

Quarterly Services Indicators Survey

This document is confidential when completed.

Si vous préférez recevoir ce questionnaire en français, veuillez nous téléphoner au 1-800-665-3393.

This information is collected under the authority of the *Statistics Act*, Revised Statutes of Canada, 1985, Chapter S19.
COMPLETION OF THIS QUESTIONNAIRE IS A LEGAL REQUIREMENT UNDER THIS ACT.

A. GENERAL INFORMATION

Survey objective

This survey collects financial data needed to develop national and regional quarterly trend indicators for select service industries.

Confidentiality

Statistics Canada is prohibited by law from publishing any statistics which would divulge information relating to any identifiable business without the previous written consent of the business. The data reported on this questionnaire will be treated in strict confidence, used for statistical purposes and published in aggregate form only. The confidentiality provisions of the *Statistics Act* are not affected by either the *Access to Information Act* or any other Legislation.

Fax or other electronic transmission disclosure

Statistics Canada advises you that there could be a risk of disclosure during the facsimile or other electronic transmission. However, upon receipt, Statistics Canada will provide the guaranteed level of protection afforded all information collected under the authority of the *Statistics Act*.

Record linkages

To enhance the data from this survey, Statistics Canada may combine it with information from other surveys or from administrative sources.

Data sharing agreements

To reduce respondent burden, Statistics Canada has entered into data sharing agreements with provincial and territorial statistical agencies, which must keep the data confidential and use them only for statistical purposes. Shared data will be limited to business establishments located within the jurisdiction of the respective province or territory. Section 11 of the *Statistics Act* provides for the sharing of information with provincial and territorial statistical agencies that have the legislative authority to collect the same information, on a mandatory basis, and their legislation must provide substantially the same provisions for confidentiality and penalties for disclosure of confidential information as the *Statistics Act*. For this survey, Section 11 agreements exist with the statistical agencies of Newfoundland and Labrador, Nova Scotia, New Brunswick, Quebec, Ontario, Manitoba, Saskatchewan, Alberta, British Columbia, and the Yukon. Section 12 of the *Statistics Act* provides for the sharing of information with federal, provincial or territorial government organizations. For this survey, Section 12 agreements exist with the statistical agencies of Prince Edward Island, the Northwest Territories and Nunavut. Under Section 12, you may refuse to share your information with any of these organizations by writing a letter of objection to the Chief Statistician and returning it with the completed questionnaire. Please specify the organizations with which you do not want to share your data.

Return of questionnaire

Please fax the completed questionnaire to Statistics Canada at 1-877-256-2370 within 14 days.

If you would prefer to receive this questionnaire electronically or need help, call us at 1-800-665-3393 or mail to: Statistics Canada, Operations and Integration Division
 150 Tunney's Pasture Driveway, Ottawa, Ontario K1A 0T6

B. CERTIFICATION

I certify that the information contained herein is complete and correct to the best of my knowledge.

Signature of authorized person:		Title: 0014	Date: 0015		
Name of person to contact for further information: 0026		First name: 0013	Year		
1 <input type="radio"/> Mr. 2 <input type="radio"/> Mrs. 3 <input type="radio"/> Miss 4 <input type="radio"/> Ms.		Last name: 0054	Month		
E-mail address: 0018		Company's home webpage address (URL): 0020			
Telephone number: 0017		Extension: 0027	Fax number: 0016		

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C. COVERAGE

This survey collects information on **business units** with the business activity described below:
(A Business Unit is the lowest level of the firm for which separate records are kept for such details as revenues, expenses, and employment.)

0090

If you do not have a business unit in the industry indicated above, please describe the nature of your firm's business activity:

0091

D. REVENUE

Location of business unit(s) for the industry coverage	Quarterly revenues Canadian dollars (dollars only)
1. Newfoundland and Labrador	1010
2. Prince Edward Island	1011
3. Nova Scotia	1012
4. New Brunswick	1013
5. Quebec	1024
6. Ontario	1035
7. Manitoba	1046
8. Saskatchewan	1047
9. Alberta	1048
10. British Columbia	1059
11. Yukon	1060
12. Northwest Territories	1061
13. Nunavut	1062
14. Canada (sum of 1 to 13)	1099

Reporting instructions

- For the specified quarter, report total quarterly revenues from all operations for business unit(s) with the business activity described in section C (coverage).
- Provincial/territorial breakdown should be based on the physical location of the business unit(s), regardless of the clients location and should include both domestic revenues and exports. Report for business units located in Canada only. Please exclude foreign affiliated parties.
- Estimates are acceptable.

Include:

- sales of goods and services net of discounts and returns
- rental and leasing revenues
- commissions, fees, admissions
- royalties, rights, licensing, franchise fees
- transfers from head office or other business units of your firm

Exclude:

- GST, HST, PST, and all other sales taxes
- investment income, dividends, interest
- extraordinary gains and non-recurring items
- inter-company sales that would be eliminated in consolidation

Factors causing significant changes in the reported data compared to the previous quarter

Please identify all that apply: ⁰⁰³¹

- ¹ No significant changes
 ² Seasonal operations
 ³ Temporarily inactive
 ⁴ Ceased operations
⁵ Change of ownership
 ⁶ Economic conditions (please elaborate): ⁰⁰³² _____

E. COMMENTS

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