Integrated Business Statistics Program (IBSP)

2014 Survey of Service Industries: Book Publishers

CONFIDENTIAL once completed.

Selon nos dossiers votre langue de préférence est l'anglais, si vous préférez recevoir ce document en français, veuillez nous appeler au numéro sans frais suivant : 1-800-972-9692.

Please verify the information for this business's contact person and correct where needed.

Operating name	
First name	
Last name	
Title	
Address (number and street)	
City	
Province, territory or state	Postal code or zip code

Business and contact information	
Email address	Telephone number (including area code) Extension number
Preferred language of communication	Fax number (including area code)
English French	

This information is collected under the authority of the Statistics Act, Revised Statutes of Canada, 1985, Chapter S-19.

COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THIS ACT.

Introduction

Survey purpose

This survey collects the financial and operating data needed to develop national and regional economic policies and programs. Your information may also be used by Statistics Canada for other statistical and research purposes. Please access www.statcan.gc.ca/survey-enquete/indexeng.htm for more information on this survey.

Security of emails and faxes

Statistics Canada advises you that there could be a risk of disclosure during facsimile or other email. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act.* **Note:** Our online questionnaires are secure, there is no risk of data interception when responding to Statistics Canada's online surveys.

Confidentiality

The Statistics Act protects the confidentiality of information collected by Statistics Canada.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into datasharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes.

Information on confidentiality, data-sharing agreements and record linkages can be found on the last page of this questionnaire.

Please return the questionnaire within 21 days.

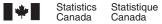
Please mail the completed questionnaire in the enclosed envelope or fax it to Statistics Canada at 1-888-883-7999.

If you are unable to complete within 21 days OR if you need help, call us at 1-800-972-9692.

Statistics Canada
Operations and Integration Division
150 Tunney's Pasture Driveway
Ottawa, Ontario K1A 0T6

Visit our website, www.statcan.gc.ca

5-3600-31.1: 2015-04-27





1.	Is this business currently in operation?						
	Yes ▶ Go to next Section						
	No, seasonal operations ▶ Go to question 2						
	No, ceased all operations ▶ Go to question 4						
	No, sold all operations ▶ Go to question 6						
	No, amalgamated with (an) other business(es) ► Go to question 8						
	No, temporarily inactive but will re-open ▶ Go to question 11						
	No, no longer operating due to other reason(s) ▶ Go to question 14						
2.	When did this business close for the season? YYYYY MM DD Date						
3.	When does this business expect to resume operations? YYYYY MM DD Date Date Continuous Amount Section						
4.	Date Go to next Section						
5.	Why did this business cease all operations? Bankruptcy Liquidation Dissolution Go to next Section						
	Other reason — please specify: B00312						
6.	When was this business sold? YYYYY MM DD Date Date						

7.	What is the legal name of the buyer?	► Go to next Section
8.	When did this business amalgamate? YYYY MM DD B00213 Date	
9.	What is the legal name of the resulting or continuing business? B00407	
10.	What is (are) the legal name(s) of the other amalgamated business(es)?	► Go to next Section
11.	When did this business become temporarily inactive? YYYYY MM DD Date	GO TO HOX GOODION
	When did this business become temporarily inactive? Page 1800214 Date When does this business expect to resume operations? Page 1800215 Date Why is this business temporarily inactive? B00313	
13.	Why is this business temporarily inactive? B00313	► Go to next Section
14.	When did this business cease operations? YYYY MM DD Date	
15.	Why did this business cease operations?	
		► Go to next Section

Reporting instructions

- 1. Please print in ink.
- 2. Report all dollar amounts in thousands of Canadian dollars.
- 3. Do not include sales tax.
- 4. Percentages should be rounded to whole numbers.
- 5. Consult the reporting guide at **www.statcan.gc.ca/guides-e** for further information.
- 6. When precise figures are not available, please provide your best estimates.

