This information is collected under the authority of the Statistics Act, Revised Statutes of Canada, 1985, Chapter S19.
Completion of this questionnaire is a legal requirement under this Act.

This document is confidential when completed.
Si vous préférez recevoir ce questionnaire en français, veuillez nous téléphoner au 1888 373-8424.

If necessary, please correct pre-printed information below.


## General Information

## Purpose of Survey

This survey collects data essential for the statistical analysis of the passenger bus industry and its impact on the Canadian economy.

## Confidentiality

The data are to be used for statistical purposes only and published in aggregate form Statistics Canada is prohibited by law from publishing anystatistics that divulge information that relate to any identifiable business without the prior written consent of that business. The confidentiality provisions of the Statistics Act are not effected by the Access to Information Act or any other legislation.

## Federal Provincial Data Sharing Agreements

To avoid duplicatiop and ease the burden on respondents, Statistics Canada has entered into agreements for this survey:
A. Under section 11 of the Statistics Act with the Newfoundland Statistics Agency and the Quebec Statistics Institute. Statistics Canada only enters into section 11 agreements with provincial statistical agencies that have statistics acts similar to the federal act. These agencies have the authority to collect this information and the same provisions for confidentiality and penalties for disclosure of information as the Federal Statistics Act.
B. Under section 12 of the Statistics Act with the Newfoundland Department of Works, Services and Transportation, the Nova Scotia Board of Commissioners of Public Utilities, the Quebec Department of Transportation, the Ontario Ministry of Transportation and Transport Canada (see section C below). These agencies are required to keep the information confidential and only use it for statistical and research purposes. Under section 12, respondents may object to the sharing of their information by giving notice in writing to the Chief Statistician and returning their letter of objection along with the completed questionnaire in the enclosed envelope.
C. Further to the section 12 agreement with Transport Canada, the following applies to federally regulated carriers. Statistics Canada is collecting the information for itself pursuant to the Statistics Act and on behalf of Transport Canada pursuant to the Canada Transportation Act and the Carriers Information Regulations. Respondents do not have the right to object to sharing their information since Transport Canada is authorized by law to require the respondent to provide the information.


## Note to Respondents

1. This questionnaire is intended to capture information about the passenger bus and urban transit industry only.
2. The same questionnaire is being used to obtain information from all bus companies (school bus, urban transit, scheduled intercity, charter, shuttle and sightseeing). It is possible, therefore, that some questions will not apply to you.
3. If a section does not apply to your business, please feel free to write "N/A" (not applicable) or put a line through the section.
4. Wherever the questionnaire asks for "Other (please specify: $\qquad$ )", feel free to provide an itemized listing.
A. Please report for the period January 1, 2002 to December 31, 2002.

If you cannot provide data for the calendar year, please report for your corresponding busiriess period. Please indicate below the period covered by this questionnaire:

|  | Start Date |  |  | 0051 | End Date |  |  |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 0050 | YYYY |  | DD |  |  | MM | DD |

B. Do the dates above represent a change in your fiscal year? oos6 ${ }^{1} \bigcirc$ Yes ${ }^{3} \bigcirc$ No
C. Please verify that the list of companies or operating units listed on the label on the covering page is correct and that you are reporting information for all units on the label. Please list any corrections below, or companies / operating units that youacquired or sold during the year.


## Part A

1. Are you a municipal government, urban transit property or government agency involved in urban transit operations? (If you are a private company under contract to an urban transit company / agency, proceed to Question 4).
$0101{ }^{1} \bigcirc$ Yes — Proceed to Question 2. ${ }^{3} \bigcirc$ No - Proceed to Question 4.
2. Did you contract out or arrange contracts for some or all of your urban transit services (including services for persons with disabilities or the elderly) with one or more private companies?
$0201{ }^{1} \bigcirc$ Yes - Fill out the following table; then go to Question 3.
${ }^{3} \bigcirc$ No - Go to Question 4.
(Name of Contractor
3. Did you contract out $100 \%$ of your urban transit services?

Yes - You are finished. Please send your questionnaire to Statistics Canada.No - Proceed to Questions 4. Answer for the portion of your business that is not contracted out.

