



Transportation Division

Passenger Bus & Urban Transit Survey 2004

This information is collected under the authority of the *Statistics Act, Revised Statutes of Canada, 1985, Chapter S19*.

Completion of this questionnaire is a legal requirement under this Act.

This document is confidential when completed.

Si vous préférez recevoir ce questionnaire en français, veuillez nous téléphoner au **1 888 373-8424**.

If necessary, please correct pre-printed information below.

0001	Legal name	0004	Address (number and street)		
0002	Business name	0005	City	0006	Province or State
0003	Care of	0053	Country	0007	Postal code / Zip code
0008	First name of contact	0010	Language preference 1 <input type="radio"/> English 2 <input type="radio"/> French		
0028	Last name of contact	0018	E-mail of contact		

General Information

Purpose of Survey

This survey collects data essential for the statistical analysis of the passenger bus industry and its impact on the Canadian economy.

Confidentiality

The data are to be used for statistical purposes only and published in aggregate form. Statistics Canada is prohibited by law from publishing any statistics that divulge information that relate to any identifiable business without the prior written consent of that business. The confidentiality provisions of the *Statistics Act* are not affected by the *Access to Information Act* or any other legislation.

Federal Provincial Data Sharing Agreements

To avoid duplication and ease the burden on respondents, Statistics Canada has entered into agreements for this survey:

A. Under section 11 of the *Statistics Act* with the Newfoundland Statistics Agency and the Quebec Statistics Institute. Statistics Canada only enters into section 11 agreements with provincial statistical agencies that have statistics acts similar to the federal act. These agencies have the authority to collect this information and the same provisions for confidentiality and penalties for disclosure of information as the *Federal Statistics Act*.

B. Under section 12 of the *Statistics Act* with the Newfoundland Department of Works, Services and Transportation, the Nova Scotia Board of Commissioners of Public Utilities, the Quebec Department of Transportation, the Ontario Ministry of Transportation and Transport Canada (see section C below). These agencies are required to keep the information confidential and only use it for statistical and research purposes. Under section 12, respondents may object to the sharing of their information by giving notice in writing to the Chief Statistician and returning their letter of objection along with the completed questionnaire in the enclosed envelope.

C. Under section 12 of the *Statistics Act* with Transport Canada for the sharing of information from this survey. This information is required by Transport Canada and collected from federally regulated carriers under the authority of the *Canada Transportation Act* and pursuant to the *Carriers, Transportation and Grain Handling Undertakings Information Regulations*. Under section 12 of the *Statistics Act*, non-federally regulated carriers may refuse to share their information with Transport Canada by giving notice in writing to the Chief Statistician and returning their letter of objection along with the completed questionnaire in the enclosed return envelope.

D. Please complete the questionnaire and return it in the supplied envelope. If you choose to send it by fax or email, please read the following: **Fax or Other Electronic Transmission Disclosure:** Statistics Canada advises that there could be a risk of disclosure during the facsimile or other electronic transmission. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded to all information collected under the authority of the *Statistics Act*.

If you need further information or help, please call 1 888 373-8424



Note to Respondents

This questionnaire is intended to capture information about the passenger bus and urban transit industry only.

Is your business primarily engaged in providing urban transit and/or passenger bus services?

- 0099 ¹ Yes – Please continue.
³ No – Please call phone # 1 888 373-8424.

A. Please report for the period January 1, 2004 to December 31, 2004. If your fiscal year is different from the calendar year, please report for the most recent fiscal period ending between April 1, 2004 to March 31, 2005.

Please indicate below the period covered by this questionnaire:

Start Date				End Date			
0050	YYYY	MM	DD	0051	YYYY	MM	DD

B. Do the dates above represent a change in your fiscal year?

- 0056 ¹ Yes ³ No

C. The list of companies for whom you are reporting is on the mailing label. Please note any changes / additions / deletions:

0199

Part A

1. Are you a municipal government, urban transit property or government agency involved in urban transit operations? (If you are a private company under contract to an urban transit company / agency, proceed to Question 4).