Bu	sin	ess activity
1.		tistics Canada uses the North American Industrial Classification System to classify the activities of each business. Fording to our records, this business's main activity is classified as:
	Is th	nis the main activity of this business?
		Yes, this is the main activity of this business. ▶ Go to question 1c
		No, this is not the main activity of this business. ▶ Go to question 1a
	a.	Was this business's main activity, which typically generates the most revenue, ever classified as described above? YYYY MM DD
		Yes ▶ When did the main business activity change? ▶ Date :
		No ► Go to question 1b
	b.	Please provide a brief but precise description of this business's main activity (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").
		B05003
		20 M2
		B05004
	C.	Approximately what percentage of this business's revenue is generated by this main activity ? Estimates are acceptable
		Are there any other activities that contribute significantly (at least 10%) to this business's revenue ?
		Yes ▶ Go to question 1d
		No ▶ Go to next page
	d.	Please provide a brief but precise description of this business's secondary activity (e.g., "breakfast cereal manufacturing" or "shoe store" or "software development").
	e.	Approximately what percentage of this business's revenue is generated by this secondary activity? Estimates are acceptable

Re	porting period information	
1.	For this survey, please report information for this business's mo	
	Note: For this survey, the End date should fall between April 1,	2014 and March 31, 2015.
	YYYY MM DD Start date End da	YYYY MM DD B00206
2.	If the reporting period does not cover a full year , please check (mark all that apply):	the reason(s) below
	B00301_r1	B00301_r5
	seasonal operations	ceased operations
	B00301_r2	B00301_r6
	new business	temporarily inactive
	B00301 r3	B00301_r7
	change of ownership	other reason — please specify:
	B00301 r4	B00301_r8
	change of fiscal year	
3.		facted the reported values for this business compared to the
٥.	Please indicate below, any changes or events that may have afflast reporting period (mark all that apply):	rected the reported values for this business compared to the
	800302_t1	800305-110
	strike or lockout	sold business units
	B00302_12	B00302_t11
	exchange rate impact	expansion
	800302_13	80302_t12
	exchange rate impact B00302_13 price changes in goods or services sold B00302_14 contracting out B00302_15 organisational change	new/lost contract
	B00302_14	800302_t13
	contracting out	plant closures
	B00302_15	800302_t14
	B00302_16	ather change or event places appoint
	price changes in labour or raw materials	other change or event — please specify:
	B00302_17	
	natural disaster	
	B00302_18	800302_t17
	recession	no change or event
	change in product line	
	Change in product line	

Revenue Notes: • A detailed breakdown may be requested in other sections. · These questions are asked of many different industries. Some questions may not apply to this business. Refer to the reporting guide for detailed instructions. Please report all amounts in thousands of Canadian dollars. What was this business's revenue from each of the following sources? **CAN\$ '000** F43008 Sales of goods and services Include: sales, commissions, rental and leasing revenue F45801 Rental and leasing (report only if this is a secondary source of revenue; F45701 (report only if this is a secondary source of revenue; F47101 INFORMATION COPY OR INFORMATION COPY OR REPORT F47201 Royalties, rights, licensing and franchise fees E51101 F51201 7. Interest Other revenue - please specify: Include: intracompany transfers F51301 \$ F40000 **Total revenue** (sum of questions 1 to 8)

Ex	penses						
Not		 A detailed breakdown may be requested in other sections. These questions are asked of many different industries. Some questions may not apply to this business. Refer to the reporting guide for detailed instructions. Please report all amounts in thousands of Canadian dollars. 	•				
Wha	at we	ere this business's expenses for the following items?					
1.	Cos	st of goods sold		CAN\$ '000 F61206			
	a.	opening inventories	\$,000			
	b.	purchases Include: raw materials, goods purchased for resale and non-returnable containers		F61306			
		Exclude: change in inventories	\$,000			
	C.	closing inventories	\$,000		CAN\$ '000	
	C.	Closing inventories	Ψ	,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,,		F61101	
	d.	cost of goods sold (opening inventories plus purchases minus closing inventories)			\$,000
2.	Incl	ployment costs and expenses ude: all employees who were issued a T4 lude: commissions paid to non-employees, report in question 3 salaries, wages and commissions			\$	F61501 F61502	,000,
3.	Incl	ocontracts ude: commissions paid to non-employees lude: research and development			\$	F62503	,000
4.	Exc	search and development fees lude: in-house research and development			\$	F62601	,000
5.	(e.g.	fessional and business fees , legal, accounting, consulting, scientific and property management fees)			\$	F61801	,000
6.		, electricity, water and gas)			\$	F62505	,000
7.		ce and computer related expenses ., office supplies, postage and computer upgrades)			\$	F61802	,000
8.		ephone, Internet and other telecommunication			\$	F61901	,000
9.	(e.g.	siness taxes, licenses and permits ., beverage tax, business tax, license fees and property taxes)			\$	F62001	,000
	Exc	valties, franchise fees and memberships lude: Crown royalties			\$	F62506	,000
11.		wn charges logging, mining and energy industries only)			\$,000

