pd5	
Home office supplies, not elsewhere classified	\$,000
	 F43006_pc9_pd6	
	r43000_pc9_pu0	

		'000 CAN\$	
		F43006_pc9_pd7	
Farm supplies	\$,00
		F43006_pc9_pd8	
Supplies for beer and wine making	\$,00
		F43006_pc9_pd9	
Cut flowers, indoor potted plants and floral supplies	\$,00
		F43006_pc9_pd10	
Monuments and tombstones	\$,00
		F43006_pc9_pd11	
Manufactured mobile homes	\$,00
Manufactured mobile nomes		F43006_pc9_pd12	,00
Destruction of an destruction to	Φ.		00
Professional and scientific instruments	\$	F43006 pc9 pd13	,00
• • • • • • • • • • • • • • • • • • • •	_	r43006_pc9_pa13	
Equipment and supplies for nonfarm activities, not elsewhere classified	\$,00
		F43006_pc9_pd14	
Miscellaneous retail products not elsewhere classified	\$,00
1		F43006_pc9_pd15	
Artwork	\$,00
		F43006_pc9_pd16	
Collectors' items	\$,00
		F43006_pc9_pd17	
Antiques, and used or second-hand merchandise Exclude: motor vehicles and mobile homes	\$,00
X			
Other retail		'000 CAN\$	
Other retail		F43006_pc10_pd1	
Retail trade commissions Exclude: commissions from the provision of a service	\$,00
2.5. 25. All Indiana I of the provincial of the derivation of the			,,,,,
		2000 OANIÓ	
Miscellaneous services		'000 CAN\$ F43006_pc11_pd1	
Office machinery and equipment rental and leasing services	ф		-
Exclude: computer equipment	\$	E40000 matt m to	,00
Rental and leasing services of other goods		F43006_pc11_pd2	
Exclude: movies and games on DVD's, tapes and cassettes	\$,00
		F43006_pc11_pd3	
Repair and maintenance services			

Other goods and services – please specify:	'000 CAN\$	
840014_pc12_pd1	F43006_pc12_pd1	000
840014_pc12_pd2	\$ F43006_pc12_pd2	,000
	\$	000
B40014_pc12_pd3	F43006_pc12_pd3	,000
	\$	001
840014_pc12_pd4	F43006_pc12_pd4	,00
		,00
840014_pc12_pd5	F43006_pc12_pd5	,00
840014_pc12_pd6	F43006_pc12_pd6	
840014_pc12_pd7	F43006_pc12_pd7	,00
		0.0
840014_pc12_pd8	\$ F43006_pc12_pd8	,00
		00
840014_pc12_pd9	\$ F43006_pc12_pd9	,00
	\$,00
B40014_pc12_pd10	Ψ F43006_pc12_pd10	,00
	\$,00
	F43000	,00
Total sales of goods and services	F43000	,00

Contact person				
Name of person to contact about the	is questionnaire:			
Last name		First name B00004		
Title 800005				
Telephone number B00006 Email address B00009	Extension number	Fax number		
Website B00011				
Date completed (yyyy-mm-dd): B00012			hours 800013	minutes B00014
How long did you spend collecting the dat	ta and completing the qu	uestionnaire?	:	
We invite your comments below. If necessary, please attach a separate she Please be assured that we review all comments below. Booods	et. ments with the intent of i	mproving the survey.		

General information

Confidentiality

Your answers are confidential.

Statistics Canada is prohibited by law from releasing any information it collects which could identify any person, business, or organization, unless consent has been given by the respondent or as permitted by the *Statistics Act*.

Statistics Canada will use information from this survey for statistical purposes.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

Section 11 of the *Statistics Act* provides for the sharing of information with provincial and territorial statistical agencies that meet certain conditions. These agencies must have the legislative authority to collect the same information, on a mandatory basis, and the legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the *Statistics Act*. Because these agencies have the legal authority to compel businesses to provide the same information, consent is not requested and businesses may not object to the sharing of the data.

For this survey, there are **Section 11** agreements with the provincial and territorial statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Quebec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia, and the Yukon. The shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Section 12 of the *Statistics Act* provides for the sharing of information with federal, provincial or territorial government organizations. Under **Section 12**, you may refuse to share your information with any of these organizations by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. Please specify the organizations with which you do not want to share your data.

For this survey, there are **Section 12** agreements with the statistical agencies of Prince Edward Island, the Northwest Territories and Nunavut.

For agreements with provincial and territorial government organizations, the shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Record linkages

To enhance the data from this survey and to minimize the reporting burden, Statistics Canada may combine it with information from other surveys or from administrative sources.

Thank you for completing this questionnaire.

Please retain a copy for your records.

Visit our website, www.statcan.gc.ca