- 0101 ¹ Yes – Proceed to Question 2.
³ No – Proceed to Question 4.

2. Did you contract out or arrange contracts for some or all of your urban transit services (including services for persons with disabilities or the elderly) with one or more private companies?

- 0201 ¹ Yes – Fill out the following table; then go to Question 3.
³ No – Go to Question 4.

	Name of Contractor	\$ Amount of Contract
0205		0250
0206		0251
0207		0252
0208		0253
	TOTAL ➔	0263

3. Did you contract out 100% of your urban transit services?

- 0301 ¹ Yes – You are finished. Please send your questionnaire to Statistics Canada.
³ No – Proceed to Question 4. Answer for the portion of your business that is not contracted out.

Part B – Financial Data

4. Enter your annual operating revenue by activity:

	In Dollars (Omit cents)
Urban transit services (excluding para transit)	0400
Commuter services (daily services between towns / cities and a major urban city: e.g. Oakville and Toronto; south shore of Montréal and the City of Montreal; Fraser Valley communities and Vancouver, etc.)	0405
Urban transit services for persons with disabilities or seniors (para transit)	0410
Scheduled intercity services (including interlining revenue)	0415
School bus services (home to school services)	0420
School bus charter services	0425
Charter – motor coach charter services (including sightseeing tours between cities and / or geographic areas that involve at least a 160 km round trip; also includes casino services, special services for holidays and other events) etc.	0430
Local sightseeing services	0435
Shuttle services (e.g. airport parking – terminal, hotel, railway station and other)	0440
Bus parcel express	0445
Other passenger bus services (e.g. tours, other contract services, etc.). (Specify: 0451	0450
Other operating revenues (e.g. terminal rentals, fuel rebates, leasing, advertising, etc.). (Specify: 0456	0455
Operating funding (Federal, Provincial, Municipal and other operating contributions)	0470
Total Operating Revenue (sum of cells 0400 to 0455 and 0470) ➔	0460

Non-Operating Revenues

Capital funding (Federal, Provincial, Municipal and other capital contributions)	0465
Other non-operating revenues (e.g. interest earned, sales of assets, returns on investment, insurance proceeds, GST rebates, etc.)	0475
Total Non-Operating Revenues (sum of cells 0465 and 0475) ➔	0480
Total Revenue (sum of cells 0460 and 0480) ➔	0490

5. Did your company generate revenue in more than one province or territory? – that is, was the point of sale in more than one province or territory?

- 0500 ¹ Yes – Complete the supplementary annex if attached, and then proceed to question 6.
- ³ No – Go to question 6.

Part B – Financial Data (continued)

6. Operating Expenses		In Dollars (Omit cents)
Human Resource Expenses		
Wages & salaries (drivers)	7001	
Wages & salaries (mechanics)	7004	
Wages & salaries (all other staff including owners and executives)	7007	
Benefits (all employees)	7018	
Amount paid under contract to another company to provide drivers, mechanics and other labour	7012	
Staff training	7013	
Other (e.g. uniforms, tolls, meals etc.)	7014	
Sub-total Human Resource Expenses (Sum of cells 7001 to 7014)		7020
Vehicle Energy Expenses		
Diesel fuel expenses including taxes	7021	
Electrical traction power including taxes	7022	
Other vehicle fuel and energy expenses (gasoline, propane, etc.)	7023	
Sub-total Vehicle Energy Expenses (Sum of cells 7021 + 7022 + 7023)		7025
Vehicle Maintenance Expenses		
Vehicle parts and shop supplies (excluding tires and tubes)	7026	
Tires and tubes (including parts for tire repairs) + purchased tire and tube repairs	7027	
Purchased repairs to vehicles (excluding tires and tubes)	7028	
Other vehicle maintenance expenses	7029	
Sub-total Vehicle Maintenance Expenses (Sum of cells 7026 + 7027 + 7028 + 7029)		7035
Other Operating Expenses		
Annual depreciation (on vehicles, buildings and equipment)		7081
Other operating expenses (advertising, licenses and permits, commissions, vehicle leases, utilities (water, hydro, building heat), municipal taxes, insurance, office supply & materials, etc.)		7075
Total Operating Expenses (Sum of Cells 7020+7025+7035+7081+7075)		7080
Non-operating expenses e.g. (interest & other)		7087
Total Expenses (Cell 7080 + 7087)		7090
Capital Information		
Amount spent to purchase buses and other rolling stock		7200
Other capital expenditures		7220
7. Assets		
Current Assets including inventories		1115
Capital assets: Original acquisition cost of buses, rolling stock and all other capital assets including additions, net of disposals (including land and building). Use unsubsidized figure if necessary.	1121	
Accumulated depreciation of buses, other rolling stock and all other capital assets (e.g. building and all other capital assets)	1122	
Net book value of capital assets (line 1121 minus 1122)		1161
Other non-current assets including goodwill		1171
Total Assets (sum of cells 1115+1161+1171)		1175