			CAN\$ '000
12.	Rental and leasing Include: land, building, equipment and vehicles	\$,000
13.	Repair and maintenance	Φ	F62201
	Include: buildings, equipment and vehicles	\$,000 F61601
14.	Amortization and depreciation	\$,000 F62301
15.	Insurance	\$,000
10		\$	F62507
16.	Advertising, marketing, promotion, meals and entertainment	Ф	,000 F62508
17.	Travel, meetings and conventions	\$,000
18.	Financial services (e.g., bank charges and transaction fees)	\$	F62401 ,000
			F69101
	and at Pe	\$,000 F62509
	()ther non-production-related costs and expenses	\$,000
21.	Include: bad debt, loan losses, donations, political contributions and inventory write-down		F62511
	in the state of th	\$,000
22	Total expenses	Ψ	F60000
22.	(sum of lines 1 to 21)	\$,000

Ind	eut:	try characteristics			
Ple	ase r	eport all amounts in thousands of Canadian dollars .		CAN\$ '000	
1.		at were this business's sales of own and agency titles? ort book sales only (minus book returns).	\$	F43426	,000
2.		at was this business's percentage breakdown of sales of own and agency titles by the owing categories?		Percentage	•
	a.	Internet sales of print titles		F43426_pc2	%
	b.	E-books	٠.		%
3.	Wha	at were this business's sales of all other goods and services?		CAN\$ '000 F43427_sr1	
	a.	periodical publishing and wholesaling	\$	F43427_sr2	,000
	b.	printing services for others	\$	F43427_sr3	,000
	c.	book wholesaling book retailing marketing and fulfillment services (e.g., warehousing, shipping, data processing)	\$	F43427_sr4	,000
	d.	book retailing	\$	F43427_sr5	,000
	e. f.	other sources of revenue from sales blease specify:	\$,000
		Include: sales of rights, rental and leasing revenue, commissions, services F43427_sr7		F43427_sr6	
4.	W/b	at were this business's values for the following grants, programs, and returns ?	\$	CAN\$ '000	,000
٦.		federal grants	\$	F47115_sr1	,000
	a.			F47115_sr2	
	b. c.	provincial/territorial grants	\$,000
		F47115_sr4	\$	F47115_sr3	,000
	el.	tov evedit avegvene	\$	F47115_sr5	
	d.	tax credit programs	,	F47115_sr6	,000
	e.	book returns	\$,000

5.	Wha	at was this business's percentage breakdown of books published by language of printing?		Percentage 845082_n1	
	a.	English			%
				B45082_n2	
	b.	French	٠.		%
				B45082_n3	0/
	C.	other			%
				100%	
6.		at were this business's net sales of titles sold in Canada by the following customer categories ? ude: sale of rights		CAN\$ '000 F43428_c1	
	a.	exclusive agents, distributors or wholesalers	\$,000
	b.	direct to retail — bookstores		F43428_c2	
	υ.	Include: campus bookstores	\$,000
			_	F43428_c3	
	C.	direct to retail — other trade sales	\$	F43428_c4	,000
	d.	library sales, direct and wholesale Include: educational libraries	\$.000
		include. educational libraries	Ψ	F43428_c5	,000
	e.	educational institutions	\$,000
		-RMI CE		F43428_c6	
	f.	general public	\$,000
	g.	direct to retail — other trade sales library sales, direct and wholesale Include: educational libraries educational institutions general public other customer category — please specify:			
		F43428_c8		F43428_c7	
			\$,000
				F43630	
		Total net sales in Canada by customer category	\$,000
7.		at were this business's costs of own titles, agency titles and other published material ? eported for your cost of goods sold.			
		ect costs related to publishing ude: amortized pre-publication costs (e.g., editorial and design)		CAN\$ '000 F61116_sr1	
	a.	production employee salaries, wages and benefits	\$,000
	h	contract printing convice foce		F61116_sr2	
	b.	contract printing service fees (e.g., printing, binding and paper)	\$,000
	C.	all other production costs		F61116_sr3	
		Include: materials for in-house printing such as pre-press, paper and ink	\$	F01400	,000
			A	F61120	
		Total cost of titles sold	\$,000