## Comments

0399 $\qquad$
$\qquad$
$\qquad$
$\qquad$
$\qquad$

## Part B - Financial Data



## Part B - Financial Data (continued)

6. Using the revenues from Question 4 (cells 0400 to 0455 ), distribute your revenue according to the province or territory where you generated that revenue, that is, the point of sale. Use dollar or estimate using percentages.
$6000{ }^{1} \bigcirc$ dollars ${ }^{2} \bigcirc$ percentages

| Revenue by Type of Activity | Nfld. Lab | PE | NS | NB | QC | ON |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| Urban transit services | 6010 | 6011 | 6012 | 6013 | 6014 | 6015 |
|  |  |  |  |  |  |  |
| Commuter services (daily services between towns / cities and a major urban city; e.g. Oakville and Toronto; south shore of Montréal and the City of Montréal; Fraser Valley communities and Vancouver, etc.) | 6030 | 6031 | 6032 | 6033 | $\frac{6034}{8}$ | 6035 |
| Urban transit services for persons with disabilities or seniors (para transit) | 6050 | 6051 | 6052 | ${ }^{6053}$ |  | 6055 |
| Scheduled intercity services (including interlining revenue) | 6070 | 6071 | 6072 <br> ) |  | 6074 | 6075 |
| School bus services (home to school services) | 6090 |  | 3 | 6093 | 6094 | 6095 |
| School bus charter services |  | $1 \sqrt{1}$ | 6112 | 6113 | 6114 | 6115 |
| Charter - motor coach charter services (including sightseeing tours between cities and / or geographic areas that involve at least a 160 km round trip) | $6130$ |  | 6132 | 6133 | 6134 | 6135 |
|  | ठर50 | 6151 | 6152 | 6153 | 6154 | 6155 |
|  | 6170 | 6171 | 6172 | 6173 | 6174 | 6175 |
| <<>> | 6190 | 6191 | 6192 | 6193 | 6194 | 6195 |
| Other passenger bus services (e.g. tours, casino services, special services for holidays and other events, etc.) | 6210 | 6211 | 6212 | 6213 | 6214 | 6215 |
| Other operating revenues (e.g. terminal rentals, fuel rebates, leasing, advertising, etc.) | 6230 | 6231 | 6232 | 6233 | 6234 | 6235 |


| MB | SK | AB | BC | YT | NT | NU | OTHERS | TOTAL |
| :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: | :---: |
| 6016 | 6017 | 6018 | 6019 | 6020 | 6021 | 6022 | 6023 | 6025 |
| 6036 | 6037 | 6038 | 6039 | 6040 | 6041 | 6042 | 6043 | 6045 |
| 6056 | 6057 | 6058 | 6059 | 6060 | 6061 |  | 6063 | 6065 |
| 6076 | 6077 | 6078 | 6079 | 6080 | 6081 | 608 | 6083 | 6085 |
| 6096 | 6097 | 6098 | 6099 | 6100 |  | 6102 | 6103 | 6105 |
| 6116 | 6117 | 6118 | 6119 |  | 6121 | 6122 | 6123 | 6125 |
| 6136 | 6137 | 6138 | 6139 | 6140 | 6141 | 6142 | 6143 | 6145 |
| 6156 | 6157 | 6158 | S159 | 6160 | 6161 | 6162 | 6163 | 6165 |
| 6176 | 6177 |  | 6179 | 6180 | 6181 | 6182 | 6183 | 6185 |
| 6196 |  | 6198 | 6199 | 6200 | 6201 | 6202 | 6203 | 6205 |
| 6216 | 6217 | 6218 | 6219 | 6220 | 6221 | 6222 | 6223 | 6225 |
| 6236 | 6237 | 6238 | 6239 | 6240 | 6241 | 6242 | 6243 | 6245 |
| TOTALS - If you used dollars - please ensure that the total ACROSS the page for each row adds up to the revenues in Question 4 for each activity. Also, cell 6265 should equal the amount in cell 0460. If you used percentages, the totals across each row should equal $100 \%$. |  |  |  |  |  |  |  | 6265 |
|  |  |  |  |  |  |  |  |  |

## Part B - Financial Data (continued)

7. Operating Expenses - Enter as much detail as possible. If the number you enter in one cell includes other items, write a note or use a bracket or arrow. Use dollars no cents.