8. Liabilities & Owner's Equity		In Dollars (Omit cents)	
Current liabilities (short term)	1205		
Long term debt	1210		
Other non-current liabilities (e.g. deferred taxes)	1215		
Total liabilities (sum of cells 1205 + 1210 + 1215)			1220
Total owner's equity (share capital, retained earnings (losses) & contributed surplus)			1240
Total liabilities and owner's equity (sum of cells 1220 + 1240 should = line 1175)			1245

Part C – Employment Statistics

9. Estimate using an annual average.	Number of employees who worked at least 30 hours per week	Number of employees who worked between 20 and 29 hours per week	Total number of hours for employees who worked less than 20 hours per week
Drivers	1301	1302	1405 hrs
Mechanics	1303	1304	1410 hrs
All other staff	1311	1312	1422 hrs
TOTAL of each column	1309	1310	1425 hrs

Part D – Vehicles in Your Fleet, Distance and Maintenance Cost

10. Estimate using an annual average.	How many vehicles in your fleet?	Total distance driven in KILOMETRES	Using %, allocate your maintenance expenses from cell 7035 by vehicle type
Motor coaches – all types	1503	1603	9003 %
School buses – all types	1523	1623	9033 %
Urban transit buses	1540	1640	9050 %
All other rolling stock	1545	1645	9055 %
TOTAL of each column	1550	1650	9060 100 %
What proportion of your fleet in cell 1550 is equipped for persons with disabilities?			1552 %

Part E – Passenger Data

11. Total Passenger Trips	Total
Urban transit services (i.e. linked trips), (excluding para transit)	1703
Commuter services	1708
Para transit services	1713
Scheduled intercity services	1718

Part F – Fuel and Energy Data

12. How much of each of the following types of fuel did you use for passenger carrying vehicles during the year? (L - Litres, KW - Kilowatts)	Total
Diesel	2101 L
Gasoline	2105 L
Other fuel	2114 L
Electricity for electrical tractive power (vehicles only)	2120 KW

Certification

13. In the future, would you like to receive this questionnaire electronically?

2250 3 No 1 Yes

I certify that the information contained herein is complete and correct to the best of my knowledge.

Signature of authorized person	Title 0014	0015 Date		
		Year	Mois	Day

Name of person to contact for further information

0026 1 Mr. 0013

2 Mrs.

3 Miss 0054

4 Ms.

First name

Last name

Telephone number 0017	Ext. 0027	E-mail of respondent 0048
()		

Fax number 0016	Web site address 0020
()	

How long did you spend collecting the data and completing this questionnaire?

2200

Hour(s) Minutes

Comments

We invite your comments below. If necessary, please attach a separate page. Please be assured that we review all comments with the intent of improving the survey.

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Thank you for completing this questionnaire. Please retain a copy for your records.

Statistics Canada's publications are available for use
in Statistics Canada's regional offices and all major libraries.
As well, please visit our Web site at www.statcan.ca