8.	. What were this business's book sales for the following categories? CAN\$ '000									
	Owi	n Titles						CAN F43429_sr1	\$ '000	
							Φ.	1 10 120_011		000
	a.	in Canada					\$	F43429_sr2		,000
							ф	143423_512		000
	b.	export sales					\$	F43640		,000
							Φ	140040		000
		Total book sales of	f own titles				\$,000
	Exc	lusive agency								
								F43431_sr1		
	c.	in Canada					\$,000
								F43431_sr2		
	d.	export sales					\$,000
								F43650		
		Total book sales of	f exclusive agen	су			\$,000
					4			F43660		
		Total book sales .			······································		\$,000
						OO,				
9.	Of the percentage of the perce	ne book sales repor centage breakdow r	ted in question 8. I for the following	, what was this commercial c	business's ategories?					
				Children's	, \		Scholarly profession			
	Owi	n Titles	Textbooks	books	Tradebooks	Reference	and techni		Total	
			F43429_sr1_pc1	F43429_sr1_pc2	F43429_sr1_pc3	F43429_sr1_pc4	F43429_sr1_pc5		F43429_sr1_pc6	0.4
	a.	in Canada	%		%		6	%		%
			F43429_sr2_pc1	F43429_sr2_pc2	F43429_sr2_pc3	F43429_sr2_pc4	F43429_sr2_pc5		-43429_sr2_pc6	
	b.	export sales	%	%	%		6	%		%
	Evo	luoivo ogonov								
	EXC	lusive agency	F43431_sr1_pc1	F43431_sr1_pc2	F43431_sr1_pc3	F43431_sr1_pc4	F43431_sr1_pc5	F	F43431_sr1_pc6	
	c.	in Canada	%	%	%	0	6	%		%
	0.		F43431_sr2_pc1	F43431_sr2_pc2	F43431_sr2_pc3	F43431_sr2_pc4	F43431_sr2_pc5	F	-43431_sr2_pc6	
	d.	export sales	%	%	%	, C	6	%		%
	u.	export suics								
10.	Of t	ne book sales repor	ted in question 8	, what was this						
	busi	ness's percentage l	breakdown for th	ne following au t	thorships?	Canadian	Foreign			
	0,,,,	n Titles				authors Percentage	authors Percentag		Total	
	Owi	Titles				F43429_sr1_y1	F43429_sr1_y2		F43429_sr1_y3	
	a.	in Canada					6	%		%
						F43429_sr2_y1	F43429_sr2_y2	F	-43429_sr2_y3	
	b.	export sales				C	6	%		%
	υ.	onport dalog 111111								

			Canadian authors	Foreign authors		
	Exc	lusive agency	Percentage	Percentage	e Total	
			F43431_sr1_y1	F43431_sr1_y2	F43431_sr1_y3	
	c.	in Canada	% F43431_sr2_y1	F43431_sr2_y2	% F43431_sr2_y3	%
	d.	export sales	%		%	%
11.		at was this business's number of sold copies of books for the owing commercial categories ?	Own titles Number		Exclusive agency Number	
	_	textbooks	B45083_pc1	E	345084_pc1	
	a.	Include: workbooks, readers and teachers' manuals				
	b.	children's books Include: picture-books and texts which are not primarily intended as textbooks Exclude: colouring books	B45083_pc2	E	345084_pc2	
	_		B45083_pc3		345084_pc3	
	C.	tradebooks Include: mass market paperbacks, trade paperbacks and trade hardcovers	B4000_pt3		P-0-00-4_DI-0	
		1	B45083_pc4	E	345084_pc4	
	d.	reference				
		(e.g., dictionaries, encyclopedias, thesauruses)	845083 DC5		2450045	
	e.	scholarly, professional and technical Include: titles aimed at the academic community, research institutes, and specific groups of individuals	045085_pc5		345084_pc5	
		The Ok	B45160	E	345170	
		Total number of cold conice				
		Total number of sold copies				
12.	Wha	at was this business's number of new titles published for the bwing commercial categories ?	Canadian authors		Foreign authors	
	TOTIC	owing commercial categories:	Number		Number	
		Acutho also	B45085_pc1	E	345086_pc1	
	a.	textbooks Include: workbooks, readers and teachers' manuals				
	b.	children's books	D45005 mg		245000 000	
		Include: picture-books and texts which are not primarily intended as textbooks Exclude: colouring books	B45085_pc2	E	345086_pc2	
	c.	tradebooks	B45085_pc3	E	345086_pc3	
	•	Include: mass market paperbacks, trade paperbacks				
		and trade hardcovers				
	.1		B45085_pc4	E	345086_pc4	
	d.	reference (e.g., dictionaries, encyclopedias, thesauruses)				
	e.		B45085_pc5	E	345086_pc5	
	О.	Include: titles aimed at the academic community, research institutes, and specific groups of individuals				
			B45180	E	345190	
		Total number of new titles published by authorship				
		Total number of new titles published by authorship				
				E	345200	
		Total number of new titles published				