| Human Resource Expenses |  |  |  |  |
| :---: | :---: | :---: | :---: | :---: |
|  | Wages and Salaries | Benefits Enter "0" if applicable | Total |  |
| Drivers (regular pay + overtime + shift premiums) | 7001 | 7002 | 7003 |  |
| Mechanics, garage staff, washers, bus cleaners, etc. | 7004 | 7005 | 7006 |  |
| All other staff including owners and executives | 7007 | 7008 | 7009 |  |
| Driver related costs (e.g. professional fees, meals, taxis, incidentals, uniforms, tolls, hotels for drivers, etc.) |  |  |  | ) |
| Amount paid under contract to another company to provide drivers |  |  |  |  |
| Amount paid under contract to another company to provide mechanics / maintenance labour (70T\% |  |  |  |  |
| Staff training |  |  |  |  |
| Other (please specify: 7015 |  |  |  |  |
|  | Sub-t <br> (sum cells | Human Resou $103+7006+7009$ | Expenses 7010 to 7014) | 7020 |
| Vehicle Energy Expenses |  |  |  |  |
| Vehicle fuel expenses (diesel, gasoline, propane) including taxes |  |  | $7021$ |  |
| Electrical traction power including taxes |  |  | 7022 |  |
| Other vehicle fuel and energy expenses (please specify: |  |  | 7023 |  |
|  | Sub | tal Vehicle En | y Expenses | 7025 |
| Vehicle Maintenance Expenses |  |  |  |  |
| Vehicle parts and skoy supplies (excluding tires and tubes) |  |  | 7026 |  |
| Tires and tubes (including parts for tire repairs) + purchased tire and tube repairs |  |  | 7027 |  |
| Purchased repairs to vehicles (excluding tires and tubes) |  |  | 7028 |  |
| Other vehicle maintenance expenses (please specify: $\qquad$ <br> 7030 ) |  |  | 7029 |  |
| Sub-total Vehicle Maintenance Expenses $\hat{\mathbf{A}}$ |  |  |  | 7035 |

## Part B - Financial Data (continued)



## Part B - Financial Data (continued)

8. Operating Expenditures by Location

Using the sub-totals from Question 7, allocate expenditures by location. Use percentages. (International Fuel Tax Agreement (IFTA) reports may help).

| Use \% and your best estimate | Human Resource Expenses | Vehicle Energy Expenses | Vehicle maintenance expenses | Other operating expenses |
| :---: | :---: | :---: | :---: | :---: |
| Refers to cell: $\hat{\boldsymbol{A}}$ | 7020 | 7025 | 7035 | 7075 |
| Newfoundland and Labrador | 8000 | 8001 | 8002 | 8003 |
| Prince Edward Island | 8005 | 8006 | 8007 | 8008 |
| Nova Scotia | 8010 | 8011 | $8012$ | $8013$ |
| New Brunswick | 8015 | 8016 | $8017$ | $8018$ |
| Quebec | 8020 | 8021 | $8022$ | 8023 |
| Ontario | 8025 | 8026 |  | 8028 |
| Manitoba | 8030 | 8031 |  | 8033 |
| Saskatchewan | 8035 | $8036$ | $\sum^{8037}$ | 8038 |
| Alberta | 8040 |  | 8042 | 8043 |
| British Columbia | 8045 |  | 8047 | 8048 |
| Yukon | 8050 |  | 8052 | 8053 |
| Northwest Territories | $8055$ |  | 8057 | 8058 |
| Nunavut | $8060$ | 8061 | 8062 | 8063 |
| United States | $\left.{ }^{8065} \\right\rangle>$ | 8066 | 8067 | 8068 |
| Other Countries | $8070>$ | 8071 | 8072 | 8073 |
| Total (sum of each column) |  | 8076 | 8077 | 8078 |

Please ensure the sum of each column =100\%

| 9. For maintenance costs (cell 7035 ), using \%, allocate your expenses by vehicle type. |  |
| :---: | :---: |
| Motor coaches - 45 foot | 9005 |
| Motor coaches - 40 too $\square$ | 9010 |
| Motor coaches - 18 to 40 passengers | 9015 |
| Motor coaches - less than 16 passengers | 9020 |
| School buses up to 23 seats | 9030 |
| School buses - 24 to 35 seats | 9035 |
| School buses - conventional (29 to 78 seats) | 9040 |
| School buses - flat nose (72 to 90 seats) | 9045 |
| Urban transit buses | 9050 |
| All other rolling stock (vans, cars, subway units, streetcars, locomotives, etc.) | 9055 |
| Total (ensure the total $=100 \%$ ) $\hat{\mathbf{A}}$ | 9060 |

## Part B - Financial Data (continued)

10. Expenditure by Activity

Using total operating expenses from line 7080, allocate your expenditures across the following activities. If your expenses are spent equally between two activities (e.g. charter and school bus), use $50 \%$ and $50 \%$ or the actual amount in dollar terms.