De	etail	on purchased services			
		provide a breakdown of expenses for the following purchased services. Report all amounts in thousands of Canadian dollars .			
1.	Office and computer related purchased services			CAN\$ '000	
				F61308	
	a.	data processing, hosting and related services	\$,000
				F61309	
	b.	business support services Include: reproductions, call centres and debt collection	\$,000
				F61311	
	C.	other office and computer related purchased services	\$,000
	o.	Carlot Gride and Germania Farence parenased Correct Co		F61310	
		Total expenses for office and computer related purchased services	\$,000
		Total expenses for office and computer related paronased services			
2.	Pro	ofessional fees and services		CAN\$ '000 F62402	
			Ф	F02402	
	a.	legal services	\$	F62403	,000
			Ф	F02403	
	b.	accounting, tax preparation, bookkeeping and payroll services	\$	500404	,000
	C.	management, scientific and technical consulting services	Φ.	F62404	
		Include: training	\$,000
		OK IST		F62405	
	d.	office administrative services	\$,000
				F62406	
	e.	freight transportation arrangements and customs brokering services	\$,000
				F62407	
	f.	brokerage and other insurance related services	\$,000
				F62408	
	g.	security brokerage and securities dealing services	\$,000
				F62409	
	h.	other purchased professional services	\$,000
				F62400	
		Total expenses for professional fees and services	\$,000

3.	Re	ntal and leasing services		CAN\$ '000	
				F62411	
	a.	non-residential real estate rental			000\$
				F62412	
	b.	motor vehicle rental and leasing			000\$
				F62413	
	C.	computer equipment rental and leasing			000\$
	d.	office machinery and equipment rental and leasing services		F62414	
		Exclude: computer equipment	\$,000
	e.	commercial and industrial machinery and equipment renting and leasing services, without operator		F62415	
		Exclude: office equipment	\$,000
				F62416	
	f.	other rental services	\$,000
			Φ.	F62410	
		Total expenses for rental and leasing services	\$,000
4.	Re	pair and maintenance services security services and investigation waste management and remediation services motor vehicle repair and maintenance services other repair and maintenance services		CAN\$ '000	
		The second secon		F62417	
	a.	security services and investigation	\$,000
				F62418	
	b.	waste management and remediation services	\$,000
		my of a		F62419	
	c.	motor vehicle repair and maintenance services	\$,000
				F62421	
	d.	other repair and maintenance services	\$,000
				F62420	
		Total expenses for repair and maintenance services	\$,000
5.	Ro	yalties, franchise fees and membership		CAN\$ '000	
				F62002	
	a.	rights to non-financial intangible assets	\$,000
				F62603	
	b.	membership fees or services	\$,000
				F62003	
	c.	other royalties, franchise fees and memberships	\$,000
				F62000	
		Total expenses for royalties, franchise fees and memberships	\$,000

Sa	les	by type of client			
What was this business's breakdown of sales by the following types of client?					
1. Clients in Canada					
	a.	individuals and households	F43008_c1		
	b.	businesses	F43008_c2		
	c.	governments, not-for-profit organizations and public institutions (e.g., hospitals and schools)	F43008_c3		
2.	Cli	ents outside of Canada	F43008_c4		
			100%		

INFORMATION COPY INFORM

	_				_			
Re	even	ue received from exports		Pu	urcha	ases from outside Can	ada (impor	ts)
1.	Can	this business receive revenue from cli ada for the sale of products, services ts, licensing or franchise fees?		5.	Can	this business make payments ada for the purchase of prod ts, licensing or franchise fees	ucts, services	
	B05011	_b		B050	12_b			
		Yes → Complete questions 2, 3 an	d 4.		Yes	⇒ Complete questions 6, 7	7 and 8.	
		No ⇒ Go to question 5 .			No	→ Go to next section.		
		CA	N\$ '000				CAN\$ '(000
2.	Wha	at was the revenue F43217		6.	Wha	at were the payments	F61314	
		eived from clients side Canada? \$,000			de to suppliers side Canada?		,000
3.	rece	at was the percentage breakdown of relived from clients outside Canada by rices and royalties?		7.	mad	at was the percentage breakd de to suppliers outside Cana royalties?		
			Percentage				Perc	entage
			F43218				F6131	5
	a.	goods	%		a.	goods		%
			F43219		4		F6131	6
	b.	services	%		X	services		%
	D.	300000	F47202				F6131	7
	C.	royalties, rights, licensing and franchise fees	%	26,	c.	royalties, rights, licensing and franchise fees		%
			F43590				F61330	
	Tota	al	60 ² %	5	Tota	al		%
4.		at was the percentage breakdown of rong the country?		8.		at was the percentage breakd de to suppliers outside Can a		
			Percentage				Perc	entage
			F43221_g1				F6131	8_g1
	a.	United States	%		a.	United States		%
			F43221_g2				F6131	8_g2
	b.	Mexico	%		b.	Mexico		%
	D.	IVIGATOO			D.	Mexico		
	C.	other countries — please specify by listing top 4 contributors:			C.	other countries — please spe by listing top 4 contributors:	ecify	
		B50002_1	F43222_1			B50003_1	F6131	9_1
			%					%
		B50002_2	F43222_2			B50003_2	F6131	9_2
			%					%
		R50002 3	F43222_3			B50003_3	F6131	
		B50002_3				500000_5	F0131	
			%					%
		B50002_4	F43222_4			B50003_4	F6131	9_4
			%					%

Contact person
Name of person to contact about this questionnaire:
First name
Last name
Title
Email address
Telephone number Extension number Fax number hours minutes
How long did you spend collecting the data and completing the questionnaire?
We invite your comments below. If necessary, please attach a separate sheet. Please be assured that we review all comments with the intent of improving the survey.
B00002

General information

Confidentiality

Your answers are confidential.

Statistics Canada is prohibited by law from releasing any information it collects which could identify any person, business, or organization, unless consent has been given by the respondent or as permitted by the *Statistics Act*.

Statistics Canada will use information from this survey for statistical purposes.

Data-sharing agreements

To reduce respondent burden, Statistics Canada has entered into data-sharing agreements with provincial and territorial statistical agencies and other government organizations, which have agreed to keep the data confidential and use them only for statistical purposes. Statistics Canada will only share data from this survey with those organizations that have demonstrated a requirement to use the data.

Section 11 of the *Statistics Act* provides for the sharing of information with provincial and territorial statistical agencies that meet certain conditions. These agencies must have the legislative authority to collect the same information, on a mandatory basis, and the legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the *Statistics Act*. Because these agencies have the legal authority to compel businesses to provide the same information, consent is not requested and businesses may not object to the sharing of the data.

For this survey, there are **Section 11** agreements with the provincial and territorial statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Quebec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia, and the Yukon. The shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Section 12 of the *Statistics Act* provides for the sharing of information with federal, provincial or territorial government organizations. Under **Section 12**, you may refuse to share your information with any of these organizations by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. Please specify the organizations with which you do not want to share your data.

For this survey, there are **Section 12** agreements with the statistical agencies of Prince Edward Island, the Northwest Territories and Nunavut.

For agreements with provincial and territorial government organizations, the shared data will be limited to information pertaining to business establishments located within the jurisdiction of the respective province or territory.

Record linkages

To enhance the data from this survey and to minimize the reporting burden, Statistics Canada may combine it with information from other surveys or from administrative sources.

Thank you for completing this questionnaire.

Please retain a copy for your records.

Visit our website, www.statcan.gc.ca