| Indicate if you are using dollars or percentages. $\quad 1001{ }^{1} \bigcirc$ dollars $\quad{ }^{2} \bigcirc$ percentages |  |  |  |
| :---: | :---: | :---: | :---: |
| Urban transit services |  |  | 1005 |
| Commuter services (daily services between towns / cities and a major urban city: e.g. Oakville and Toronto; south shore of Montréal and the City of Montreal; Fraser Valley communities and Vancouver, etc.) |  |  | 1010 |
| Urban transit services for persons with disabilities or seniors (para transit) |  |  | 1015 |
| Scheduled intercity services (including interlining revenue) |  |  | 1020 |
| School bus services (home to school services) |  |  | 1025 |
| School bus charter services |  |  | 1030 |
| Charter - motor coach charter services (including sightseeing tours between cities and / or geographic areas that involve at least a 160 km round trip) |  |  | 1035 |
| Local sightseeing services |  |  | 1040 |
| Shuttle services (e.g. airport parking - terminal, hotel, railway station and other) |  |  | 1045 |
| Bus parcel express |  |  | 1050 |
| Other passenger bus services (e.g. tours, casino services, special services for nolidys and other events, etc.) |  |  | 1055 |
| Other activities (e.g. terminal rentals, leasing, advertising, etc.) |  |  | 1060 |
| Total - Does the Total equal cell 7080 or itypu used \% does it equal 100\%? $\hat{\mathrm{A}}$ |  |  | 1065 |
|  | Assets | IN DOLLARS \$ |  |
| Current Assets |  |  |  |
| Inventory |  | 1105 |  |
| Other current assets |  | 1110 |  |
|  | Total of current assets (cell | 5 plus 1110) $\hat{\mathbf{A}}$ | 1115 |
| Capital Assets |  |  |  |
|  | Original acquisition costs of buses induding additions, net of disposals. Use the unsubsidized figure if necesssary. <br> Accumulated depreciation of buses | 1120 1125 |  |
| $\lambda$ Net book value of buses (cell 1120 minus 1125) $\hat{\mathbf{A}}$ |  |  | 1130 |
| B. | Original aequusixiop costs of all other rolling stock including additions, net of disposals. Use the unsubsidized figure if necessary. <br> Accumulated depreciation of all other rolling stock | 1135 1140 |  |
| Net book value other rolling stock (cell 1135 minus 1140) $\hat{\mathbf{A}}$ |  |  | 1145 |
| C. | Original acquisition costs of all other capital assets including additions, net of disposals (e.g. land, building, etc.) <br> Accumulated depreciation of all other capital assets (e.g. building and all other capital assets) | 1150 1155 |  |
| Net book value other capital assets (cell 1150 minus 1155) |  |  | 1160 |
| Goodwill $\hat{\mathbf{A}}$Other non-current assets $\hat{\mathbf{A}}$Total Assets (sum of cells $1115+1130+1145+1160+1165+1170) \hat{\mathbf{A}}$ |  |  | 1165 |
|  |  |  | 1170 |
|  |  |  | 1175 |

## Part B - Financial Data (continued)

12. Liabilities

| Current liabilities (sh |
| :--- |
| Long term debt |
| Other non-current lia |
|  |
| Owner's Equity |


| Share Capital |
| :--- |
| Retained earnings (loss) |
| Contributed surplus |
| $\qquad$ |
| $\qquad$ |
| Total liabilities and ow |
| Are the owners of your company paid a |
| Part C - Employment Statistics |


| 13. Estimate using an annual average. <br> Note: Question 14 covers staff who worked less than 20 nours per week. | Number of employees who worked at least 30 hours per week | Number of employees who worked between 20 and 29 hours per week |
| :---: | :---: | :---: |
| Drivers | ${ }^{1301}$ | 1302 |
| Mechanics | 1303 | 1304 |
| Other garage employees (e.g. dispatch, cleaness, etc.). | 1305 | 1306 |
| All other staff (administrative and office staft, Qwners and managers) | 1307 | 1308 |
| Total Â | 1309 | 1310 |
|  |  |  |
| 14. Enter the total number of hours worked by all staff who worked less than 20 hours per week in each of the following categories. |  | Number of Paid Hours During the Year |
| Drivers |  | 1405 |
| Mechanics |  | 1410 |
| Other garage employees (e.g. dispatch, cleaners, etc.) |  | 1415 |
| All other staff (administrative and office staff, owners and managers) |  | 1420 |
|  | Total A | 1425 |

Comments
1499

## Part D - Vehicles in Your Fleet and Distance Driven

| 15. Use the number that best represents your fleet size during the year. Include both leased and owned vehicles. | How many vehicles in your fleet? | How many of the <br> vehicles to the <br> left are equipped for <br> persons with <br> disabilities? | What is the average age of the vehicles? |
| :---: | :---: | :---: | :---: |
| Motor coaches - 45 foot | 1500 | 1501 | 1502 |
| Motor coaches - 40 foot | 1505 | 1506 | 1507 |
| Motor coaches - 16 to 40 passengers | 1510 | 1511 | 1512 |
| Motor coaches - less than 16 passengers | 1515 | 1516 | 1517 |
| School buses up to 23 seats | 1520 | 1521 | 1522 |
| School buses - 24 to 35 seats | 1525 | ${ }^{1526}$ < | $y^{527}$ |
| School buses - conventional (29 to 78 seats) | 1530 | 1531 | 7532 |
| School buses - flat nose (72 to 90 seats) | 1535 | 1536 | 1537 |
| Urban transit buses | 1540 | $(541)$ | 1542 |
| All other rolling stock (vans, cars, subway units, streetcars, locomotives, etc.) | 1545 | 1540 | 1547 |
| Total $\hat{\mathrm{A}}$ | $\diamond_{0}^{1550} \bigcirc$ | ${ }^{1551}$ |  |
| 16. Enter the distance run in KILOMETRES. <br> Deadheading is defined as: <br> a) garage kms: regular travel from the garage / depot to the start of the run; and <br> b) fleet positioning. |  | tal Number of ometres Driven | What percentage of the KM are deadheading? |
| Motor coaches -45 foot |  | 16 | 160 |
| Motor coaches - 40 foot |  | 16 | 06 |
| Motor coaches - 16 to 40 passengers |  |  | 11 |
| Motor coaches - less than 16 passengers |  |  | 16 |
| School buses up to 23 seats |  |  | 21 |
| School buses - 24 to 35 seats 〉 |  |  | 26 |
| School buses - conventional (29to 78 seats) |  |  | 31 |
| School buses $\qquad$ Trit no nes (72) to 90 seats) |  |  | 336 |
| Urban transit buses |  |  | 1641 |
| All other rolling stock (vans, cars, subway units, streetcars, locomotives, etc.) |  | 1645 | 46 |
| Total A |  |  |  |
| Comments 1699 $\qquad$ |  |  |  |

## Part E - Passenger Data


19. Did your company provide municipal urban transit services (exclude para transit)?
$1901{ }^{3} \bigcirc$ No - Go to question 20.
${ }^{1} \bigcirc$ Yes - How many revenue service hours did your buses, subways, trains and streetcars provide during the year?

1905

## Part E - Passenger Data (continued)

20. Did your company provide scheduled intercity passenger services?

$$
2001{ }^{3} \bigcirc \text { No - Go to question 21. }{ }^{1} \bigcirc \text { Yes - Answer } 20 \text { a) and } 20 \mathrm{~b} \text { ): }
$$

20. a) How many sales points of service did you have during the year?
21. b) How many agency sales / flagstops / drop off points did you have during the year? $\hat{\mathbb{A}}$


## Part F - Fuel and Energy Data

21. How much fuel did you use during the year and how much did you pay for it?


List other fueis used (e.g. fuel cells), quantity and cost

|  | Amount Used <br> Measurement | Dollars Spent |  |
| :--- | :--- | :--- | :--- |
| 2125 | 2126 | 2127 | 2128 |
| 2130 | 2131 | 2132 | 2133 |
| 2 | 2136 | 2137 |  |

22. In the future, would you like to complete this questionnaire electronically?
2250NoYes

## Certification

I certify that the information contained herein is complete and correct to the best of my knowledge.


How long did you spend collecting the data and completing this questionnaire?


## Comments

We invite your comments below. If necessary, please attach separate page. Please be assured that we review all comments with the intent of improving the survey.
$\qquad$
$\qquad$
$\qquad$
$\qquad$

# Thank you for completing this questionnaire. Please retain a copy for your records. 

Statistics Canada's publications are available for use in Statistics Canada's regional offices and all major libraries.

As well, please visit our Web site at www.statcan.ca

